



## Livingston County Board of Commissioners

### Meeting Minutes

August 14, 2023, 6:00 p.m.  
Hybrid In-Person and Virtual Meeting  
304 E. Grand River Ave., Board Chambers, Howell, Michigan  
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC  
<https://us02web.zoom.us/j/3997000062>

Members Present                    Douglas Helzerman, David Domas, Frank Sample, Wes Nakagiri, Jay Drick,  
Roger Deaton, Martin Smith, Nick Fiani, Jay Gross

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#### 1.     **Call Meeting to Order**

The meeting was called to order by Chairman Dave Domas at 6:00 p.m.

#### 2.     **Moment of Prayer**

#### 3.     **Pledge of Allegiance to the Flag**

All rose for the Pledge of Allegiance to the Flag of the United States of America.

#### 4.     **Roll Call**

Roll call by the Clerk indicated the presence of a quorum.

#### 5.     **Approval of Agenda**

Motion to approve the Agenda as presented.

It was moved by F. Sample  
Seconded by R. Deaton

Yes (9): D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, N. Fiani,  
and J. Gross; No (0): None; Absent (0): None

**Motion Carried (9-0-0)**

#### 6.     **Employee Recognition**

##### 6.a     **Courtney Rynkiewicz, Health Promotion Coordinator**

Commissioner Gross presented the Certificate of Recognition.

#### 7.     **Correspondence**

##### 7.a     **Kalkaska County**

Resolution 2023-32 Michigan House Bills 4526-4528 Opposition to Legislation  
Preempting Local Control

**7.b Kalkaska County**

Resolution 2023-33 Opposition to SB299 & 300, HB4479 & 4480

Motion to receive and place on file the Correspondence.

It was moved by J. Gross  
Seconded by W. Nakagiri

Yes (9): D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, N. Fiani, and J. Gross; No (0): None; Absent (0): None

**Motion Carried (9-0-0)**

**8. Call to the Public**

The following persons addressed the Board: Steve Livingway, Howell Township; Ella Nikitin, Hartland Township; Dustin Hudgins, Hartland; Evan Hudgins, Hartland; Tim Quinn, Genoa Township; Brian Jonckheere, Howell; Dale Brewer, Green Oak Township; Paul Giessner, Marion Township; Judy Daubenmier, Genoa Township; Lisa R.; and Alisa Davis, City of Brighton.

**9. Approval of Minutes**

**9.a Work Session Minutes dated: July 18, 2023**

**9.b Meeting Minutes dated: July 31, 2023**

Motion to approve the Minutes as presented.

It was moved by J. Gross  
Seconded by D. Helzerman

Yes (9): D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, N. Fiani, and J. Gross; No (0): None; Absent (0): None

**Motion Carried (9-0-0)**

**10. Tabled Items From Previous Meetings**

None.

**11. Reports**

Commissioner Deaton encouraged participation in the Livingston County Veteran Services 9/11 Never Forget 5k Run/Walk. Commissioner Deaton also gave an update about the Metroparks.

Commissioner Nakagiri has forwarded a legal opinion to the rest of the Board regarding the creation of a trust fund. He is further exploring options on the subject.

Chairman Domas turned the meeting over to Vice-Chair Drick at 6:45 p.m.

**12. Resolutions for Consideration**

**12.a 2023-08-137**

Resolution Appointing Hilery Spicer as Acting Financial Officer– County Administration

Motion to adopt the Resolution.

It was moved by D. Helzerman  
Seconded by R. Deaton

Discussion.

Yes (9): D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, N. Fiani, and J. Gross; No (0): None; Absent (0): None

**Motion Carried (9-0-0)**

**12.b 2023-08-138 (Roll Call Vote)**

Resolution Authorizing the Purchase and Installation of a Replacement Vehicle Hoist at the Transportation Complex – LETS

Motion to adopt the Resolution.

It was moved by R. Deaton  
Seconded by M. Smith

Discussion.

Roll Call Vote: Yes (9): R. Deaton, M. Smith, N. Fiani, J. Gross, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, and J. Drick; No (0): None; Absent (0): None

**Motion Carried (9-0-0)**

**12.c 2023-08-139 (Roll Call Vote)**

Resolution Authorizing the Purchase of One Replacement Van for the Veterans Services Department for FY 2024 – Car Pool

Motion to adopt the Resolution.

It was moved by D. Domas  
Seconded by J. Gross

Discussion.

Roll Call Vote: Yes (9): D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, N. Fiani, J. Gross, and D. Helzerman; No (0): None; Absent (0): None

**Motion Carried (9-0-0)**

**12.d 2023-08-140**

Resolution Authorizing an Increase in Total Authorized Vehicles for Jail and Emergency Management in FY 2024 - Car Pool

Motion to adopt the Resolution.

It was moved by D. Helzerman  
Seconded by R. Deaton

Discussion.

Yes (7): D. Helzerman, D. Domas, F. Sample, R. Deaton, M. Smith, N. Fiani, and J. Gross  
No (2): W. Nakagiri, and J. Drick; No (0): None; Absent (0): None

**Motion Carried (7-2-0)**

**12.e 2023-08-141**

Resolution Authorizing FY 2024 Vehicle Leases through the County's Partnership with Enterprise Fleet Management – Car Pool

Motion to adopt the Resolution.

It was moved by M. Smith  
Seconded by F. Sample

Discussion.

Motion to amend:

The line item "Ford Explorer" will be removed from the table in paragraph six (WHEREAS, the annual lease costs...). Paragraph three (WHEREAS, Central Dispatch...) shall be removed. "and 1 fleet addition," shall be removed from paragraph nine (THEREFORE BE IT RESOLVED...).

It was moved by W. Nakagiri  
Seconded by N. Fiani

Discussion.

Yes (6): D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, and N. Fiani  
No (3): D. Helzerman, M. Smith, and J. Gross; Absent (0): None

**Motion to Amend Carried (6-3-0)**

Motion to adopt the Amended Resolution.

It was moved by M. Smith  
Seconded by F. Sample

Yes (9): D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, N. Fiani, and J. Gross; No (0): None; Absent (0): None

**Amended Motion Carried (9-0-0)**

**12.f 2023-08-142 (Roll Call Vote)**

Resolution to Accept Michigan Department of Health and Human Services Funding to Support Livingston County Health Department's Response to Emerging Threats for the period of October 1, 2023 through September 30, 2024

Motion to adopt the Resolution.

It was moved by: D. Helzerman  
Seconded by: R. Deaton

Discussion.

Motion to table this item until the next Board meeting on August 28, 2023.

It was moved by: M. Smith  
Seconded by: D. Helzerman

Yes (9): D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, N. Fiani, and J. Gross; No (0): None; Absent (0): None

**Motion to Table Carried (9-0-0)**

**12.g 2023-08-143 (Roll Call Vote)**

Resolution to Authorize an Agreement for the Delivery of Comprehensive Health Services Grant for the Period of October 1, 2023 through September 30, 2024 - Health Department

Motion to adopt the Resolution.

It was moved by J. Gross  
Seconded by D. Helzerman

Discussion.

Roll Call Vote: Yes (9): J. Gross, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and N. Fiani; No (0): None; Absent (0): None

**Motion Carried (9-0-0)**

**12.h 2023-08-144**

Resolution to Certify Officer and Employee Delegates to the 2023 Municipal Employees' Retirement System Annual Retirement Conference – Human Resources

Motion to adopt the Resolution.

It was moved by N. Fiani  
Seconded by D. Domas

Discussion.

Yes (9): D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, N. Fiani, and J. Gross; No (0): None; Absent (0): None

**Motion Carried (9-0-0)**

**12.i 2023-08-145**

Resolution Authorizing the Process for Filling the Vacancy of the County Administrator Position - Board of Commissioners

Motion to adopt the Resolution.

It was moved by R. Deaton  
Seconded by D. Helzerman

Discussion.

Motion to amend: Replace “and a Volunteer Elected Official” with “County Treasurer Jennifer Nash”.

It was moved by D. Helzerman  
Seconded by W. Nakagiri

Yes (9): D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, N. Fiani, and J. Gross; No (0): None; Absent (0): None

**Motion to Amend Carried (9-0-0)**

Motion to adopt the Amended Resolution.

It was moved by R. Deaton  
Seconded by D. Helzerman

Yes (9): D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, N. Fiani, and J. Gross; No (0): None; Absent (0): None

**Amended Motion Carried (9-0-0)**

**12.j 2023-08-146**

Resolution Appointing Board Representatives for Court Mandated Mediation, Case No. 23-31864-CK – Board of Commissioners

Motion to adopt the Resolution.

It was moved by F. Sample  
Seconded by M. Smith

Yes (9): D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, N. Fiani, and J. Gross; No (0): None; Absent (0): None

**Motion Carried (9-0-0)**

**13. Accounts Payable Reports**

**13.a Claims dated: August 14, 2023**

**13.b Payables dated: July 22 through August 4, 2023**

Motion to approve the Claims Report and Payables Report as presented.

It was moved by: M. Smith  
Seconded by: D. Helzerman

Yes (9): D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, N. Fiani, and J. Gross; No (0): None; Absent (0): None

**Motion Carried (9-0-0)**

**14. Call to the Public**

The following persons addressed the Board: Paul Giessner, Marion Township; Wes Nakagiri; and Lisa Rozmarniewicz, Hamburg Township.

**15. Adjournment**

Motion to adjourn the meeting at 8:11 p.m.

It was moved by W. Nakagiri  
Seconded by R. Deaton

Yes (9): D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, N. Fiani, and J. Gross; No (0): None; Absent (0): None

**Motion Carried (9-0-0)**

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Elizabeth Hundley, County Clerk