

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

Resolution Approving the Reclassification of the Deputy Financial Officer and the Senior Financial Analyst – Fiscal Services

WHEREAS, the **Deputy Financial Officer** position is responsible for the analysis and preparation of a variety of complex financial, budget, and operational data. The position’s duties are concentrated in countywide budget development and implementation, internal service fund rate analysis, asset planning, financial analysis, and grant management. This position supervises and provides direction in the operations of grant administration, procurement and accounts payable activities, and reports to the County Financial Officer; and

WHEREAS, MGT Consulting Services, LLC. has reviewed this position and has determined that it should be reclassified from grade 12 to grade 13 of the nonunion pay scale; and

WHEREAS, the **Senior Financial Analyst** position is responsible for the analysis and preparation of a variety of complex financial, budget, and operational information. This position’s duties are concentrated on grant coordination and oversight, countywide budget development, financial report development, complex cost and internal control analysis, and assures compliance with various grant reporting requirements and will report to the Deputy Financial Officer; and

WHEREAS, MGT Consulting Services, LLC. has reviewed this position and has determined that it should be reclassified from grade 10 to grade 12 of the nonunion pay scale; and

WHEREAS, there are funds available in the 2025 personnel contingency to cover the increased costs.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners Personnel Committee hereby approves the reclassification of the **Deputy Financial Officer** position to Grade 13 of the nonunion pay scale and hereby approves the reclassification of the **Senior Financial Analyst** position to Grade 12 of the nonunion pay scale.

CURRENT:

Position #	Description	Group	Grade	FTE	Status
21200102	DEPUTY FINANCIAL OFFICER	NU	12	1.00	A
21200106	FINANCIAL ANALYST	NU	10	1.00	A

PROPOSED:

Position #	Description	Group	Grade	FTE	Status
21200102	DEPUTY FINANCIAL OFFICER	NU	13	1.00	A
21200106	SENIOR FINANCIAL ANALYST	NU	12	1.00	A

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MOVED:
SECONDED:
CARRIED:

This resolution requires no additional Board of Commissioner approval per Board policy.