

Finance and Asset Management Committee

Meeting Minutes



September 18, 2023, Immediately Following the CPSID Committee Meeting.
Hybrid In-Person and Virtual Meeting
304 E. Grand River Ave., Board Chambers, Howell, Michigan
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC
<https://us02web.zoom.us/j/3997000062>

Members Present: Nick Fiani, Douglas Helzerman, David Domas, Frank Sample, Wes Nakagiri, Jay Drick, Roger Deaton, Martin Smith, Jay Gross

1. Call Meeting to Order

The meeting was called to order by the Committee Chair, Commissioner Fiani, at 6:45 p.m.

2. Pledge of Allegiance to the Flag

All rose for the Pledge of Allegiance to Flag of the United States of America.

3. Roll Call

Roll call by the recording secretary indicated the presence of a quorum.

4. Approval of Agenda

Motion to approve the Agenda reversing items 8.1 & 8.2.

It was moved by D. Domas
Seconded by R. Deaton

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J Gross; No (0): None; Absent (0): None.

Motion Carried (9-0-0)

5. Approval of Minutes

5.1 Meeting Minutes dated: August 21, 2023

Motion to approve the Minutes as presented.

It was moved by W. Nakagiri
Seconded by F. Sample

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J Gross; No (0): None; Absent (0): None.

Motion Carried (9-0-0)

6. Call to the Public

The following persons addressed the Board: Gordon Tomaszewski, Fenton, Tyrone Township, addressed the Committee.

7. Discussion

7.1 Revenue and Expense Status

Hilery Spicer, Acting Finance Officer, reviewed revenue and expense status through August 31st and reviewed items of note. Quarterly amendment will be brought to FAM in October. Auditors ran over cost of contracted hours and was behind a new GATSBY requirement caused delays and extra time.

7.2 Pension Liability

Cindy Arbanas, Acting County Administrator, MERS October 10th meeting. Please provide any questions you may have ahead of time for MERS representative to come with requested information and answers. Unfunded liability contribution has been received and is factored into the budget.

7.3 Capital Improvement Plan Update

Kevin Eggleston, CIP reviewed, provided floor plans for the Prosecutors break room remodel. HVAC updates Judicial transfer switch, electrician is receiving equipment tomorrow. Listed 2022 completed projects. EMS bay doors, electrical is in place, waiting on delivery of doors. FS project boiler replacement, ordered - judicial, jail, and admin. Courthouse elevator, finalizing contract through legal, replacement should be completed by the end of the year. 2023 Clerk's renovation is almost complete, pending approval will be revisiting scope. NOTE: award construction contract for Fowlerville EMS Substation.

7.4 ARPA

a. Fowlerville EMS Substation Renovations

EMS Director Feldpausch was present online to discuss a resolution in process to be presented to the BOC at the next meeting. Briefly reviewed history of this project. Total 328,747.48 - building was 240,000. Shared bid results. Finai opened the floor for any questions and discussion of this project for Director Feldpausch. 1.875M of ARPA funds are allocated for three bases. 684538 total. Upstaffing over the summer, Fowlerville Fire allowed EMS staff and truck to be ran out of the new Fire Station effective Sunday. A resolution will be on the Full Board Agenda.

b. Other ARPA Items

- Cindy Arbanas, Acting County Administrator, reviewed the ARPA funds that have been obligated 26.6M. PPLS - is tracked separately. 32.9M obligated. 10M of lost revenue, some do qualify under that category that total is \$8.2M - leaving \$4.4M of unobligated ARPA funds.
- Pending projects were reviewed and are being brought to the Committee later in this meeting.
- 38.6M currently over obligated with the resolution from moving inflationary payment to ARPA funds, this will require some reallocation.
- 5.6M is currently in the vision tour contingency fund.

7.5 Strategic Plan Update

There are no Strategic Plan updates at this time.

Commissioner Nakagiri remarked that forward pension obligations are going up at a predicted rate, and should be a concern of the Board's. Other increasing known obligations that Commissioners should get a better handle on. A brief report on the short/mid-term/long term obligations before the end of the calendar to prepare. Cindy mentioned the next FAM meeting will be the level 3 Budget and quarterly budget amendment.

8. Resolutions for Consideration

8.1 Board of Commissioners

Resolution Authorizing the Distribution of American Rescue Plan Act (ARPA) Funding to Brighton Area Schools to Establish a JROTC Program at Brighton High School

Motion to recommend the resolution to the Board of Commissioners.

Moved by: F. Sample
Seconded by: R. Deaton

Commissioner Deaton presented the resolution and answered questions from Commissioners. John Conely, Brighton School Board Trustee, intro Sr Staff Srgt Reinhardt, Retired Marine Jason Wolford, Major Mike Miller involved with the project. Jim Darga, STEM Education Chief.

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J Gross; No (0): None; Absent (0): None.

Motion Carried (9-0-0)

8.2 Board of Commissioners

Resolution Authorizing the Distribution of American Rescue Plan Act (ARPA) Funding to the Oxford Kids Foundation

Motion to recommend the resolution to the Board of Commissioners.

Moved by: D. Helzerman
Seconded by: D. Domas

Andrew, Oxford Center Marketing Director, was present to answer questions.

Motion Postponed

Motion to postpone indefinitely.

It was moved by: W. Nakagiri
Seconded by: F. Sample

Discussion.

Yes (6): N. Fiani, F. Sample, W. Nakagiri, J. Drick, R. Deaton, and J. Gross
No (3): D. Helzerman, D. Domas, and M. Smith; Absent (0): None.

Motion Carried (6-3-0)

Motion to call to question.

It was moved by: W. Nakagiri
Seconded by: D. Helzerman

Yes (8): N. Fiani, D. Helzerman, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross; No (1): D. Domas; Absent (0): None

Motion Carried (8-1-0)

8.3 Information Technology

Resolution Authorizing Funding for Professional Services for the Livingston County Public Safety, Educational, Municipal, Open Access Fiber Project and Distribution of American Rescue Plan Act (ARPA) Funding

Motion to recommend the resolution to the Board of Commissioners.

Moved by: J. Drick
Seconded by: J. Gross

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J Gross; No (0): None; Absent (0): None.

Motion Carried (9-0-0)

8.4 Sheriff

Resolution Authorizing the Amendment of Resolution 2023-05-088 (Purchase of Cellebrite Premium) and the Distribution of American Rescue Plan Act (ARPA) Funding

Motion to recommend the resolution to the Board of Commissioners.

Moved by: R. Deaton
Seconded by: F. Sample

Sgt. Matt Young presented the resolution and answered questions from Commissioners.

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J Gross; No (0): None; Absent (0): None.

Motion Carried (9-0-0)

8.5 Drain Commissioner

Resolution Pledging the Full Faith and Credit for Payment of the Orchard Park Intercounty Drain Bonds, Series 2023

Motion to recommend the resolution to the Board of Commissioners.

Moved by: J. Gross
Seconded by: R. Deaton

Ken Recker, Chief Deputy Drain Commissioner, presented the resolution and answered questions from Commissioners. Laura Barrett, Dickinson Wright PLLC, answered questions from Commissioners. Bobby Bendzinski, Bendzinski & Co. also answered questions.

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J Gross; No (0): None; Absent (0): None.

Motion Carried (9-0-0)

9. Adjournment

Motion to adjourn the meeting at 8:53 p.m.

It was moved by D. Helzerman
Seconded by R. Deaton

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J Gross; No (0): None; Absent (0): None.

Motion Carried (9-0-0)