

RESOLUTION

NO: 2024-02-015

LIVINGSTON COUNTY

DATE: February 26, 2024

Resolution Authorizing the Purchase of Capital Asset Management and Work Order Software – Facility Services

WHEREAS, Livingston County’s facility capital asset portfolio is substantial in both quantity and monetary value; and

WHEREAS, Livingston County has a vested interest in maintaining facility capital assets in a manner that will ensure the long-term health of said assets and reduce wasteful repair and replacement costs; and

WHEREAS, a comprehensive inventory and assessment of these facility assets is critical to its preservation; and

WHEREAS, software exists that will centralize, analyze, and track, asset health and maintenance history as well as assist in the creation of a facility capital asset maintenance and replacement program; and

WHEREAS, Livingston County’s Facility Services Department has a need and a desire to modernize its approach to asset management, work order management, and maintenance tracking for the myriad assets it is charged to maintain; and

WHEREAS, the Facility Services Department has selected a vendor who provides the requisite services in alignment with industry standards; and

WHEREAS, a capital expenditure for this purpose not to exceed \$95,000 was included in the Capital Improvement Plan and appropriated for fiscal year 2024 via resolution 2023-12-194; and

WHEREAS, a competitively bid cooperative contract with Brightly Software, Inc is being utilized ensuring competitive pricing for the services required; and

WHEREAS, Facility Services sought the counsel of the Information Technology Department and the Fiscal Services Department to ensure the project was properly vetted.

THEREFORE, BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the purchase of a Capital Asset Management and Work Order software from Brightly Software, Inc. that includes an initial purchase and 3 years of licenses in an amount not to exceed \$209,371.80...

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby authorizes \$95,000 to be paid from F403 Capital Improvement with the balance being paid from F636 Facility Services.

BE IT FURTHER RESOLVED that the Chairman of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments for monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners authorizes any budget amendment to effectuate the above.

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MOVED:
SECONDED:
CARRIED: