

Personnel Committee

Meeting Minutes



May 6, 2024, 6:15 p.m.

Hybrid In-Person and Virtual Meeting

304 E. Grand River Ave., Board Chambers, Howell, Michigan

Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC

<https://us02web.zoom.us/j/3997000062>

Member Present: Frank Sample, Roger Deaton - Vice Chairman, Martin Smith, Nick Fiani

1. Call Meeting to Order

The meeting was called to order by the Committee Chair, Frank Sample, at 7:44 pm.

2. Roll Call

Frank Sample - Chairman, Roger Deaton - Vice Chairman, Martin Smith, and Nick Fiani

Roll call by the recording secretary indicated the presence of a quorum.

3. Pledge of Allegiance to the Flag

All rose for the Pledge of Allegiance to the Flag of the United States of America.

4. Approval of Agenda

Motion to approve the Agenda as presented.

It was moved by N. Fiani

Seconded by Roger Deaton

Yes (4): F. Sample, R. Deaton, M. Smith, and N. Fiani

Motion Carried (4 to 0)

5. Call to the Public: None.

6. Approval of Minutes

6.1 Meeting Minutes dated: April 01, 2024

Motion to approve the Minutes as presented.

It was moved by N. Fiani

Seconded by Roger Deaton

Yes (4): F. Sample, R. Deaton, M. Smith, and N. Fiani

Motion Carried (4 to 0)

7. Tabled Items from Previous Meetings: None.

8. Reports: None.

9. Resolutions for Consideration

9.1 Health Department

Resolution Authorizing the Reclassification of the WIC Program Specialist

Motion to approve the resolution as recommended.

Moved by: N. Fiani

Seconded by: Roger Deaton

Yes (4): F. Sample, R. Deaton, M. Smith, and N. Fiani

Motion Carried (4 to 0)

9.2 Health Department

Resolution Authorizing the Reclassification of the WIC Program Coordinator

Motion to approve the resolution as recommended.

Moved by: R. Deaton

Seconded by: Nick Fiani

Yes (4): F. Sample, R. Deaton, M. Smith, and N. Fiani

Motion Carried (4 to 0)

9.3 Emergency Medical Services

Resolution Authorizing the Reclassification of the Medical Examiner Investigator positions.

Motion to recommend the resolution to the Board of Commissioners.

Moved by: N. Fiani

Seconded by: Roger Deaton

Yes (4): F. Sample, R. Deaton, M. Smith, and N. Fiani

Motion Carried (4 to 0)

9.4 Emergency Management

Resolution Affirming the Livingston County Local Emergency Planning Committee for 2024-2025

Motion to recommend the resolution to the Board of Commissioners.

Moved by: R. Deaton

Seconded by: Martin Smith

Yes (4): F. Sample, R. Deaton, M. Smith, and N. Fiani

Motion Carried (4 to 0)

10. Adjournment

Motion to adjourn the meeting at 7:48 pm.

It was moved by R. Deaton

Seconded by Nick Fiani

Yes (4): F. Sample, R. Deaton, M. Smith, and N. Fiani

Motion Carried (4 to 0)


Carol Sue Jonckheere, Recording Secretary