



**Bid Recap
For
Automotive Fleet Management Services**

Lead Public Agency: Livingston County
Solicitation: RFP-LC-24-02

RFP Issued & Publicly Posted: 5/1/2024
Public Posting: Livingston County Fiscal Services Website and BidNet

RFP Proposals Due Date: 5/29/2024

Proposals Received: 2

Livingston County received two (2) proposals in response to the Request for Proposal (RFP) referenced above. Below is a recap of the bid evaluation.

The RFP was publicly posted on two websites resulting in the bid documents being downloaded by twenty-four (24) qualified companies. Even though only two (2) qualified submission were received, the Evaluation Committee believes that the process created a system of free and open competition and should be considered valid.

Responses were received from BizFleets, LLC and Enterprise Fleet Management, Inc. Both vendors provided responses within the timeframe outlined in the RFP.

The evaluation consisted of a review of the responses to the Request for Proposal Scope of Work. A review of the minimum requirements revealed that the vendors met the minimum mandatory requirements and confirmed their understanding of the Scope of Work (Section 1). Both vendors were determined to be responsive and responsible after a review of the answers to the Scope of Work sections and the information provided on the requisite forms.

The Evaluation Review Committee (ERC) consisted of three members. The ERC evaluated the proposal using the following scoring criteria:

- Proposal Narrative (Section 1.3) - 5 Points
- Category A – Preventive Maintenance (Section 1.4) - 15 points
- Category B - Management (Section 1.5) – 15 points
- Category C - Commercial Fuel Card (Section 1.6) - 10 points
- Category D - GPS Tracking System (Section 1.7) - 10 points
- Company Service Capabilities (Section 1.9) - 5 points
- Value-Added Services (Section 1.10) - 10 points
- Cost Proposal (Attachment A) - 30 points

Based on the entire evaluation process, both bidders were determined to be qualified to provide fleet management services, however Enterprise Fleet Management, Inc. offered a proposal that provided the best overall value to the county.



It is recommended that a five-year contract be awarded to Enterprise Fleet Management, Inc. to provide fleet management services to Livingston County. In addition, it is recommended that the County host cooperative contracts with BizFleets, LLC and Enterprise Fleet Management, Inc. for the CoPro+ Program, enabling public entities throughout Michigan to utilize the contracts for their fleet management needs.