

MICHIGAN DEPARTMENT OF CORRECTIONS

“Committed to Protect, Dedicated to Success”



Office of Community Corrections

Community Corrections Plan and Application
Fiscal Year 2025

CCAB Name: Livingston County

Email the application to:

1. MDOC-OCC@michigan.gov
2. Your assigned Community Corrections Specialist

DUE DATE: May 1, 2024

SECTION I: COMMUNITY CORRECTIONS ADVISORY BOARD INFORMATION				
Name of CCAB: Livingston County			Federal I.D. Number: 36-6005819	
A: GENERAL CONTACT INFORMATION:				
	CCAB Manager	CCAB Manager's Direct Supervisor	CCAB Chairperson	Agency Serving as Fiduciary of Award & Contact Person
Name:	TBD	Sara Applegate	Michael Murphy	Cindy Arbanas
Title:	Community Corrections Coordinator	Specialty Courts and Programs Administrator	Livingston County Sherriff	Deputy County Administrator
Address:	204 S. Highlander Way	204 S. Highlander Way	150 S. Highlander Way	304 E. Grand River
City:	Howell	Howell	Howell	Howell
State:	MI	MI	MI	MI
Zip:	48843	48843	48843	48843
Phone:	TBD	517-540-7664	517-546-7932	517-546-8727
Fax:	TBD	N/A	N/A	N/A
Email:	TBD	sapplegate@livgov.com	mmurphy@livgov.com	carbanas@livgov.com

Type of Community Corrections Board: County Advisory Board
Counties/Cities Participating in the CCAB: Livingston
Date application was approved by the local CCAB: March 22nd, 2024
Date application was approved by county board(s) of commissioners and/or city council: April 22nd, 2024
Date application was submitted to OCC: April 23 rd , 2024

B: CCAB MEMBERSHIP <i>(please enter "vacant" for any vacant membership position)</i>		
Representing:	Name	Email
County Sheriff:	Michael Murphy	mmurphy@livgov.com
Chief of Police:	David Russell	drussell@unadillapolice.org
Circuit Court Judge:	Matthew J. McGivney	mmcgivney@livgov.com
District Court Judge:	Daniel B. Bain	dbain@livgov.com
Probate Court Judge:	Miriam Cavanaugh	mcavanaugh@livgov.com
County Commissioner(s) <i>(One required for each member county):</i>	Dave Domas	ddomas@livgov.com
Service Area (Up to 3):	Connie Conklin: Livingston County CMH Carrie Skiles: GracePointe Church Jennifer Bigelow: Second Chance Network	cconklin@cmhliv.org skiles_carrie@yahoo.com jennifer.bigelow@att.net
County Prosecutor:	David J. Reader	dreader@livgov.com
Criminal Defense Attorney:	Karen Groenhout	kgroenhout@livgov.com
Business Community:	Curtis Griffin	curtisdrgriffin@yahoo.com
Communications Media:	Ken Rogulski	kenrogulski@yahoo.com
Circuit/District Probation:	Michael Boyden	boydenm@michigan.gov
City Councilperson <i>(Applies to City or City/County Regional CCABs only – one from each member City/County required):</i>	N/A	N/A
Workforce Development:	Dawn Awrey	dawrey@mwse.org

1. Does your CCAB have Bylaws? Yes
2. What steps does your CCAB take to orientate new CCAB members ensuring the understanding of their roles and responsibilities? **Introduction and brief orientation by the Chairperson and review of the bylaws with the Coordinator. This fiscal year our Project Director and Coordinator will be developing a formal New Board Member Orientation procedure**
3. What steps are your CCAB taking to fill vacant membership positions (enter N/A if you have no vacant positions)? **NA**

SECTION II: DATA ANALYSES & COMPREHENSIVE CORRECTIONS PLAN

Introduction and Instructions for your Comprehensive Corrections Plan:

Michigan Public Act 511, also known as the Community Corrections Act, was established in 1988 in an effort to improve the State's prison commitment rates (PCR) through the development and utilization of evidence-based, community corrections programming that targets moderate to high risk/needs offenders. Counties and regions establishing a Community Corrections Advisory Board (CCAB) appoint member stakeholders as required by PA-511 to identify and target local criminogenic needs that impact prison commitments and recidivism. CCABs are obligated to abide by PA-511 and Michigan Office of Community Corrections (MOCC) requirements when receiving MOCC funding, including but not limited to data tracking and analysis, key performance measures, as well as minimum program eligibility and utilization requirements.

This Application serves as your CCAB's Comprehensive Corrections Plan. To be considered for funding, it must include specific and detailed explanation as to how your plan will impact State Board Priorities, local prison commitment rates, recidivism, and local priorities/initiatives through identified key objectives. Strategies to obtain key objectives as well as performance measures must also be identified. For the purpose of this application, the following terms and definitions apply:

- **State Board Priority Populations** – CCABs requesting funding must target at least one of the following State Board Priority Populations:
 - Sentenced Felons assessed as having moderate to high risk/needs when using a State approved actuarial, objective validated risk and need assessment
 - Pretrial Population
- **Key Objectives** – CCABs requesting funding must identify local Key Objective(s) for each of the following applicable categories:
 - **Reduction of Statewide Overall PCR** – *This is required for all CCABs requesting funding for any services/programming that targets sentenced felons.* This may include local objectives that impact Overall PCR, Group 2 Straddle PCR, OUIL 3rd PCR, PVT or PVNS Recidivism, or other categories that impact the State's Overall PCR. *You must identify at least one local Key Objective if your Comprehensive Corrections Plan targets sentenced felons.*
 - **Increase of Statewide Appearance and Public Safety Rates for Pretrial Defendants** – *These are required for all CCABs requesting funding for any pretrial services and/or programming that targets pretrial defendants. –You must identify both local Appearance and Public Safety Rate Key Objectives if your Comprehensive Corrections Plan targets pretrial defendants.*

Your CCAB may identify other objectives in addition to these required objectives.

- **Supportive Strategies** – Proposed OCC funded programming and/or services, identified by CCIS Code and Local Program Name, that are intended to support the objectives identified.

- **Key Performance Measures** – Identified in each proposed program description, these are the specific methods your CCAB will utilize to measure outcomes of programming and their impact on State Board Priorities.

Felony Data Analyses:

OCC will provide CCABs with relevant felony dispositional and recidivism data to complete the application. CCABs must analyze this data along with local CCIS data (reports run locally from COMPAS Case Manager) and develop key objectives and supportive strategies that will help attain local goals and support State Board Priorities.

A thorough analysis of the data should include:

- Overall PCRs, rates within sentencing guideline ranges, PCRs within Group 1 and Group 2 offense categories, status at time of offense and recidivism of probation violators, both new sentence and technical.
- Reference to changes in PCRs compared to prior year
- Review your past OCC funding proposals for ideas
- CCAB stakeholder changes
- New judicial, probation, or CCAB staff or other personnel issues that impact referrals, screenings, or programming
- Service provider changes or issues
- Trends in local criminality (example: increase in drug related offenses, decrease in probation violations, etc.)
- Development or changes in local court services or programming (example: new Specialty Court programming, changes to court programming eligibility, etc.)

Your data analyses form the basis of your objectives and strategies. A weak link between them may result in denial of, or conditional revisions to, your Comprehensive Corrections Plan. Therefore, it is important to demonstrate a solid connection between your data, objectives, and supportive strategies.

Your CCAB must then determine its proposed PCR category/categories based on this analysis, with consideration given to the average of the last 3 years. Your CCAB must then identify the strategies that will impact its PCR category/categories. **All strategies that you are requesting funding for must also be listed on the Budget Cost Description and have a completed Program Description.** If you request funding for a program or service that is not identified as a strategy impacting any objective, it will not be considered for funding.

Example #1: State Board Priority Target Population: Sentenced Felons.
Objective: To reduce the County’s Overall Prison Commitment Rate (PCR) to 16% or less.
Supportive Strategy: C01 Thinking Matters, G18 Intensive Outpatient Group, & B15 Employment Skills.

Example #2: State Board Priority Target Population: Pretrial Population
Objective: To increase the County’s current Appearance Rate from 87% to 90%.
Supportive Strategy: F22 PRAXIS and F23 Pretrial Supervision Services.

Example #3: State Board Priority Target Population: Pretrial Population
Objective: To increase the County’s current Public Safety Rate from 80% to 89%.
Supportive Strategy: F22 PRAXIS and F23 Pretrial Supervision Services.

A: FELONY DATA ANALYSES

1. Using felony dispositional data supplied by MOCC*, please fill in the rates (%) and number of dispositions for the **previous two years** in the two charts below.

**Please note: Due to MDOC’s transition from OMNI to COMS, full Fiscal Year 2023 data could not be obtained. Therefore, you are directed to use the partial year OMNI Felony Dispositional Data Reports for both FY 2022 and FY*

2023 provided by MOCC (date ranges of October 1 – July 31). **State Rates identified for both FY 2022 and FY 2023 reflect partial year data (date ranges of October 1 – July 31).

2. Does the following data exclude felony dispositions with prisoner status at time of the offense? Yes No

**FY 2022 State PCR:	18.6%	Group 2 Rate:	12.7%	Straddle Cell Rate:	21.3%	Group 2 Straddle Rate:	20.5%
Overall PCR:	14.0% - 60 prison dispositions out of 428 felony dispositions						
Group 1:	21.7% - 36 prison dispositions out of 166 felony dispositions						
Group 2:	9.2% - 24 prison dispositions out of 262 felony dispositions						
Straddle PCR:	13.0% - 16 prison dispositions out of 123 felony dispositions						
Group 1:	2.6% - 1 prison dispositions out of 38 felony dispositions						
Group 2:	17.6% - 15 prison dispositions out of 85 felony dispositions						
**FY 2023 State PCR:	19.4%	Group 2 Rate:	13.2%	Straddle Cell Rate:	21.0%	Group 2 Straddle Rate:	20.5%
Overall PCR:	18.5% - 79 prison dispositions out of 426 felony dispositions						
Group 1:	24.2% - 40 prison dispositions out of 165 felony dispositions						
Group 2:	14.9% - 39 prison dispositions out of 261 felony dispositions						
Straddle PCR:	20.0% - 29 prison dispositions out of 145 felony dispositions						
Group 1:	10.2% - 5 prison dispositions out of 49 felony dispositions						
Group 2:	25.0% - 24 prison dispositions out of 96 felony dispositions						

3. ANALYSIS

a. For returning applicants:

Did you meet all your Key Objectives for the previous two fiscal years? Yes No

b. For all applicants:

i. Please provide information/local data analysis to explain any changes in PCRs and dispositions from the previous two fiscal years: **In FY22 and FY23, our Key Objective was to reduce the overall Prison Commitment Rate (PCR) to 14% or less. We have met this objective for FY22 but in FY23 our County saw a 4% increase in our PCR of 4.5% to 18.5%. This increase is most likely due to the increase in the number of mandatory prison sentence cases that our local FOA has seen in FY23. If you compare Livingston County's PCR to the overall State PCR our County PCR is .9% below the State PCR. In our County, we will continue to strive to reduce the PCR in FY25. In FY24, our Community Corrections added programming with a new TREM group and the addition of Thinking Matters in the jail. This programming has taken time to implement and to begin receiving referrals. In working closely with our local FOA, the number of referrals has begun to increase for our new programming which, in turn, will help to reduce the PCR for next FY.**

ii. Are you requesting programming for the Pretrial Population? Yes No **If yes:**

- What was your FY 2023 Public Safety Rate?
- What was your FY 2023 Appearance Rate?

iii. Are you requesting funding for specific populations (examples: OUIL-3rds, delayed/deferred sentences, prison diversion, etc.)? Yes No **If yes,** please provide supportive data and analyses for these populations, including any additional pertinent information necessary to establish trends:

B: FELONY RECIDIVISM ANALYSIS

Using felony recidivism data supplied by MOCC* (Report #3), please fill in the following table to report the number of Probation Violators ***that resulted in a prison disposition*** for each listed category. Regional CCABs should list the Probation Violation data for each County separately and provide a total, regional rate at the end of each row.

***Please note: Due to MDOC's transition from OMNI to COMS, full Fiscal Year 2023 data could not be obtained. Therefore, you are directed to use the partial year OMNI Felony Dispositional Data Report #3 provided by MOCC (date ranges of October 1 – July 31).**

*FY 2023 Recidivism Rates

County Name	Livingston County						Totals for Region:
*FY 2023 Probation Violation - New Sentence to Prison							
Total	12						
*FY 2023 Probation Violation – Technical to Prison							
Total	10						

1. ANALYSIS

- a. *For all applicants:* Please provide information/local data analysis to explain any changes in Probation Violator data, including prison and non-prison dispositions: **The new sentence probation violation number (PVNS) of 12 has been relatively consistent over the last 2 fiscal years which has been 10 with an increase of 2. This slight increase could be due to the fact that we have calculated the dispositions this FY excluding those with prisoner status which had not been done in the previous FYs. For FY23, the number of PVNS who were not sentenced to prison were 67 and this shows that a significant amount of PVNS that are resulting in non-prison dispositions than prison dispositions. The local FOA makes every effort to recommend prison as a last resort and utilizes Community Corrections and other community programming in these situations, whenever possible. The number of probation violations-technical (PVT) has increased from the prior 2 fiscal years from 5 to 10. For PVT, there were 69 non-prison dispositions which shows again that more people are being kept local than are being sent to prison. When we look at the recidivism rate from FY22 to FY23, there is an increase from 23.3% to 27.8% which is a great starting point for our LCCCAB to look at how we can help to reduce probation violations in the future.**

C: IMPACTING STATE BOARD PRIORITIES

❖ TARGET POPULATIONS, KEY OBJECTIVES, AND STRATEGIES

NOTE:

- Target Populations include Sentenced Felons and Pretrial Population.
- CCABs applying for funding targeting Sentenced Felons must have at least one Sentenced Felons Key Objective.
- CCABs applying for funding targeting Pretrial Population must have both Pretrial Population Key Objectives (Appearance Rate and Public Safety Rate).
- CCABs may identify additional Key Objectives that support proposed programming.
- Key Objectives should be measurable and provide sufficient detail so progress can be monitored.
- Strategies are the local programs that will be used to impact your Key Objectives.
- Only proposed programs that impact at least one Key Objective will be considered for funding.

1. Key Objective #1 is intended to impact Sentenced Felons

Please state the Objective: REDUCE THE COUNTY'S OVERALL PRISON COMMITMENT RATE (PCR) TO 18% OR LESS BY PROVIDING PROGRAMMING TO SENTENCED FELONS

List OCC Programs in support of Objective #1 (include CCIS Code and Local Name of Program *as they appear on the program descriptions*):

C01 Thinking Matters, G18 Outpatient Treatment Services, & G17 Substance Abuse Testing

List Non-OCC funded Programs in support of Objective #1:

Specialty Treatment Courts: Adult Drug Treatment Court, Intensive Treatment Mental Health Court, Veterans Treatment Court, Swift and Sure Sanctions Probation Program

Other Services geared towards reducing the overall number of Prison Commitments:

Substance Use Disorder Services:

- Livingston County Community Mental Health
- Substance Use Counseling Services
- Substance Use Assessments
- Individual Substance Use Counseling
- Group Substance Use Counseling
- Complete Counseling Center
- Key Development
- Livingston County Catholic Charities
- Advanced Behavioral Medicine
- Karen Bergbower and Assoc.
- PERS (Prevention Education Referral Services)
- Sober Living

Domestic Violence Services:

- LACASA
- Complete Counseling
- PERS
- Livingston County Catholic Charities – Anger Management

2. Key Objective #2 is intended to impact Choose an item.

Please state the Objective:

List OCC Programs in support of Objective #2 (include CCIS Code and Local Name of Program *as they appear on the program descriptions*):

List Non-OCC funded Programs in support of Objective #2:

3. Key Objective #3 is intended to impact Choose an item.

Please state the Objective:

List OCC Programs in support of Objective #3 (include CCIS Code and Local Name of Program *as they appear on the program descriptions*):

List Non-OCC funded Programs in support of Objective #3:

4. Key Objective #4 is intended to impact Choose an item.

Please state the Objective:

List OCC Programs in support of Objective #4 (include CCIS Code and Local Name of Program *as they appear on the program descriptions*):

List Non-OCC funded Programs in support of Objective #4:

D: COMPAS CRIMINOGENIC NEEDS PROFILE

1. Please list the Top 3 needs scales (medium/probable and high/highly probable combined) as identified within the COMPAS Criminogenic Needs and Risk Profile for **all probationers** provided by OCC. Additionally, identify both the local and proposed OCC strategies that will impact the identified needs scales. **OCC funded strategies must be identified by CCIS Code and Local Name of Program as it appears on the program descriptions: Criminal Association and Peers (G18-SUD Treatment and G17-Substance Use Testing), Social Environment (C01-Thinking Matters, G18-SUD Treatment, and G17-Substance Use Testing) and Cognitive Behavioral (C01-Thinking Matters and G18-SUD Treatment)**

E: LOCAL PRACTICES TO ADDRESS PERSONS WITH SUBSTANCE USE DISORDER(S)

1. How do defendants and offenders get screened for substance use services in your area (regardless of funding source)? **Community Mental Health and local Substance Use Agencies**
2. How do defendants and offenders get referred for a substance use assessment and subsequent appropriate ASAM Level of Care in your area (regardless of funding source)? **The referral is made by a MDOC Probation Agent and sent to the Community Corrections Coordinator who sends the referral to our local, contracted Substance Use Treatment Agency-Key Development if private health insurance and if medicaid, sent to CMH Access.**
3. Are there any barriers or gaps in service to obtaining an assessment and treatment that your CCAB is requesting OCC funding to fill? **No** If so, please describe in detail:
4. What non-PA 511 funded services are available in your area? Be sure to include treatment court services. **Specialty Treatment Courts: Adult Drug Treatment Court, Intensive Treatment Mental Health Court, Veterans Treatment Court, Swift and Sure Sanctions Probation Program**
5. **Other Services geared towards reducing the overall number of Prison Commitments:**
6. **Substance Use Disorder Services:**
7. **Livingston County Community Mental Health**
8. **Substance Use Counseling Services**
9. **Substance Use Assessments**
10. **Individual Substance Use Counseling**
11. **Group Substance Use Counseling**
12. **Complete Counseling Center**
13. **Key Development**
14. **Livingston County Catholic Charities**
15. **Advanced Behavioral Medicine**
16. **Karen Bergbower and Assoc.**
17. **PERS (Prevention Education Referral Services)**
18. **Sober Living**
19. **Domestic Violence Services:**
20. **LACASA**
21. **Complete Counseling**
22. **Livingston County Catholic Charities – Anger Management**

F: COMPREHENSIVE CORRECTIONS PLAN SUMMARY

1. Please explain how the Comprehensive Corrections Plan, in coordination with the local practices, will impact the State Board Priorities, and ultimately offender success: All programs that we are requesting funding for are aimed at addressing the needs of sentenced felons and felony probation violators, both new sentence and technical. Our County is requesting funds to provide training to our staff, provide for administrative costs, and continue funding our existing programming. This programming will help to reduce not only the PCR for Livingston County but for the entire State.

2. What steps will you take if you find that you are not meeting your objectives, or your strategies are not being implemented as planned? **The Project Director will look at the process and work with the Community Corrections Coordinator and CCAB to re-assess our implementation and correct any issues we may have encountered. If needed, to reach out to our OCC Specialist with any questions or issues we may encounter**
3. Program eligibility overrides may be requested in writing to the assigned OCC Specialist. Please document any additional override procedures your CCAB has approved. **N/A**

**MICHIGAN DEPARTMENT OF CORRECTIONS
OFFICE OF COMMUNITY CORRECTIONS
FY 2025 FUNDING PROPOSAL**

Livingston County Community Corrections

Comprehensive Plans & Services

Program	Program Code	Funding Request	Approved Funding
Group-Based Programs			
Education	B00	-	
Employment	B15	-	
Cognitive	C01	16,920	
Domestic Violence	C05	-	
Sex Offender	C06	-	
Outpatient Services	G18	31,160	
Other Group Services	G00	-	
Sub-Total		48,080	-
Supervision Programs			
Intensive Supervision	D23	-	
Electronic Monitoring	D08	-	
Pretrial Supervision	F23	-	
Sub-Total		-	-
Assessment Services			
Actuarial Assessment	I22	-	
Pretrial Assessment	F22	-	
Sub-Total		-	-
Case Management	I24	-	
Substance Abuse Testing	G17	27,648	
Other	Z00	-	
5 Day Housing	Z02	-	
Program Total		75,728	-
Administration			
Salary & Wages		32,462.24	
Contractual Services		-	
Equipment		-	
Supplies		-	
Travel		-	
Training		-	
Board Expenses		-	
Other		-	
Administration Total		32,462	-
Total Comprehensive Plans & Services		108,190	0

TOTAL FUNDING REQUEST	\$ 108,189.74
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