



**Bid Recap
For
Inmate Food Services**

Lead Public Agency: Livingston County
Solicitation: RFP-LC-24-13

RFP Issued & Publicly Posted: 6/17/2024
Public Posting: Livingston County Fiscal Services Website and BidNet

RFP Proposals Due Date: 7/15/2024

Proposals Received: 3

Livingston County received three (3) proposals in response to the Request for Proposal (RFP) referenced above. Below is a recap of the bid evaluation.

Responses were received from Canteen Services, Inc., Cellmate Food Solutions, Inc., and Summit Food Service, LLC. All three vendors provided responses within the timeframe outlined in the RFP.

The evaluation consisted of a review of the responses to the Request for Proposal Scope of Work. A review of the minimum requirements revealed that the vendors met the minimum mandatory requirements and confirmed their understanding of the Scope of Work (Section 1). The vendors were determined to be responsive and responsible after a review of the answers to the Scope of Work sections and the information provided on the requisite forms.

The Evaluation Review Committee (ERC) consisted of three members. The ERC evaluated the proposal using the following scoring criteria:

- Evaluation Factors for Scope of Services (Section 1) – 50 points
- Company Profile (Section 2.1) – 10 points
- References (Section 2.2) – 10 points
- Pricing (Attachment A) – 30 points

Based on this scoring criteria, the points awarded to each vendor were averaged and the results were as follows:

	Vendors		
	Canteen	Cellmate	Summit
Proposal Responses	42.33	24.67	39.00
Company Profile	8.67	4.33	8.00
References	9.00	6.67	7.00
Pricing	26.33	19.67	24.67
Total	86.33	55.34	78.67



Based on the entire evaluation process, it was determined that Canteen Services, Inc. offered a proposal that provided the best overall value to Livingston County.

It is recommended that a five-year contract be awarded to Canteen Services, Inc. to provide inmate food services to Livingston County. Canteen Services, Inc. will also be awarded a CoPro+ cooperative contract not to exceed five years