

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

Resolution Authorizing the Renovation of the County Clerk Vital Records Office – County Clerk

WHEREAS, Livingston County has a need for renovating space at the County Clerk’s Vital Records office; and

WHEREAS, this project was budgeted and approved under the 2023 Capital Improvement Plan and underwent the County procurement process; and

WHEREAS, working with Lindhout Architects to form project spec and County department heads to form an evaluation committee, all submittals were reviewed and (3) three contractors were selected for interviews; and

WHEREAS, it is the recommendation of the evaluation Committee to award CarbonSix Construction to complete the project; and

WHEREAS, CarbonSix Construction of Grand Rapids, MI, submitted a quote that will provide the County Clerk Vital Records office renovation construction at the rate of \$170,900; and

WHEREAS, there are several other portions of this renovation project that can be completed under existing county contracts with preferred vendors, including: Architectural fees \$19,868 and furniture \$38,218 for a total project cost estimated at \$228,986.

WHEREAS, with all of the renovation project costs considered, the complete project cost totals \$228,986.

WHEREAS, funding for same is available through Fund 263 Concealed Pistol Licensing.

THEREFORE, BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes renovations to the County Clerk Vital Records office in an amount not to exceed \$229,000 to be paid from Fund 263 Concealed Pistol Licensing.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners authorizes entering into a contract for construction services with CarbonSix Construction of Grand Rapids, MI, for an amount of \$170,900, to renovate the County Clerk Vital Records Office.

BE IT FURTHER RESOLVED that the Chairman of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments for monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners authorizes any budget amendments to effectuate the above.

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MOVED:
SECONDED:
CARRIED: