

# General Government and Health and Human Services Committee Meeting Minutes



**May 6, 2024, 6:00 p.m.**

Hybrid In-Person and Virtual Meeting  
304 E. Grand River Ave., Board Chambers, Howell, Michigan  
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC  
<https://us02web.zoom.us/j/3997000062>

Members Present: Roger Deaton - Chairman, Jay Gross, Douglas Helzerman, Wes Nakagiri

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**1. Call Meeting to Order**

The meeting was called to order by Committee Chair, Commissioner Deaton at 6:00 p.m.

**2. Pledge of Allegiance**

All rose for the Pledge of Allegiance to the Flag of the United States of America.

**3. Roll Call**

Roger Deaton - Chairman, Jay Gross - Vice Chairman, Douglas Helzerman, and Wes Nakagiri  
Roll call by the recording secretary indicated the presence of a quorum.

**4. Approval of Minutes**

**4.1 Meeting Minutes dated: April 1, 2024**

Motion to approve the Minutes as presented.

It was moved by W. Nakagiri

Seconded by Douglas Helzerman

Yes (4): R. Deaton, J. Gross, D. Helzerman, and W. Nakagiri

**Motion Carried (4 to 0)**

**5. Approval of Agenda**

Motion to approve the Agenda as presented.

It was moved by D. Helzerman

Seconded by Wes Nakagiri

Yes (4): R. Deaton, J. Gross, D. Helzerman, and W. Nakagiri

**Motion Carried (4 to 0)**

**6. Reports: None.**

**7. Call to the Public: None.**

**8. Resolutions for Consideration**

**8.1 Emergency Medical Services**

Resolution Authorizing the EMS department to apply for the State of Michigan  
Emergency Medical Service Workforce Support Grant 2025

Motion to recommend the resolution to the Board of Commissioners.

Moved by: W. Nakagiri

Seconded by: Jay Gross

Yes (4): R. Deaton, J. Gross, D. Helzerman, and W. Nakagiri

**Motion Carried (4 to 0)**

**8.2 Health Department**

Resolution to Reorganize the Hearing and Vision Coordinator Position

Motion to recommend the resolution to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: Jay Gross

Yes (4): R. Deaton, J. Gross, D. Helzerman, and W. Nakagiri

**Motion Carried (4 to 0)**

**8.3 LETS**

Resolution Authorizing a Change in 2024 Budgeted Dispatcher/Driver Positions

Motion to recommend the resolution to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: Jay Gross

Yes (4): R. Deaton, J. Gross, D. Helzerman, and W. Nakagiri

**Motion Carried (4 to 0)**

**8.4 Treasurer**

Resolution Authorizing the Livingston County Treasurer to Establish the 2023 Delinquent  
Tax Fund

Motion to recommend the resolution to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: Jay Gross

Yes (4): R. Deaton, J. Gross, D. Helzerman, and W. Nakagiri

**Motion Carried (4 to 0)**

**8.5 Information Technology**

Resolution Authorizing the Assumption of Addressing Responsibilities for Howell  
Township and Amendment of the Street Naming and Addressing Policy

Motion to recommend the resolution to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: Jay Gross

Yes (4): R. Deaton, J. Gross, D. Helzerman, and W. Nakagiri

**Motion Carried (4 to 0)**

**8.6 Information Technology**

Resolution Authorizing Negotiations, Agreements, and to Apply for and Accept Grants (BEAD & Other) for The Livingston County Public Safety, Educational, and Municipal Open Access Middle Mile Fiber Network

Motion to recommend the resolution as presented to the Board of Commissioners.

Moved by: J. Gross

Seconded by: Wes Nakagiri

Yes (3): R. Deaton, J. Gross, and D. Helzerman

No (1): W. Nakagiri

**Motion Carried (3 to 1)**

Motion to amend Resolution by removing B.E.A.D. / Grant paragraph.

It was moved by W. Nakagiri

Seconded by Douglas Helzerman

Yes (2): D. Helzerman, and W. Nakagiri

No (2): R. Deaton, and J. Gross

**Motion Failed (2 to 2)**

**8.7 Facility Services**

Resolution Authorizing the Purchase and Installation of Boiler Systems and Components

Motion to recommend the resolution to the Board of Commissioners.

Moved by: J. Gross

Seconded by: Douglas Helzerman

Yes (4): R. Deaton, J. Gross, D. Helzerman, and W. Nakagiri

**Motion Carried (4 to 0)**

**8.8 Facility Services**

Resolution Authorizing the Purchase of Jail Rooftop HVAC Units

Motion to recommend the resolution to the Board of Commissioners.

Moved by: J. Gross

Seconded by: Douglas Helzerman

Yes (4): R. Deaton, J. Gross, D. Helzerman, and W. Nakagiri

**Motion Carried (4 to 0)**

**8.9 Facility Services**

Resolution Authorizing Agreements with Structure Tec Restoration and John Stewart Associates, LLC to Provide as Needed Construction Management Services for Minor Projects

Motion to recommend the resolution to the Board of Commissioners.

Moved by: J. Gross

Seconded by: Douglas Helzerman

Yes (4): R. Deaton, J. Gross, D. Helzerman, and W. Nakagiri

**Motion Carried (4 to 0)**

**8.10 Facility Services**

Resolution Authorizing an Agreement with Evergreen outdoor, Inc. to provide Grounds Maintenance, Lawn care, and Snow Removal Services

Motion to recommend the resolution to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: Wes Nakagiri

Yes (4): R. Deaton, J. Gross, D. Helzerman, and W. Nakagiri

**Motion Carried (4 to 0)**

**8.11 Facility Services**

Resolution Authorizing Additional Funds For 2024 Site Lighting Operating Budget Project

Motion to recommend the resolution to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: Jay Gross

Yes (3): R. Deaton, J. Gross, and D. Helzerman

No (1): W. Nakagiri

**Motion Carried (3 to 1)**

**8.12 Facility Services**

Resolution Authorizing Renovations to the Livingston County Sheriff's Office

Motion to recommend the resolution to the Board of Commissioners.

Moved by: J. Gross

Seconded by: Douglas Helzerman

Yes (4): R. Deaton, J. Gross, D. Helzerman, and W. Nakagiri

**Motion Carried (4 to 0)**

**9. Adjournment**

Motion to adjourn the meeting at 7:36 pm.

It was moved by D. Helzerman

Seconded by Jay Gross

Yes (4): R. Deaton, J. Gross, D. Helzerman, and W. Nakagiri

**Motion Carried (4 to 0)**



**Carol Sue Jonckheere**, Recording Secretary