

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

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## Resolution Authorizing the Renovation of the Health Department Clinic and Office Space – Health Department

- WHEREAS,** Livingston County has a need for renovating space at the Health Department; and
- WHEREAS,** this project was appropriately planned, budgeted, and underwent the County procurement processes; and
- WHEREAS,** the County retained Lindhout Associates to create project specifications and formed an evaluation committee including leadership from the Health Department, Facilities, and Procurement. There were (11) submittals reviewed and (3) three contractors were selected for interviews; and
- WHEREAS,** it is the recommendation of the Evaluation Committee to award to The Summit Company to complete the project; and
- WHEREAS,** The Summit Company of Livonia, MI, submitted a quote that will provide the Health Department office renovation construction at the rate of \$839,000; and
- WHEREAS,** there are several other portions of this renovation project that can be completed under existing county contracts with preferred vendors, including: Architectural fees \$77,020, Office Furniture \$340,000, Appliance/Equipment \$15,000 and IT costs \$100,051 for a total project cost estimated at \$1,371,071; and
- WHEREAS,** with all the renovation project costs considered, and a 10% project contingency of \$137,107 the complete project cost totals \$1,508,178; and
- WHEREAS,** funding for this project is available through a combination of grant funding from the CDC Public Health Infrastructure Grant Fund (Resolution 2023-12-200) and the remaining balance will be paid through the Livingston County Health Department Fund Balance.

**THEREFORE, BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes renovations to the Livingston County Health Department for the above-mentioned categories, in an amount not to exceed \$1,508,178 to be paid from the CDC Public Health Infrastructure Grant and the Health Department Fund Balance in Fund 221.

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners authorizes entering into a contract for construction services with The Summit Company of Livonia, MI, for an amount of \$839,000 to renovate the County Health Department.

**BE IT FURTHER RESOLVED** that the Chairman of the Livingston County Board of Commissioners, or the County Administrator if Policy Permits, is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments for monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners authorizes any budget amendments to effectuate the above.

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**MOVED:**  
**SECONDED:**  
**CARRIED:**