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March 8, 2024

To: Livingston County Board of Commissioners

From: David Reader

Re: Resolution to Approve Karpel Solutions Contract

The Livingston County Prosecutor's office is requesting the Board of Commissioners to approve the proposed contract between Karpel Solutions and the Prosecutor's Office.

The software presently used (ACT-JCT) by our office is provided by the Prosecuting Attorneys Association of Michigan (PAAM). It is a DOS looking package that is rapidly becoming obsolete. Increasingly, it is becoming incompatible with the Microsoft Software used by the county. The proposed software is what runs the office and provides us access to state provided forms and data that is essential for the work we do.

PAAM conducted a multi-year review with multiple vendors for replacement software to run prosecutor offices in the state. Ultimately, those options were reviewed and voted on by the 83 prosecutors in the state. Karpel Solutions was the vendor selected.

PAAM, as part of the vendor selection process, negotiated pricing for the counties with the chosen vendor. PAAM secured funding from the State of Michigan to pay the upfront costs for the software.

The software installs around the state are occurring over a two to three year period, with installs beginning in 2024. Although we were offered a 2024 install date, I delayed, to learn from the experience of other counties. The installs in the other counties are now occurring. I will be making site visits to those other counties, with IT in tow, to educate ourselves on their installs.

We are hoping for a 2025 summer install, however, the contract needs to be signed at this time to place us on the schedule. There is no additional funding needed for 2024.

The upfront software purchase is being covered by the state. That amount is \$149,725.00. Annual software support services are \$26,225.00, for the basic package.

Annual operational costs for the software after the statewide rollout, are then covered by each individual county. Package addons that provide additional functionality are paid for by each individual county. An addon for instance could be an electronic interface with the Courts database, electronic filing or scheduling for instance. I will review the addons over the summer, and if needed will include those in my annual budget request.

I have attached the proposed contract for review with the resolution.

If you have any questions, please don=t hesitate to contact me at 517-546-1850.