

COHL, STOKER & TOSKEY, P.C.
ATTORNEYS AND COUNSELORS
601 NORTH CAPITOL AVENUE
LANSING, MICHIGAN 48933
(517) 372-9000

SHAREHOLDERS
PETER A. COHL
DAVID G. STOKER
BONNIE G. TOSKEY
ROBERT D. TOWNSEND
TIMOTHY M. PERRONE
MATTIS D. NORDFJORD
GORDON J. LOVE
SARAH K. OSBURN

ASSOCIATES
CHRISTIAN K. MULLETT
DONALD J. KULHANEK
MELISSA A. HAGEN

OF COUNSEL
RICHARD D. McNULTY

November 6, 2024

Carol Jonckheere
Executive Assistant/Contract Administrator
Livingston County Administration
304 E. Grand River Avenue, Ste. 202
Howell, MI 48843

Sent Via Email

Re: Sampling Service Agreement between LCHD and Green Oak Charter Township

Dear Ms. Jonckheere:

Attached is an Agreement to be entered into between the County on behalf of the Livingston County Health Department (LCHD) and Green Oak Charter Township (Green Oak). Under this Agreement the LCHD shall provide staff for collecting water samples for analysis from five separate residential drinking water wells located at homes in and around Hidden Lake Waste Water Treatment Plant. The LCHD shall be paid at a rate of \$105.00 per hour with an annual increase calculated based on staffing and indirect costs not to exceed 5% each year for residential well sampling. The term of the Agreement commences on the date in which the Agreement is fully signed by the authorized representatives of both the County and Green Oak and continues for one year after the effective date and thereafter automatically renews from year to year until either terminated by either of the parties, or the Michigan Department of Environment, Great Lakes, and Energy deems sampling may be discontinued.

The attached Agreement is the same as the Agreement sent to our office on November 1, 2024, with the exception of some changes I am recommending. These changes are shown in the attached compare document. As you will note, among the changes made, is to who should be signing the Agreement on behalf of the County. In that the attached is an intergovernmental Agreement between the County and Green Oak, I believe the Agreement should be approved by the Board of Commissioners and signed by the Board's Chair.

It is my understanding that authorization for the attached Agreement will be considered at an upcoming Board meeting.

If the attached Agreement is satisfactory and has received the necessary authorization, you may after printing off copies, proceed to obtain the signatures necessary for their execution. While obtaining the necessary signatures, ensure that the parties signing insert the date in the spaces provided in the introductory paragraph and on the signature pages. Please e-mail a fully signed copy of the Agreement to my assistant Nicole Moles at nmoles@cstmlaw.com for insertion into our electronic file.

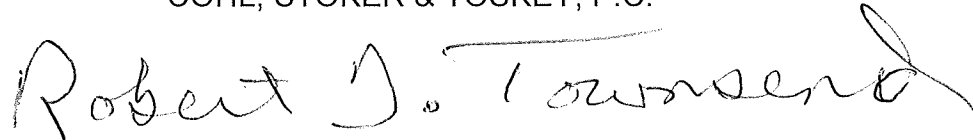
November 6, 2024

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If you have any questions regarding the attached Agreement do not hesitate to contact me.

Sincerely,

COHL, STOKER & TOSKEY, P.C.

A handwritten signature in black ink that reads "Robert D. Townsend". The signature is written in a cursive style with a long horizontal flourish extending from the end of the name.

Robert D. Townsend

RDT/nam

Enclosure

cc: w/o enc. Matt Bolang, Health Officer

N:\Client\Livingston\Health\Correspondence\Jonckheere\Ltr re 2024 Green Oak Twp Sampling Agr.docx