



Livingston County Facility Services

420 South Highlander Way
Howell, MI 48843
(517) 546-6491

DATE: April 18, 2024

TO: Livingston County Board of Commissioners

FROM: Kevin Eggleston

RE: Resolution Authorizing an Agreement with Evergreen Outdoor, Inc. to Provide Grounds Maintenance, Lawn care, and snow removal services

The Facility Services uses and outside contractor to perform grounds maintenance, lawn care, and snow removal services for various county grounds. The current contract for these services expires on 6/1/2024.

In years past the facilities has appropriately budgeted and spent the following amounts on this same agreement:

2022- \$197,691

2023-\$190,683

The RFQu documents were publicly posted on two websites. One timely response was received. Even though only one proposal was received, the RFQu was publicly posted on two websites. As a result, the bid documents were downloaded by over 300 qualified companies. While only one qualified submission was received, the Evaluation Committee believes that the process created a system of free and open competition and should be considered valid.

The response was received from Evergreen Outdoor, Inc. located in Howell, MI. This proposal was evaluated by County employees in the Facility services, Fiscal Services, and I.T. departments.

Evergreen Outdoor is the incumbent contractor. They have been providing snow removal and property maintenance services in Livingston County and surrounding areas for over 20 years. They have satisfactorily provided summer and winter services for all Livingston County properties for the last nine years, beginning in the winter of 2015, which was a record-breaking year for snow fall, and with just 30 days' notice to prepare. Evergreen Outdoor maintains a highly trained staff which are required to be in uniform with a clean and professional appearance, and view safety as a number one priority.



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They are capable to serve additional entities through the CoPro+ program with needed staff and equipment.

Please let me know if you have any questions.