

RESOLUTION

NO: 2024-07-095

LIVINGSTON COUNTY

DATE: July 22, 2024

Resolution Authorizing the Purchase of Onboard Media Players for LETS Vehicles from Mesa Electronics, Inc. – LETS

WHEREAS, LETS has a need to post information flyers inside its transit vehicles to broadcast service announcements, onboard rules, and other important information to passengers; and

WHEREAS, this information has traditionally been posted in paper format, which requires staff to continuously change out flyers on every vehicle in the fleet when information is updated or flyers are destroyed; and

WHEREAS, in an effort to improve the efficiency and effectiveness of informational postings, LETS pilot tested two onboard media player systems, which include an LED monitor mounted overhead and a hard drive to store graphic announcements that can be updated with a USB memory stick; and

WHEREAS, the pilot test demonstrated that the media players are a superior option to paper flyers for several reasons, including the reduction of staff time required to update announcements, improved visibility for passengers, and the reduction of “clutter” from multiple paper flyers posted inside each vehicle; and

WHEREAS, LETS desires to implement media players across its fleet of vans and buses, and in accordance with the County’s Procurement Policy, a formal bid process was performed in collaboration with Fiscal Services and CoPro+ to request quotes for 36 media players; and

WHEREAS, two quotes were received and evaluated by a 3-person committee representing LETS, Information Technology, and Fiscal Services, which recommends an award to Mesa Electronics of Lombard, Illinois per the attached bid synopsis; and

WHEREAS, the total cost to purchase the media players will be \$66,656 which includes the hard drives, monitors, and all required cables; and

WHEREAS, installation of the media players will be provided by a contracted vehicle maintenance vendor, Roy’s Autoworks of Howell, MI, at an estimated \$600 per vehicle, for a total estimated installation cost of \$21,600; and

WHEREAS, the project will be funded entirely by Federal and State capital grant funding with no local funds required; and

WHEREAS, this project was not included in the 2024 LETS budget and therefore a budget amendment will be necessary.

THEREFORE, BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the purchase of 36 onboard media players from Mesa Electronics, Inc. of Lombard, Illinois at a cost of \$66,656.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby authorizes an Agreement with Roy's Autoworks for the installation of the onboard media players for an amount not to exceed \$22,000.

BE IT FURTHER RESOLVED that the Chair of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts, agreements, amendments and support documents related to this matter upon review by Civil Counsel.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners authorizes any budget amendments necessary to effectuate the above.

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MOVED:
SECONDED:
CARRIED: