

David Feldpausch  
Director



Amy Chapman  
Deputy Director

1911 Tooley Rd \* Howell, MI 48855  
Business (517) 546-6220 \* Fax (517) 546-6788 \* Emergency 911  
[www.livgov.com](http://www.livgov.com)

## Memorandum

To: Livingston County Board of Commissioners  
Fr: Amy Chapman, Deputy Director  
Date: 9-4-2024  
Re: Renewal Contract with University of Michigan-Sparrow Hospital of Pathology

---

The current Medical Examiner contract for Livingston County is set to expire on December 31, 2024. In preparation for this, the purchasing department issued an RFP for Medical Examiner services to cover the entire county. Only one proposal was received, coming from the University of Michigan-Sparrow forensic pathology department, which is the current service provider.

The Evaluation Committee reviewed the proposal and noted that the University of Michigan-Sparrow has maintained a satisfactory performance record during their current contract. However, the committee expressed concern about a proposed cost increase in the new contract.

When asked to clarify the reasons for the price increase, University of Michigan-Sparrow cited two main factors were rising costs in both labor and supplies and Medical examiner expenses that have outpaced the current contract rates

The university explained that the proposed increase is necessary to accurately reflect the actual costs they incur while providing these services. This situation is not uncommon, as other counties have also seen increases in medical examiner service costs in recent years.

It's worth noting that while only one proposal was received, this is not unusual for specialized services like medical examiner contracts. Many counties tend to maintain long-term relationships with their medical examiner service providers due to the specialized nature of the work and the limited number of qualified providers.

Please reach out if you have any questions.

Thank you,

Amy Chapman  
[achapman@livgov.com](mailto:achapman@livgov.com)  
517-861-1446

*Serving the Citizens of Livingston County*