



Livingston County Facility Services

420 South Highlander Way
Howell, MI 48843
(517) 546-6491

DATE: April 18, 2024

TO: Livingston County Board of Commissioners

FROM: Kevin Eggleston

RE: Resolution Authorizing Agreements with Structure Tec Restoration LLC, and John Stewart Associates, LLC. To provide Construction Management Services for Minor Projects (under \$50,000) for County Facilities. This Agreement enables the Facility Department to maintain a core group of contractors to provide services as the need arises.

Projects tentatively needing completion are: Judicial center front door replacements, Sheriff renovation, Animal Shelter state inspection needs, and replacement of ceiling system at the Treasurers office. All projects are sufficiently budgeted by its retrospective department.

In years past we have spent the following utilizing this same construction services agreement:

2022- \$63,775

2023- \$55,140

The RFQ documents were publicly posted on two websites. Two timely responses were received as follows:

- John Stewart Associates
- Structure Tec Restoration

John Stewart Associates is an incumbent contractor. He provided good references and a complete proposal. He has been a long-standing business for Livingston County and there are no concerns about continuing with this contractual relationship. His pricing continues to be reasonable.

Structure Tec Restoration would be a new contractor for the county, and based on their response appears to be qualified and have the skill set that would fit well for projects of this size. References were contacted in order to learn more about this company. The references were positive, and the completed jobs seemed to be smaller residential



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projects under the Community Development Block Grant Homeowner Repair program. Since the county does not have a vendor for these services currently, the evaluators believe this may be an opportunity to fill that need if the county participates in the program.

Because this bid was solicited as a Request for Qualifications, the intent was to establish a list of prequalified contractors that will provide construction management services to the county, as well as other public entities through the CoPro+ Program. Based on the above, the evaluation committee recommends awarding prequalified contracts to both bidders.

Please let me know if you have any questions.