

Finance and Asset Management Committee

Meeting Minutes



July 8, 2024, 6:15 p.m. or immediately following the CPSID Committee meeting.
Hybrid In-Person and Virtual Meeting
304 E. Grand River Ave., Board Chambers, Howell, Michigan
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC
<https://us02web.zoom.us/j/3997000062>

Members Present: Nick Fiani - Chairman, Douglas Helzerman, David Domas, Frank Sample, Wes Nakagiri, Jay Drick, Roger Deaton, Jay Gross - Vice Chairman

Members Absent: Martin Smith

1. Call Meeting to Order

The meeting was called to order by the Committee Chair, at 6:48 p.m.

2. Pledge of Allegiance to the Flag

3. Roll Call

Roll call by the recording secretary indicated the presence of a quorum.

4. Approval of Agenda

Motion to approve the Agenda as amended to add item titled Presentation following the Call to the Public.

It was moved by D. Domas
Seconded by F. Sample

Yes (8): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, and J. Gross; Absent (1): M. Smith

Motion Carried (8-0-1)

5. Approval of Minutes

5.1 Meeting Minutes dated: June 10, 2024

Motion to approve the Minutes as presented.

It was moved by R. Deaton
Seconded by D. Helzerman

Yes (8): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, and J. Gross; Absent (1): M. Smith

Motion Carried (8-0-1)

6. Call to the Public

The following persons addressed the Board: Mike Staton - Marion Township; Steve Williams - Marion Township.

7. Presentation

State Representative Bob Bezotte presented Commissioner Dave Domas with a tribute in honor of his service to Livingston County, also presented a tribute to Commissioner Roger Deaton for his contributions to the Veterans of Livingston County and the State of Michigan being named 2024 legion of the year.

8. Discussion

8.1 Revenue and Expense Status

Hilery Spicer, Deputy Finance Officer / Financial Analyst, presented the status reports on revenue and expenses as of June 2024.

8.2 Capital Improvement Plan Update

None.

9. Resolutions for Consideration

9.1 Treasurer

Resolution Approving the 2023 Deficit Elimination Plan

Motion to recommend the resolution to the Board of Commissioners.

Moved by: D. Domas

Seconded by: R. Deaton

Yes (8): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, and J. Gross; Absent (1): M. Smith

Motion Carried (8-0-1)

9.2 Fiscal Services

Resolution to Authorize a Second Quarter Budget Amendment to the Fiscal-Year 2024 Budget

Motion to recommend the resolution to the Board of Commissioners.

Moved by: J. Gross

Seconded by: D. Helzerman

Yes (8): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, and J. Gross; Absent (1): M. Smith

Motion Carried (8-0-1)

9.3 Facility Services

Resolution Authorizing an Agreement for Project Management Services for the Renovation of the Health Department

Motion to recommend the resolution to the Board of Commissioners.

Moved by: R. Deaton

Seconded by: D. Domas

Yes (8): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, and J. Gross; Absent (1): M. Smith

Motion Carried (8-0-1)

9.4 Emergency Medical Services

Resolution to Realign Categories within the Fowlerville EMS Base Project

Motion to recommend the resolution to the Board of Commissioners.

Moved by: R. Deaton

Seconded by: D. Helzerman

Yes (8): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, and J. Gross; Absent (1): M. Smith

Motion Carried (8-0-1)

9.5 Emergency Medical Services

Resolution Authorizing a contract with Lindhout & Associates for Engineering and Bidding Coordination Work on Proposed EMS Bases

Dave Feldpausch, EMS Department Director, presented the resolution and answered questions from the Committee.

Motion to recommend the resolution to the Board of Commissioners.

Moved by: F. Sample

Seconded by: D. Helzerman

Yes (8): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, and J. Gross; Absent (1): M. Smith

Motion Carried (8-0-1)

9.6 Planning Department

Resolution Authorizing Transmission of the Approved 2025-2030 County Capital Improvement Plan to the Livingston County Board of Commissioners

Rob Stanford, Principal Planner, presented the 2025-2030 Capital Improvement Plan.

Motion to recommend the resolution to the Board of Commissioners.

Moved by: R. Deaton

Seconded by: F. Sample

Yes (8): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, and J. Gross; Absent (1): M. Smith

Motion Carried (8-0-1)

10. Adjournment

Motion to adjourn the meeting at 7:35 p.m.

It was moved by R. Deaton

Seconded by D. Helzerman

Yes (8): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, and J. Gross; Absent (1): M. Smith

Motion Carried (8-0-1)