



Livingston County Board of Commissioners

Meeting Minutes

December 16, 2024, 6:00 p.m.
Hybrid In-Person and Virtual Meeting
304 E. Grand River Ave., Board Chambers, Howell, Michigan
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC
<https://us02web.zoom.us/j/3997000062>

Members Present: Jay Drick, Douglas Helzerman, David Domas, Frank Sample, Wes Nakagiri, Roger Deaton, Martin Smith, Jay Gross

Member Absent: Nick Fiani

1. Call Meeting to Order

The meeting was called to order by the Chairman, Jay Drick, at 6:00 p.m.

2. Moment of Prayer

3. Pledge of Allegiance to the Flag

All rose for the Pledge of Allegiance to the Flag of the United States of America.

4. Roll Call

Roll call by the Clerk indicated the presence of a quorum.

5. Approval of Agenda

Motion to approve the agenda as presented.

It was moved by D. Helzerman
Seconded by R. Deaton

Yes (8): D. Helzerman, J. Drick, D. Domas, F. Sample, W. Nakagiri, R. Deaton, M. Smith, and J. Gross; No (0): None; Absent (1): N. Fiani

Motion Carried (8-0-1)

6. Correspondence

6.a Iosco County

Resolution 2024-195 Requesting Policy Makers to Utilize the Infrastructure Found in our Area Agencies on Aging

Motion to receive and place the correspondence on file.

It was moved by J. Gross
Seconded by R. Deaton

Yes (8): J. Gross, J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton, and M. Smith; No (0): None; Absent (1): N. Fiani

Motion Carried (8-0-1)

7. Call to the Public

The following people addressed the Board: Connie Conklin, Howell; Steve Williams, Marion Twp; Stephanie Miklos, Howell; Mary Witalec; and Sheriff Mike Murphy.

8. Approval of Minutes

8.a Meeting Minutes dated: November 25, 2024

8.b Meeting Minutes dated: December 9, 2024

8.c Closed Session Minutes dated: December 9, 2024

Motion to approve the Minutes as presented.

It was moved by F. Sample
Seconded by R. Deaton

Yes (8): F. Sample, J. Drick, D. Helzerman, D. Domas, W. Nakagiri, R. Deaton, M. Smith, and J. Gross; No (0): None; Absent (1): N. Fiani

Motion Carried (8-0-1)

9. Tabled Items From Previous Meetings

None.

10. Reports

10.a Tribute to Prosecutor David Reader

Presentation by State Representative Robert Bezotte

State Representative Robert Bezotte presented tribute from the State of Michigan to Prosecutor David Reader. Commissioner Domas also honored Prosecutor Reader for his service over the years.

10.b Livingston County Convention & Visitors Bureau

Mary Robinson, Executive Director – No Report was provided.

Commissioner Gross updated the Board on a recent LETS presentation and complimented Commissioner Helzerman on his recent musical performance. Commissioner Gross also recognized Commissioner Smith for his service on the Board.

Commissioner Deaton updated the Board about an event at Hartland Manor he attended with Commissioner Domas as well as his attendance at the recent Wreaths Across America event in Fowlerville.

Commissioner Domas also recognized Commissioner Smith's service on the Board.

11. Resolutions for Consideration

11.a 2024-12-159 (Roll Call Vote)

Resolution to Authorize a Fourth Quarter Budget Amendment to the Fiscal-Year 2024 Budget – Fiscal Services

Motion to adopt the Resolution.

It was moved by D. Helzerman
Seconded by J. Gross

Roll Call Vote: Yes (8): D. Helzerman, J. Drick, D. Domas, F. Sample, W. Nakagiri, R. Deaton, M. Smith, and J. Gross; No (0): None; Absent (1): N. Fiani

Motion Carried (8-0-1)

11.b 2024-12-160 (Roll Call Vote)

Resolution Authorizing the 2025 State Grant Agreement, Grant Administrator, County Representative and Surveyor Contracts for the Remonumentation and State Plane Coordinate Determination of the Public Land Survey Corners in Livingston County – Register of Deeds

Motion to adopt the Resolution.

It was moved by D. Domas
Seconded by F. Sample

Roll Call Vote: Yes (7): D. Domas, J. Drick, D. Helzerman, F. Sample, R. Deaton, M. Smith, and J. Gross; No (1): W. Nakagiri; Absent (1): N. Fiani

Motion Carried (7-1-1)

11.c 2024-12-161

Resolution to Authorize a Contract with Green Oak Township to Provide Water Sampling Services – Health Department

Motion to adopt the Resolution.

It was moved by R. Deaton
Seconded by D. Helzerman

Yes (8): R. Deaton, J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, M. Smith, and J. Gross; No (0): None; Absent (1): N. Fiani

Motion Carried (8-0-1)

11.d 2024-12-162

Resolution Authorizing an Expenditure in Excess of \$10,000 for Repairs to the Long Lake Dam – Drain Commissioner

Motion to adopt the Resolution.

It was moved by D. Helzerman
Seconded by D. Domas

Yes (8): D. Helzerman, J. Drick, D. Domas, F. Sample, W. Nakagiri, R. Deaton, M. Smith, and J. Gross; No (0): None; Absent (1): N. Fiani

Motion Carried (8-0-1)

11.e 2024-12-163 (Roll Call Vote)

Resolution Authorizing the Sheriff's Office and the County of Livingston to Accept Award for the U.S. Department of Justice, Office of Community Oriented Policing Services FY24 Safer Outcomes: Enhancing De-Escalation and Crisis Response Training for Law Enforcement Program Grant – Sheriff

Motion to adopt the Resolution.

It was moved by D. Domas
Seconded by F. Sample

Roll Call Vote: Yes (8): D. Domas, J. Drick, D. Helzerman, F. Sample, W. Nakagiri, R. Deaton, M. Smith, and J. Gross; No (0): None; Absent (1): N. Fiani

Motion Carried (8-0-1)

11.f 2024-12-164

Resolution Authorizing an Amendment to the Agreement with Cohl, Stoker & Toskey, P.C. to Provide Legal Services to Livingston County – County Administration

Motion to adopt the Resolution.

It was moved by M. Smith
Seconded by D. Helzerman

Discussion.

Yes (8): M. Smith, J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton, and J. Gross; No (0): None; Absent (1): N. Fiani

Motion Carried (8-0-1)

11.g 2024-12-165

Resolution to Approve Appointments, Three-Year Terms, and Staggered Terms to the Livingston County Parks & Open Space Advisory Committee – Planning Department / Board of Commissioners

Motion to adopt the Resolution.

It was moved by D. Helzerman
Seconded by R. Deaton

Yes (8): D. Helzerman, J. Drick, D. Domas, F. Sample, W. Nakagiri, R. Deaton, M. Smith, and J. Gross; No (0): None; Absent (1): N. Fiani

Motion Carried (8-0-1)

11.h 2024-12-166

Resolution Approving Appointments to the Livingston County Airport Zoning Board of Appeals – Board of Commissioners

Motion to adopt the Resolution.

It was moved by R. Deaton
Seconded by D. Helzerman

Yes (8): R. Deaton, J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, M. Smith, and J. Gross; No (0): None; Absent (1): N. Fiani

Motion Carried (8-0-1)

11.i 2024-12-167

Resolution Reducing Membership and Approving Appointments to the Livingston County Board of Public Works – Board of Commissioners

Motion to adopt the Resolution.

It was moved by D. Helzerman
Seconded by D. Domas

Discussion.

Roll Call Vote: Yes (6): D. Helzerman, J. Drick, F. Sample, R. Deaton, M. Smith, and J. Gross; No (2): D. Domas, and W. Nakagiri; Absent (1): N. Fiani

Motion Carried (6-2-1)

11.j 2024-12-168

Resolution Approving an Appointment to the Livingston County Veterans Services Committee – Board of Commissioners

Motion to adopt the Resolution.

It was moved by D. Helzerman
Seconded by R. Deaton

Discussion.

Motion to amend the Resolution to add Robert Stants as a nominee.

It was moved by J. Gross
Seconded by D. Domas

Discussion.

Yes (6): D. Helzerman, D. Domas, F. Sample, W. Nakagiri, M. Smith, and J. Gross; No (2): J. Drick, R. Deaton; Absent (1): N. Fiani

Motion Carried (6-2-1)

Motion to adopt the amended Resolution.

It was moved by D. Helzerman
Seconded by R. Deaton

Discussion.

Roll Call Vote:

Commissioner Helzerman voted for Robert Stants
Commissioner Domas voted for Robert Stants
Commissioner Sample voted for Robert Stants
Commissioner Nakagiri voted for Robert Stants
Commissioner Drick voted for David Grissom
Commissioner Deaton voted for David Grissom
Commissioner Smith voted for Robert Stants
Commissioner Gross voted for Robert Stants

Robert Stants appointed to fill the Livingston County Veteran Services Committee vacancy.

11.k 2024-12-169

Resolution Approving Appointments to the Livingston County Community Mental Health Authority Board – Board of Commissioners

Motion to adopt the Resolution.

It was moved by D. Helzerman
Seconded by J. Gross

Yes (8): J. Gross, J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton,
and M. Smith; No (0): None; Absent (1): N. Fiani

Motion Carried (8-0-1)

11.l 2024-12-170

Resolution Authorizing Appointments to the Human Services Collaborative Body – Board
of Commissioners

Motion to adopt the Resolution.

It was moved by D. Helzerman
Seconded by D. Domas

Motion to postpone until April 28, 2025

It was moved by F. Sample
Seconded by J. Gross

Discussion.

Yes (7): F. Sample, D. Domas, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross;
No (1): D. Helzerman; Absent (1): N. Fiani

Motion Carried (7-1-1)

11.m 2024-12-171 (Roll Call Vote)

Resolution Authorizing and Concurring with an Advance from the Delinquent Tax
Revolving Funds to the EMS Capital Replacement Fund for the Purpose of Purchasing
Cardiac Monitors – Treasurer

Motion to adopt the Resolution.

It was moved by F. Sample
Seconded by R. Deaton

Roll Call Vote: Yes (8): F. Sample, J. Drick, D. Helzerman, D. Domas, W. Nakagiri, R.
Deaton, M. Smith, and J. Gross; No (0): None; Absent (1): N. Fiani

Motion Carried (8-0-1)

11.n 2024-12-172 (Roll Call Vote)

Resolution Authorizing an Agreement with Stryker to Provide Cardiac
Monitor/Defibrillators – Emergency Medical Services

Motion to adopt the Resolution.

It was moved by J. Gross
Seconded by D. Domas

Roll Call Vote: Yes (8): J. Gross, J. Drick, D. Helzerman, D. Domas, F. Sample, W.
Nakagiri, R. Deaton, and M. Smith; No (0): None; Absent (1): N. Fiani

Motion Carried (8-0-1)

11.o 2024-12-173 (Roll Call Vote)

Resolution Authorizing the Purchase of New Garage Door for the Hartland EMS Base –
Emergency Medical Services

Motion to adopt the Resolution.

It was moved by R. Deaton
Seconded by D. Domas

Roll Call Vote: Yes (8): J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R.
Deaton, M. Smith, and J. Gross; No (0): None; Absent (1): N. Fiani

Motion Carried (8-0-1)

11.p 2024-12-174

Resolution to Approve the Emergency Medical Services (EMS) Capital Reserve and
Working Capital Policy – Emergency Medical Services

Motion to adopt the Resolution.

It was moved by D. Domas
Seconded by R. Deaton

Yes (8): D. Domas, J. Drick, D. Helzerman, F. Sample, W. Nakagiri, R. Deaton, M. Smith,
and J. Gross; No (0): None; Absent (1): N. Fiani

Motion Carried (8-0-1)

11.q 2024-12-175

Resolution Authorizing an Agreement with the Houston -Galveston Area Council to
provide Intergovernmental Contract for Cooperative Purchasing – Emergency Medical
Services

Motion to adopt the Resolution.

It was moved by D. Helzerman
Seconded by M. Smith

Discussion.

Yes (8): D. Helzerman, J. Drick, D. Domas, F. Sample, W. Nakagiri, R. Deaton, M. Smith,
and J. Gross; No (0): None; Absent (1): N. Fiani

Motion Carried (8-0-1)

11.r 2024-12-176

Resolution Establishing Compensation for Livingston County Board of Commissioners –
Board of Commissioners

Motion to adopt the Resolution.

It was moved by D. Helzerman
Seconded by R. Deaton

Discussion.

Motion to amend the THEREFORE, BE IT RESOLVED that the Livingston County Board
of Commissioners hereby approves the following salary schedule for the Board of
Commissioners effective January 1, 2025:

Board Chair \$19,500

Vice Chair \$17,500

Board Member \$16,500

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby approves the following salary schedule for the Board of Commissioner effective January 1, 2026:

Board Chair \$20,000

Vice Chair \$18,000

Board Member \$17,000

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby approves the following salary schedule for the Board of Commissioner effective January 1, 2027:

Board Chair \$20,500

Vice Chair \$18,500

Board Member \$17,500

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby approves the following salary schedule for the Board of Commissioner effective January 1, 2028:

Board Chair \$21,000

Vice Chair \$19,000

Board Member \$18,000

It was moved by J. Gross

Seconded by M. Smith

Yes (8): J. Gross, D. Helzerman, J. Drick, D. Domas, F. Sample, W. Nakagiri, R. Deaton, and M. Smith; No (0): None; Absent (1): N. Fiani

Motion Carried (8-0-1)

Motion to adopt amended Resolution.

It was moved by: D. Helzerman

Seconded by: R. Deaton

Yes (7): D. Helzerman, J. Drick, D. Domas, F. Sample, R. Deaton, M. Smith, and J. Gross; No (1) W. Nakagiri; Absent (1): N. Fiani

Motion Carried (7-1-1)

12. Accounts Payable Reports

12.a Claims dated: December 16, 2024

12.b Payables dated: November 28 through December 10, 2024

Motion to approve the Claims Report and Payables Report as presented.

It was moved by: D. Domas

Seconded by: J. Gross

Yes (8): D. Domas, J. Drick, D. Helzerman, F. Sample, W. Nakagiri, R. Deaton, M. Smith, and J. Gross; No (0): None; Absent (1): N. Fiani

Motion Carried (8-0-1)

13. Call to the Public

The following people addressed the Board: Ken Recker, Pinckney; Connie Conklin, Howell; Gregg Guftufson, Brighton; Stephanie Miklos, Howell; Marty Smith, Brighton; Betsy Hundley, County Clerk; Mike Murphy, Sheriff; Steve Williams, Marion Township; Dale Brewer, Green Oak Township.

14. Adjournment

Motion to adjourn the meeting at 8:11 p.m.

It was moved by D. Helzerman
Seconded by M. Smith

Yes (8): D. Helzerman, J. Drick, D. Domas, F. Sample, W. Nakagiri, R. Deaton, M. Smith, and J. Gross; No (0): None; Absent (1): N. Fiani

Motion Carried (8-0-1)

Elizabeth Hundley, County Clerk

UNAPPROVED