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To: Livingston County Board of Commissioners
From: Greg Kellogg, Director of Transportation Services
Date: June 18, 2024
Re: Resolution Approving Updated LETS Drug and Alcohol Policy – LETS

The Federal Transit Administration (FTA) requires all transit systems to maintain a Drug and Alcohol Policy consistent with 49 CFR Part 655, as amended, as a condition of receiving Federal funding. The policy must be updated periodically to reflect changes in Federal regulations and best practices and approved by the agency's governing board when substantive changes are made.

LETS has maintained a Drug and Alcohol Policy since 1996 with the last major update occurring in November 2019. Significant changes in Federal rules and best practices have occurred since the last update and the LETS Drug and Alcohol policy has been revised to remain in compliance. Significant changes include:

- References and links to amended Federal Drug and Alcohol testing regulations in circulars 49 CFR Part 40 and 49 CFR Part 655, including provisions for the future implementation of oral swab drug testing upon FDA approval (there is currently no FDA-approved oral swab test)
- Implementation of a new condensed format that is more concise and easy to understand for covered employees

The updated policy has been reviewed and approved by FTA and will take effect immediately upon approval of this resolution. All staff will receive training on the updated policy and will be required to sign a statement indicating their understanding and acceptance. A copy of the updated policy is attached to this resolution for your review.

As always, please do not hesitate to contact me with any questions at 517-540-7843.