

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

### Resolution to Approve the Reclassification of the GIS Analyst and the Application Developer – Information Technology

**WHEREAS,** the Information Technology department requested a job review for the GIS Analyst position due to significant changes to the job description; and

**WHEREAS,** the **GIS Administrator** position is responsible for the GIS environment, responsible for performing a variety of technical tasks involving the development, maintenance, and management of various enterprise GIS systems and data, including ArcGIS Enterprise, ArcGIS Online, and Cityworks; and

**WHEREAS,** MGT Consulting Services, LLC. has reviewed this position and has determined that it should be reclassified at a grade 11 of the nonunion pay scale; and

**WHEREAS,** the Information Technology department also requested a job review for the Application Developer position due to significant changes to the job description; and

**WHEREAS,** the **ECM Administrator** position is responsible for providing complete system management for Livingston County Enterprise Content Management systems; and

**WHEREAS,** MGT Consulting Services, LLC. has reviewed this position and has determined that it should be reclassified at a grade 11 of the nonunion pay scale; and

**WHEREAS,** such reclassifications are within the Information Technology budget.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners Personnel Subcommittee hereby approves the reclassifications of the GIS Analyst to GIS Administrator at the nonunion scale, grade 11 and the Application Developer to the ECM Administrator at nonunion scale, grade 11.

**CURRENT:**

Position #	Description	Group	Grade	FTE	Status
22800116	APPLICATION DEVELOPER	NU	9	1.00	A
22800111	GIS ANALYST	NU	9	1.00	A

**PROPOSED:**

Position #	Description	Group	Grade	FTE	Status
22800116	ECM ADMINISTRATOR	NU	11	1.00	A
22800111	GIS ADMINISTRATOR	NU	11	1.00	A

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners authorize any necessary supplemental appropriation to effectuate the above.

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**MOVED:**  
**SECONDED:**  
**CARRIED:**

*NOTE: These job analyses need only Personnel Subcommittee approval and do not need to move forward to any other committee per BOC policy.*