

## Personnel Committee

### Meeting Minutes



**July 1, 2024, 6:15 p.m.**

Hybrid In-Person and Virtual Meeting  
304 E. Grand River Ave., Board Chambers, Howell, Michigan  
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC  
<https://us02web.zoom.us/j/3997000062>

Member Present: Frank Sample, Roger Deaton - Vice Chairman, Martin Smith, Nick Fiani

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1. Call Meeting to Order

The meeting was called to order by the Committee Chair, Frank Sample, at 6:30 pm.

2. Roll Call

Frank Sample - Chairman, Roger Deaton - Vice Chairman, Martin Smith, and Nick Fiani

Roll call by the recording secretary indicated the presence of a quorum.

3. Pledge of Allegiance to the Flag

All rose for the Pledge of Allegiance to the Flag of the United States of America.

4. Approval of Agenda

Motion to approve the Agenda as presented.

It was moved by R. Deaton

Seconded by Nick Fiani

Yes (4): F. Sample, R. Deaton, M. Smith, and N. Fiani

**Motion Carried (4 to 0)**

5. Call to the Public: one.

6. Approval of Minutes

6.1 Meeting Minutes dated: June 03, 2024

Motion to approve the Minutes as presented.

It was moved by R. Deaton

Seconded by Nick Fiani

Yes (4): F. Sample, R. Deaton, M. Smith, and N. Fiani

**Motion Carried (4 to 0)**

- 6.2 Closed Meeting Minutes dated: June 03, 2024  
Motion to approve the Minutes as presented.  
It was moved by R. Deaton  
Seconded by Nick Fiani  
Yes (4): F. Sample, R. Deaton, M. Smith, and N. Fiani

**Motion Carried (4 to 0)**

7. Tabled Items from Previous Meetings: None.

8. Reports: None.

9. Resolutions for Consideration

- 9.1 Juvenile Court

Resolution Approving the Reclassification and Retitling of the Reimbursement and Collections Clerk to the Quality Data & Collections Specialist

Motion to adopt the Resolution.

It was moved by N. Fiani

Seconded by Roger Deaton

Yes (4): F. Sample, R. Deaton, M. Smith, and N. Fiani

**Motion Carried (4 to 0)**

- 9.2 Board of Commissioners - CCAB

Resolution Approving an Appointment to the Livingston County Community Corrections Advisory Board – Board of Commissioners

Motion to recommend the resolution to the Board of Commissioners.

Moved by: R. Deaton

Seconded by: Martin Smith

Yes (4): F. Sample, R. Deaton, M. Smith, and N. Fiani

**Motion Carried (4 to 0)**

10. Adjournment

Motion to adjourn the meeting at 6:33 pm.

It was moved by R. Deaton

Seconded by Martin Smith

Yes (4): F. Sample, R. Deaton, M. Smith, and N. Fiani

**Motion Carried (4 to 0)**

  
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Carol Sue Jonckheere, Recording Secretary