

Finance and Asset Management Committee

Meeting Minutes



May 13, 2024, Immediately Following the CPSID Committee Meeting.
Hybrid In-Person and Virtual Meeting
304 E. Grand River Ave., Board Chambers, Howell, Michigan
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC
<https://us02web.zoom.us/j/3997000062>

Members Present: Nick Fiani - Chairman, Jay Gross - Vice Chairman, Douglas Helzerman, David Domas, Frank Sample, Wes Nakagiri, Jay Drick, Roger Deaton, and Martin Smith

1. Call Meeting to Order

The meeting was called to order by the Committee Chair, Nick Fiani, at 6:30 p.m.

2. Pledge of Allegiance to the Flag

All rose for the Pledge of Allegiance to the Flag of the United States of America.

3. Roll Call

Roll call by the recording secretary indicated the presence of a quorum.

4. Approval of Agenda

Motion to approve the Agenda as presented.

Moved by: R. Deaton

Seconded by: J. Gross

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross; No (0): None

Motion Carried (9 to 0)

5. Approval of Minutes

5.1 Meeting Minutes dated: April 9, 2024

Motion to approve the Minutes as presented.

Moved by: R. Deaton

Seconded by: F. Sample

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross; No (0): None

Motion Carried (9 to 0)

6. Call to the Public

The following persons addressed the Board: Ed Alverson, Handy Township; Doug Helzerman, County Commissioner, Steve Williams, Marion Township

7. Discussion

7.1 Revenue and Expense Status

Hilery Spicer, Deputy Finance Officer / Financial Analyst, noted a possible reduction to Register of Deeds budgeted revenue that may be coming forward; not as much revenue has been received to date as projected.

7.2 Capital Improvement Plan Update

Kevin Eggleston, Facility Services Director, and Matt Bolang, Health Department Director/Health Officer, updated the commissioners on a renovation project for the East Complex that has been in discussion since 2020. There is a current grant opportunity to fund the project. Consensus amongst the commissioners to proceed with plans from the architect was received.

8. Resolutions for Consideration

8.1 Treasurer

Resolution Authorizing Acceptance of Donated Funds on Behalf of the Livingston County Animal Shelter

Motion to recommend the resolution to the Board of Commissioners.

Moved by: R. Deaton

Seconded by: M. Smith

Jennifer Nash, Treasurer, presented the resolution and answered questions from commissioners.

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross; No (0): None

Motion Carried (9 to 0)

Motion to amend the resolution to replace the 3rd WHEREAS as follows: "WHEREAS, the funds are to be used specifically to help pay for food and medical expenses for the animals housed at the Livingston County Animal Shelter."

Moved by: D. Helzerman

Seconded by: J. Gross

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross; No (0): None

Amendment Carried (9 to 0)

8.2 Administration

Resolution Authorizing Livingston County's 2025 Annual Budget Process and Calendar

Motion to recommend the resolution to the Board of Commissioners.

Moved by: R. Deaton

Seconded by: D. Domas

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross; No (0): None

Motion Carried (9 to 0)

8.3 Fiscal Services

Resolution Authorizing the Reallocation of Remaining ARPA Dollars for Several Approved ARPA Projects

Motion to recommend the resolution to the Board of Commissioners.

Moved by: R. Deaton
Seconded by: F. Sample

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross; No (0): None

Motion Carried (9 to 0)

8.4 Drain Commissioner

Resolution Authorizing General Fund Vision Tour Funds for the Drain Commissioner to participate with Handy Township in the Silver Springs Water Pressure Project and Van Buren Road Wastewater Treatment Plant Improvements

Motion to recommend the resolution to the Board of Commissioners.

Moved by: D. Helzerman
Seconded by: D. Domas

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross; No (0): None

Motion Carried (9 to 0)

8.5 Drain Commissioner

Resolution Authorizing Improvements to the Sharp Drain from General Fund Vision Tour Funding

Brian Jonckheere, Drain Commissioner, presented the resolution and answered questions from Commissioners.

Motion to recommend the resolution to the Board of Commissioners.

Moved by: M. Smith
Seconded by: F. Sample

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross; No (0): None

Motion Carried (9 to 0)

8.6 Drain Commissioner

Resolution Authorizing Improvements to the Fowlerville Village Drain from General Fund Vision Tour Funding

Motion to recommend the resolution to the Board of Commissioners.

Moved by: D. Helzerman
Seconded by: D. Domas

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross; No (0): None

Motion Carried (9 to 0)

8.7 Drain Commissioner

Resolution Authorizing Improvements to the Brighton No. 4 Drain from General Fund Vision Tour Funding

Motion to recommend the resolution to the Board of Commissioners.

Moved by: F. Sample
Seconded by: M. Smith

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross; No (0): None

Motion Carried (9 to 0)

Motion to amend the resolution to insert in the first Therefore, Be It Resolved that \$400,000 be allocated towards the County's Assessment.

Moved by: W. Nakagiri
Seconded by: R. Deaton

Yes (8): N. Fiani, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross; No (1): D. Helzerman

Amendment Carried (8 to 1)

8.8 Drain Commissioner

Resolution Authorizing Improvements to the Rossington Drain from General Fund Vision Tour Funding

Motion to recommend the resolution to the Board of Commissioners.

Moved by: J. Gross
Seconded by: D. Helzerman

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross; No (0): None

Motion Carried (9 to 0)

9. Adjournment

Motion to adjourn the meeting at 7:18 p.m.

Moved by: D. Helzerman
Seconded by: R. Deaton

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross; No (0): None

Motion Carried (9 to 0)

Natalie Hunt, Recording Secretary