

# Finance and Asset Management Committee

## Meeting Minutes



September 9, 2024, Immediately Following the CPSID Committee Meeting.  
Hybrid In-Person and Virtual Meeting  
304 E. Grand River Ave., Board Chambers, Howell, Michigan  
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC  
<https://us02web.zoom.us/j/3997000062>

Members Present: Nick Fiani - Chairman, Jay Gross - Vice Chairman; David Domas, Frank Sample, Wes Nakagiri, Jay Drick, and Martin Smith

Members Absent: Douglas Helzerman, Roger Deaton

---

### 1. Call Meeting to Order

The meeting was called to order by the Committee Chair, Nick Fiani, at 8:07 p.m.

### 2. Pledge of Allegiance to the Flag

### 3. Roll Call

Roll call by the recording secretary indicated the presence of a quorum.

### 4. Approval of Agenda

Motion to approve the Agenda as presented.

It was moved by D. Domas  
Seconded by W. Nakagiri

Yes (7): N. Fiani, D. Domas, F. Sample, W. Nakagiri, J. Drick, M. Smith, and J. Gross  
No (0): None; Absent (2): D. Helzerman, and R. Deaton

**Motion Carried (7-0-2)**

### 5. Approval of Minutes

#### 5.1 Meeting Minutes dated: August 12, 2024

Motion to approve the Minutes as presented.

It was moved by M. Smith  
Seconded by David Domas

Yes (7): N. Fiani, D. Domas, F. Sample, W. Nakagiri, J. Drick, M. Smith, and J. Gross  
No (0): None; Absent (2): D. Helzerman, and R. Deaton

**Motion Carried (7-0-2)**

### 6. Call to the Public

The following persons addressed the Board: Ben Tasich - Genoa Township; Chuck Wright - Handy Township.

### 7. Discussion

**7.1 Revenue and Expense Status**

Cindy Arbanas, Finance Officer, presented the status of revenues and expenses as of August 2024; reviewed over-time budgets and ARPA fund status; and answered questions from Commissioners. Commissioner Nakagiri requested options of counter measures to address over-time issues.

**7.2 Capital Improvement Plan Update**

Kevin Eggleston, Facility Services Department Director, provided updates for on-going projects. Elevator at historic courthouse should be wrapped up next week. Clerk's renovation, waiting for a delivery to begin furniture move. Hartland base is progressing. Lindhout is reviewing plans for Health Dept renovations. Site plan reviews are taking place with local townships. Judicial transfer switch is being installed. Law center and Admin boilers are in progress. Roof top units ordered for Jail and Animal Shelter.

**8. Resolutions for Consideration**

**8.1 Emergency Medical Services (Roll Call Vote)**

Resolution Authorizing the Purchase of New Garage Door for the Hartland EMS Base from F403 Capital Replacement

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: J. Gross  
Seconded by: David Domas

Yes (7): N. Fiani, D. Domas, F. Sample, W. Nakagiri, J. Drick, M. Smith, and J. Gross  
No (0): None; Absent (2): D. Helzerman, and R. Deaton

**Motion Carried (7-0-2)**


**9. Adjournment**

Motion to adjourn the meeting at 8:26 p.m.

It was moved by F. Sample  
Seconded by Wes Nakagiri

Yes (7): N. Fiani, D. Domas, F. Sample, W. Nakagiri, J. Drick, M. Smith, and J. Gross  
No (0): None; Absent (2): D. Helzerman, and R. Deaton

**Motion Carried (7-0-2)**

  
\_\_\_\_\_  
Natalie Hunt, Recording Secretary