

# Finance and Asset Management Committee

## Meeting Minutes



**October 15, 2024**, Immediately Following the CPSID Committee Meeting.  
Hybrid In-Person and Virtual Meeting  
304 E. Grand River Ave., Board Chambers, Howell, Michigan  
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC  
<https://us02web.zoom.us/j/3997000062>

Members Present: Nick Fiani - Chairman, Douglas Helzerman, David Domas, Frank Sample, Wes Nakagiri, Jay Drick, Roger Deaton, Martin Smith, Jay Gross - Vice Chairman

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**1. Call Meeting to Order**

The meeting was called to order by the Committee Chair, Nick Fiani, at 6:49 PM.

**2. Pledge of Allegiance to the Flag**

**3. Roll Call**

Nick Fiani - Chairman, Jay Gross - Vice Chairman, Douglas Helzerman, Dave Domas, Frank Sample, Wes Nakagiri, Jay Drick, Roger Deaton, and Martin Smith

Roll call by the recording secretary indicated the presence of a quorum.

**4. Approval of Agenda**

Motion to approve the Agenda as presented.

It was moved by R. Deaton  
Seconded by David Domas

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

**Motion Carried (9 to 0)**

**5. Approval of Minutes**

**5.1 Meeting Minutes dated: September 9, 2024**

Motion to approve the Minutes as presented.

It was moved by R. Deaton  
Seconded by Frank Sample

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

**Motion Carried (9 to 0)**

**6. Call to the Public: None.**

## 7. Reports

### 7.1 2025 Budget - Level 3 Recommendation - Nathan Burd

County Administrator, Nathan Burd, presented the Level 3 Budget Recommendation to the Committee.

- PowerPoint presentation set forth details for Level 3.
- Balanced budget presented which was achieved by voluntary compromises by Departments and recommendations made by County Administration.
- Discussion took place regarding FTE increase.
- Recommending 3% COLA.
- Budget includes \$750,000 Contingency Fund.
- Comm. Gross questioned what Bond Rates would be if we didn't have a aaa rating.
- Recommendation does not include using General Fund to balance the Budget.

Comm. Deaton reported on Brighton ROTC.

## 8. Discussion

### 8.1 Revenue and Expense Status

Hilery Spicer, Deputy Financial Officer, presented the Revenue and Expense Status Report.

### 8.2 Capital Improvement Plan Update

Facility Services Director, Kevin Eggleston, updated Commissioners on the Capital Improvement Plan.

## 9. Resolutions for Consideration

### 9.1 Fiscal Services

Resolution to Authorize a Third Quarter Budget Amendment to the Fiscal-Year 2024 Budget – Fiscal Services

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: F. Sample

Seconded by: Roger Deaton

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

**Motion Carried (9 to 0)**

### 9.2 DPW/Solid Waste

Resolution Declaring Official Intent to Issue Bonds to Finance the Cost of Acquiring, Constructing and Equipping Improvements to the Septage Receiving Station

Frank Erwin, Deputy Drain Commissioner, presented the Resolution to the Committee.

Discussion took place regarding the "Project" description and/or what the funds would be used for. It was agreed to amend the Resolution to clarify the "Project."

Motion to amend the Resolution by striking "(the Project)" in the 7th Whereas and to add the words

*"(purchase of REUs from Tyrone Township and payment of Master Operating Agreement fee to Hartland Township)"*

to the first Therefore Be It Resolved paragraph, 1. Declaration of Official Intent, third line, immediately following the words "costs of the Project."

It was moved by W. Nakagiri  
Seconded by J. Gross

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton,  
M. Smith, and J. Gross

**Motion Carried (9 to 0)**

Motion to recommend the amended resolution to the Board of Commissioners.

It was moved by W. Nakagiri  
Seconded by Jay Gross

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton,  
M. Smith, and J. Gross

**Motion Carried (9 to 0)**

**9.3 DPW/Solid Waste**

Resolution Authorizing a Vision Tour Appropriation and the Advancement of General Funds to Purchase 264 REUS From Tyrone Township - DPW

Motion to amend the second Therefore Be It Resolved by adding the words "and as determined by the Board of Commissioners including, but not limited to, principal and applicable fees" prior to the period at the end of the sentence.

It was moved by J. Drick  
Seconded by Wes Nakagiri

Yes (8): N. Fiani, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

No (1): D. Helzerman

**Motion Carried (8 to 1)**

Motion to recommend the amended resolution to the Board of Commissioners.

It was moved by D. Helzerman  
Seconded by M. Smith

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton,  
M. Smith, and J. Gross

**Motion Carried (9 to 0)**

**10. Adjournment**

Motion to adjourn the meeting at 8:17 PM.

It was moved by D. Helzerman  
Seconded by Roger Deaton

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith,  
and J. Gross

**Motion Carried (9 to 0)**

  
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Carol Sue Jonckheere, Recording Secretary