

Finance and Asset Management Committee

Meeting Minutes



February 12, 2024, 6:00 p.m.

Hybrid In-Person and Virtual Meeting
304 E. Grand River Ave., Board Chambers, Howell, Michigan
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC
<https://us02web.zoom.us/j/3997000062>

Members Present: Nick Fiani - Chairman, Jay Gross - Vice Chairman, Douglas Helzerman, Frank Sample, Wes Nakagiri, Jay Drick, Roger Deaton, Martin Smith

Members Absent: David Domas

1. Call Meeting to Order

The meeting was called to order by the Committee Chair, Nick Fiani, at 6:00 p.m.

2. Pledge of Allegiance to the Flag

All rose for the Pledge of Allegiance to the Flag of the United States of America.

3. Roll Call

Roll call by the recording secretary indicated the presence of a quorum.

4. Approval of Agenda

Motion to approve the Agenda as presented.

It was moved by F. Sample

Seconded by Douglas Helzerman

Yes (8): N. Fiani, J. Gross, D. Helzerman, F. Sample, W. Nakagiri, J. Drick, R. Deaton, and M. Smith

Absent (1): D. Domas

Motion Carried (8 to 0)

5. Approval of Minutes

5.1 Meeting Minutes dated: January 22, 2024

5.2 Closed Session Minutes dated: January 22, 2024

Motion to approve the Minutes as presented with the correction of the word "Frist" to "First" at the start of the 3rd Bullet Point under section 2. Discussion in Closed Session Minutes.

It was moved by J. Gross

Seconded by Douglas Helzerman

Yes (8): N. Fiani, J. Gross, D. Helzerman, F. Sample, W. Nakagiri, J. Drick, R. Deaton, and M. Smith

Absent (1): D. Domas

Motion Carried (8 to 0)

6. Call to the Public

Comm. Wes Nakagiri - Hartland Township: Reviewed Master Plan that is coming up for renewal, as well as some of the Township Plans.

7. Discussion

7.1 Revenue and Expense Status: Fiscal Services went over Year End 2023 and start of 2024: Cindy Arbanas & Hilery Spicer.

2023 Revenues - Cindy Arbanas:

- 2023 Revised Budget was \$60.5 Million.
- Actual Revenues came in at \$61.3 Million
- Tax revenues estimated at 6% higher but came in at 8% higher than in 2022.
- Court costs low in Charges for Service as November and December still need to post.
- Rental income for US Marshals contract still down from 2022 actuals of \$3.4 Million.
- Interest earnings came in at \$2.2 Million.

2023 Expenses - Cindy Arbanas:

- Salary budgets amended by \$500 Thousand.
- Healthcare as expected.
- Pension a bit over due to increases in new Defined Contribution Program, which was expected.
- Actual expenses came in at 72.5% of what was budgeted.

2024 Revenue and Expenses - Hilery Spicer:

- General Fund Budget Balanced at \$60.9 Million.
- ARPA and Capital Improvement budgets may not have been entered yet.
- Nothing new on Enterprise Funds.
- Went over budget amendments that are expected to forewarn Commissioners

7.2 Pension Liability: Nathan Burd updated the FAM Committee

7.3 Capital Improvement Plan: Nathan Burd updated the FAM Committee

- Clerk renovation started.
- EMS Substation almost completed.
- Facilities Director, Kevin Eggleston, will be back soon.

8. Resolutions for Consideration

8.1 Emergency Medical Services

Resolution Authorizing the Transfer of Funds from the EMS Operating Fund to the EMS Capital Replacement Fund

Motion to recommend the resolution to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: Jay Drick

Yes (8): N. Fiani, J. Gross, D. Helzerman, F. Sample, W. Nakagiri, J. Drick, R. Deaton, and M. Smith

Absent (1): D. Domas

Motion Carried (8 to 0)

8.2 Administration

Resolution Authorizing the Continuation of ARPA Pre-Pandemic Level Staffing (PPLEV) for the First Quarter of 2024 and Several County Government Services Projects be Charged Against the \$10,000,000 Revenue Loss Allocation of the County's American Rescue Plan Act (ARPA) Funding

Motion to recommend the resolution to the Board of Commissioners.

Moved by: W. Nakagiri

Seconded by: Frank Sample

Yes (8): N. Fiani, J. Gross, D. Helzerman, F. Sample, W. Nakagiri, J. Drick, R. Deaton, and M. Smith

Absent (1): D. Domas

Motion Carried (8 to 0)

9. Closed Session

Discuss a Written Legal Opinion [MCL 15.268(e)]

Motion to convene a Closed Session at 6:30 pm for the purpose of discussing a Written Legal Opinion pursuant to [MCL 15.268(e)].

It was moved by W. Nakagiri

Seconded by Douglas Helzerman

Yes (8): N. Fiani, J. Gross, D. Helzerman, F. Sample, W. Nakagiri, J. Drick, R. Deaton, and M. Smith

Absent (1): D. Domas

Motion Carried (8 to 0)

Motion to return to Open Session at 7:00 pm.

It was moved by D. Helzerman

Seconded by Wes Nakagiri

Yes (8): N. Fiani, J. Gross, D. Helzerman, F. Sample, W. Nakagiri, J. Drick, R. Deaton, and M. Smith

Absent (1): D. Domas

Motion Carried (8 to 0)

10. Adjournment

Motion to adjourn the meeting at 7:00 pm.

It was moved by D. Helzerman

Seconded by Frank Sample

Yes (8): N. Fiani, J. Gross, D. Helzerman, F. Sample, W. Nakagiri, J. Drick, R. Deaton, and M. Smith

Absent (1): D. Domas

Motion Carried (8 to 0)



Carol Sue Jonckheere, Recording Secretary

UNAPPROVED