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Howell, MI 48855
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To: Livingston County Board of Commissioners
From: Greg Kellogg, Transportation Director
Date: July 23, 2024
**Re: Resolution Authorizing the Replacement of Asphalt Parking Lots and Driveway
at the Transportation Complex - LETS**

The asphalt parking lots and driveway at the Transportation Complex have deteriorated to “poor” condition (as defined by the [PASER scale](#)) and need to be replaced. A few photos of the existing driveway and employee parking lot are included below. This project was first identified in the 2022-2027 Capital Improvement Plan and was included in the 2023 LETS budget but was postponed due to higher priority projects.

In accordance with the County’s Procurement Policy, a formal bid process was performed in collaboration with Fiscal Services, Facilities Services, and CoPro+ to request quotes for asphalt removal and replacement services per the attached bid synopsis.

An evaluation committee consisting of staff from LETS, Facilities Services, and the Drain Commissioner’s Office evaluated the bid responses and recommend a contract award to the low bidder, R&R Asphalt of Milford, MI, with a bid price of \$242,000.

Although geotechnical data (soil borings) were provided in the solicitation, the overall condition of the subbase cannot be fully determined until the existing asphalt is removed, and additional undercutting may be necessary. The evaluation committee therefore recommends a standard 10% project contingency plus an additional 10% contingency to account for unknown subbase conditions, for a total contingency budget of \$48,400.

The total cost not to exceed \$290,400 will be funded by FY 2023 and FY 2024 Section 5339 capital grant funding and State capital match with no local funds required. This project was not included in the 2024 LETS budget and therefore a budget amendment will be necessary.

Thank you, and as always please do not hesitate to contact me with any questions at 517-540-7843.

Existing Asphalt Driveway and Employee Parking Lot

