

# Finance and Asset Management Committee

## Meeting Minutes



August 21, 2023, Immediately Following the CPSID Committee Meeting.  
Hybrid In-Person and Virtual Meeting  
304 E. Grand River Ave., Board Chambers, Howell, Michigan  
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC  
<https://us02web.zoom.us/j/3997000062>

Members Present: Nick Fiani, Douglas Helzerman, David Domas, Frank Sample, Wes Nakagiri, Jay Drick, Roger Deaton, Martin Smith, Jay Gross

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### 1. Call Meeting to Order

The meeting was called to order by the Committee Chair, Commissioner Fiani at 7:30 p.m.

### 2. Pledge of Allegiance to the Flag

All rose for the Pledge of Allegiance to the Flag of the United States of America.

### 3. Roll Call

Roll call by the recording secretary indicated the presence of a quorum.

### 4. Approval of Agenda

Motion to approve the Agenda as presented.

It was moved by D. Domas  
Seconded by R. Deaton

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

**Motion Carried (9 to 0)**

Motion to amend the agenda to add #8.7, A resolution to consider an ARPA request from Reaching Higher.

It was moved by M. Smith  
Seconded by J. Gross

Yes (4): D. Helzerman, D. Domas, M. Smith, and J. Gross  
No (5): N. Fiani, F. Sample, W. Nakagiri, J. Drick, and R. Deaton

**Motion Failed (4 to 5)**

### 5. Approval of Minutes

#### 5.1 Meeting Minutes dated: July 24, 2023

#### 5.2 Closed Session Minutes dated: July 24, 2023

Motion to approve the Minutes as presented.

It was moved by J. Drick  
Seconded by F. Sample

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

**Motion Carried (9 to 0)**

**6. Call to the Public**

None.

**7. Discussion**

**7.1 Revenue and Expense Status**

Cindy Arbanas, Financial Officer, sent a detailed report via email to Commissioners. Any questions can be directed to Cindy. Character code reports - summarizes in categories. Also, a report comparing this period with prior FY status.

**7.2 Pension Liability**

MERS to come to a meeting there is interest to have them at a meeting.

**7.3 Capital Improvement Plan Update**

Nathan Burd, County Administrator, reported that Kevin Eggleston, Facility Services Department Director, will give detailed report next month.

**7.4 ARPA**

Nathan Reported that there are ARPA items on tonight's agenda and invited guests to speak regarding ARPA. Andrew Kisner, Director of Marketing; Tammy Peterson, CEO and Founder of Oxford Center and Kids Foundation opened a Hyperbaric Center in 2008. They provided success stories of Hyperbaric Treatment. Foundation was created to help kids with therapies not covered by insurance. The Center offers several therapies; however, grant recipients receive funds for treatment from the Foundation. Tammy Peterson explained Hyperbaric Oxygen therapy. ([oxfordkidsfoundation.org](http://oxfordkidsfoundation.org/) / [oxfordcenter.com](http://oxfordcenter.com))

**7.5 Strategic Plan Update**

Nathan reported on the recent discussion with Dr. Bender for next 1-year goals, noted the Strategic Plan on website should be updated with Board approval and that would be helpful for a new Administrator.

Commissioner Domas exited at 8:05 p.m. and returned at 8:07 p.m.

**8. Resolutions for Consideration**

**8.1 Equalization**

Resolution to Change the 2023 Veterans Millage

Recommend motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: R. Deaton

Brendan, Deputy Director Equalization, Ramon Baca, Veteran Services Director, Elizabeth Young, Office Manager, were present to answer questions.

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

**Motion Carried (9 to 0)**

Motion to amend the resolution to insert the following language as the final Whereas:  
Whereas, in November 2022 voters approved a millage of up to 0.1127 mils by a vote of 63.79% yes to 36.21% no.

It was moved by W. Nakagiri

Seconded by D. Domas

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

**Motion Carried (9 to 0)**

**8.2 Emergency Medical Services**

Resolution Authorizing to Accept the State of Michigan Bureau of Emergency Preparedness, EMS, and Systems of Care Grant RFP-EMSWD-2024

Recommend motion to the Board of Commissioners.

Moved by: J. Gross

Seconded by: F. Sample

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

**Motion Carried (9 to 0)**

**8.3 Drain Commissioner**

Resolution Authorizing Improvements to Livingston No. 22 Drain Project and the Distribution of American Rescue Plan Act (ARPA) Funding

Recommend motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: R. Deaton

Ken Recker, Chief Deputy Drain Commissioner, answered questions from Commissioners.

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

**Motion Carried (9 to 0)**

**8.4 Drain Commissioner**

Resolution Authorizing the Improvements to Marion No. 3 Drain Project and the Distribution of American Rescue Plan Act (ARPA) Funding

Recommend motion to the Board of Commissioners.

Moved by: D. Domas

Seconded by: J. Drick

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

**Motion Carried (9 to 0)**

**8.5 Administration**

Resolution Authorizing an Amendment to Resolution 2022-12-203 One Time Inflation Assistance Payment for Livingston County Employees, to Change Funding Source from General Fund to the \$10,000,000 Revenue Loss Allocation of the County's American Rescue Plan Act (ARPA) Funding

Recommend motion to the Board of Commissioners.

Moved by: M. Smith

Seconded by: R. Deaton

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

**Motion Carried (9 to 0)**

**8.6 Administration**

Resolution Authorizing an Additional Contribution to MERS in Fiscal Year 2023

Recommend motion to the Board of Commissioners.

Moved by: M. Smith

Seconded by: J. Gross

Nathan Burd, County Administrator, provided follow-up information since the last meeting/discussion. Cindy Arbanas, Finance Officer, answered questions from Commissioners.

Yes (4): D. Helzerman, D. Domas, M. Smith, and J. Gross

No (5): N. Fiani, F. Sample, W. Nakagiri, J. Drick, and R. Deaton

**Motion Failed (4 to 5)**

**9. Adjournment**


Motion to adjourn the meeting at 8:46 p.m.

It was moved by D. Helzerman

Seconded by R. Deaton

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

**Motion Carried (9 to 0)**



Natalie Hunt, Recording Secretary

UNAPPROVED