

# Livingston County Board of Commissioners

## Work Session Minutes



September 20, 2023, 8:30 a.m.  
Livingston County Administration Building  
304 E. Grand River, Board Chambers, Howell MI 48843

Members Present: Douglas Helzerman, David Domas, Frank Sample, Wes Nakagiri, Jay Drick, Roger Deaton, Martin Smith, Nick Fiani, Jay Gross

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### 1. Call Work Session to Order

The Work Session was called to order by the Board of Commissioners Chairman, Commissioner Domas at 8:34 a.m.

### 2. Roll Call

Indicated the presence of a quorum.

### 3. Call to the Public

None.

### 4. Approval of Agenda

Motion to approve the agenda as presented.

It was moved by J. Drick  
Seconded by F. Sample

Yes (8): D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross; Absent (1): N. Fiani

**Motion Carried (8 to 0)**

### 5. Discussion

#### 5.a Introduction

Cindy Arbanas, Acting County Administrator

Cindy introduced the 2nd work session. Commissioners have been mailed copies of the presentations. Budget talks will go first followed by the annual reports.

#### 5.b Budget Presentations & Annual Reports

**1) Information Technology - Presented by Kris Tobbe, Department Director, Diane Gregor, Applications Manager, Tim Miles, Infrastructure Manager, and Sophia Freni, Project Coordinator.**

- Presented 2024 estimated expenses, spending trends, and discussed capital funds requests.
- Annual Report covering department responsibilities, trends, and projects from the past year.
- Provided a cyber update and reviewed security training data.

Chairman Domas recessed the Work Session at 9:30 a.m. until 9:35 a.m.

**2) Facility Services - Kevin Eggleston, Department Director, and James Gallagher, Deputy Director**

- Presented 2024 estimated expenses, spending trends, and discussed capital funds requests

Commissioner Smith entered at 10:53 a.m.

- The Annual Report reviewed department information and activities over the past year.

Chairman Domas recessed the Work Session at 10:30 a.m. until 10:35 a.m.

**3) Prosecutor - David Reader, County Prosecuting Attorney, and Carolyn Henry, Chief Assistant Prosecuting Attorney**

- Annual Report highlighting activities from the past year.
- Budget request including the spending trends and the 2024 estimated expenses.
- Crime Victims Rights Budget request for 2024 was presented and discussed
- Family Support 2024 Budget Request presented and discussed

Chairman Domas recessed the Work Session at 11:35 a.m. until 11:40 a.m.

**4) Administration / BOC / MSU-Extension - Cindy Arbanas, Acting County Administrator**

- Began with the 2024 Budget Request for Administration, reviewing 2024 expenses, spending trends, and personnel. There are no personnel requests in the 2024 budget. A FT Deputy County Administrator position was discussed being added, possibly for 2025 to allow time for a new administrator to become acclimated.
- Next, the 2024 budget for BOC was reviewed including expenses and discussed.
- Finished with MSU-E expenses related to the contract.

Chairman Domas recessed the Work Session for lunch at 12:10 p.m. and reconvened at 1:00 p.m.

**5) Public Defender, Karen Groenhout**

- 2024 Budget Request including revenue projection, expenses, spending trends, and personnel.
- Annual Report reviewing department staff, responsibilities, and the past year's activities.

Commissioner Sample exited at 1:35 p.m.

**6) Matt Bolang, Health Officer**

- 2024 Budget Request including revenue projection, expenses, spending trends, and discussed personnel requests.

Commissioner Sample returned at 1:41 p.m.

- Annual report covering activities from the past year and future goals.

Commissioner Smith exited at 1:47 p.m.

Commissioner Deaton exited at 2:42 p.m.

Chairman Domas recessed the Work Session at 2:45 p.m. until 3:00 p.m.

**7) Central Dispatch, Kecia Dispatch**

- 2024 Budget Request including revenue projection, expenses, spending trends.
- Discussion regarding funding constraints.

Chairman Domas recessed the Work Session at 3:50 p.m. until 4:01 p.m.

## 8) Veterans Services

- 2024 Budget Request including revenue projection, expenses, spending trends, and personnel.
- The Annual Report reviewed the Mission Statement, department information and statistics, past year's activities, and future goals.
- Answered questions from Commissioners.

## 6. Call to the Public

None.

## 7. Adjournment

Motion to adjourn the meeting at 4:32 p.m.

It was moved by D. Helzerman

Seconded by F. Sample

Yes (8): D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, N. Fiani and J. Gross; Absent (1): R. Deaton

**Motion Carried (8 to 0)**



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Natalie Hunt, Recording Secretary