



Memorandum

To: Livingston County Board of Commissioners

From: Kristoffer Tobbe, CIO
Diane Gregor, Applications and Systems Manager

Date: September 24, 2024

Re: Assumption of Unadilla Township Addressing Duties and Adoption of the Amended *Street Naming and Addressing Policy*

Livingston County Information Technology – GIS Division was contacted by Unadilla Township regarding the assumption of address assignment for the portion of the township that they still maintained. A portion of the township addressing is currently maintained by Livingston County GIS.

You'll find the Unadilla Township resolution following this letter. Appended to the actual resolution, they've included documents that we provided to them for reference purposes.

We are in favor of taking on Unadilla Township's address assignment. Doing so will minimally add to the workload. Unadilla Township does not currently have a lot of growth. Our Addressing Official currently uses the address assignment process to check the township's address assignment, essentially the same process used to assign addresses under our jurisdiction. In addition, with GIS assigning their addresses, the county addressing standards can be more strictly enforced and addresses will be available in a timelier fashion for our public safety agencies, as well as our permitting departments. Due to the minimal amount of addresses assigned in Unadilla, GIS does not anticipate a sizable revenue increase.

Taking on this responsibility requires a small change to the Street Naming and Addressing Policy. We've added Unadilla Township to the list of local units that Livingston County GIS addresses. We removed Unadilla Township from the list of local units that perform their own addressing.