



CONTACT INFORMATION

Requester: Cindy Arbanas Title of Requester: DCA/FO
Dept. Phone Number/Extension: 8727 Date Requested: 10-12-24

POSITION INFORMATION

Position Title: (Sr.) Financial Analyst Supervisor: Cindy Arbanas

- 1. Is the purpose of this request to fill a position as a result of a vacancy? Yes [] No [x]
If so, name of person last holding this position:
2. Is the purpose of this request to reclassify a current position? Yes [x] No []
3. Is the purpose of this request to change the scheduled hours of an existing position? Yes [] No [x] From: To:
If so, name of current incumbent:
4. Is the purpose of this request to transfer a current position? Yes [] No [x]
If so, Current Department: Proposed Department:

Position Type: Regular [x] Term/Grant [] Temp. [] Unpaid [] Special []
Position Status: Full Time (30+) [x] Part-Time (21-29) [] Part-Time (20 or Less) [] Number of hours per week:

Justification of request / change of position (REQUIRED): Reclassify Financial Analyst to Sr Financial Analyst with increased responsibilities, most significantly designated County Grant Officer

FUNDING INFORMATION

Base Annual Salary: 93,430.00 This position is funded in whole or in part by a grant: Yes [] No [x] % Funded:
Allocation (Required): Current: Org. 10121200 % 100 Proposed (If changing): Org. %
Position will be funded by: General Fund [x] Enterprise Fund [] Special Revenue Fund [] Internal Service Fund []

REQUIRED APPROVALS

Supervisor (If applicable) Date Cynthia Arbanas 11-12-24
Department Head Date

HR OFFICE ONLY

Job Class: Job Title: Grade/Step: /
FTE: Employee Group: HR Reviewed: Date:

BUDGET OFFICE ONLY

Position Control # 21200106 Org. 10121200
Funds Available: Yes [x] No [] Object Code: 704000 [x] 706000 [] 706001 []

Comments: Will require a budget amendment from personnel contingency

Budget Reviewed: Cynthia Arbanas Date: 11-12-24

Resolution #: Board Authorized on Date: