

Finance and Asset Management Committee

Meeting Minutes



December 9, 2024, Immediately Following the CPSID Committee Meeting.
Hybrid In-Person and Virtual Meeting
304 E. Grand River Ave., Board Chambers, Howell, Michigan
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC
<https://us02web.zoom.us/j/3997000062>

Members Present: Nick Fiani - Chairman, Frank Sample, Wes Nakagiri, Roger Deaton, Jay Gross, Jay Drick, Martin Smith

Members Absent: Douglas Helzerman, David Domas

1. Call Meeting to Order

The meeting was called to order by the Committee Chair, Commissioner Fiani, at 6:25 p.m.

2. Pledge of Allegiance to the Flag

3. Roll Call

Roll call by the recording secretary indicated the presence of a quorum.

4. Approval of Agenda

Motion to approve the Agenda as presented.

It was moved by R. Deaton
Seconded by W. Nakagiri

Yes (7): N. Fiani, F. Sample, W. Nakagiri, R. Deaton, J. Gross, J. Drick, and M. Smith
No (0): None; Absent (2): D. Helzerman, and D. Domas

Motion Carried (7-0-2)

5. Approval of Minutes

5.1 Meeting Minutes dated: November 12, 2024

Motion to approve the Minutes as presented.

It was moved by R. Deaton
Seconded by Frank Sample

Yes (7): N. Fiani, F. Sample, W. Nakagiri, R. Deaton, J. Gross, J. Drick, and M. Smith
No (0): None; Absent (2): D. Helzerman, and D. Domas

Motion Carried (7-0-2)

6. Call to the Public

The following persons addressed the Board: Joann Haas - Cohoctah Township

7. Discussion

7.1 Revenue and Expense Status

Hilery Spicer, Deputy Finance Officer / Financial Analyst, presented the year-to-date status of the revenue and expenses for the 2024 operating budget.

7.2 Capital Improvement Plan Update

Kevin Eggleston, Facility Department Director, reviewed current projects:

- Public Defender move
- Software implementation
- Blueprint scanning for plans to be accessible to staff
- Judicial transfer switch - 2022 project is now complete
- Health Department is out for bid as of today
- EMS rural stations - septic field testing by engineers has been completed
- Preliminary renovation discussions for Judicial Center and HR.

8. Resolutions for Consideration

8.1 Fiscal Services

Resolution to Authorize a Fourth Quarter Budget Amendment to the Fiscal-Year 2024 Budget

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: J. Gross

Seconded by: R. Deaton

Cindy Arbanas, Finance Officer, presented the resolution and answered questions.

Yes (7): N. Fiani, F. Sample, W. Nakagiri, R. Deaton, J. Gross, J. Drick, and M. Smith

No (0): None; Absent (2): D. Helzerman, and D. Domas

Motion Carried (7-0-2)

8.2 Treasurer

Resolution Authorizing and Concurring with an Advance from the Delinquent Tax Revolving Funds to the EMS Capital Replacement Fund for the Purpose of Purchasing Cardiac Monitors

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: J. Drick

Seconded by: R. Deaton

Yes (7): N. Fiani, F. Sample, W. Nakagiri, R. Deaton, J. Gross, J. Drick, and M. Smith

No (0): None; Absent (2): D. Helzerman, and D. Domas

Motion Carried (7-0-2)

Motion to amend the resolution to move the fifth "Whereas" and insert as the first "Therefor Be It Resolved" paragraph.

It was moved by J. Drick

Seconded by R. Deaton

Yes (7): N. Fiani, F. Sample, W. Nakagiri, R. Deaton, J. Gross, J. Drick, and M. Smith

No (0): None; Absent (2): D. Helzerman, and D. Domas

Motion Carried (7-0-2)

8.3 Emergency Medical Services

Resolution Authorizing an Agreement with Stryker to Provide Cardiac Monitor/Defibrillators

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: J. Drick

Seconded by: R. Deaton

David Feldpausch, EMS Department Director, presented the resolution.

Yes (7): N. Fiani, F. Sample, W. Nakagiri, R. Deaton, J. Gross, J. Drick, and M. Smith

No (0): None; Absent (2): D. Helzerman, and D. Domas

Motion Carried (7-0-2)

8.4 Emergency Medical Services

Resolution Authorizing an Agreement with ESO/Logis to Provide EMS CAD Software

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: J. Drick

Seconded by: J. Gross

Yes (7): N. Fiani, F. Sample, W. Nakagiri, R. Deaton, J. Gross, J. Drick, and M. Smith

No (0): None; Absent (2): D. Helzerman, and D. Domas

Motion Carried (7-0-2)

8.5 Emergency Medical Services

Resolution Authorizing the Purchase of New Garage Door for the Hartland EMS Base

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: F. Sample

Seconded by: R. Deaton

Yes (7): N. Fiani, F. Sample, W. Nakagiri, R. Deaton, J. Gross, J. Drick, and M. Smith

No (0): None; Absent (2): D. Helzerman, and D. Domas

Motion Carried (7-0-2)

9. Adjournment

Motion to adjourn the meeting at 6:59 p.m.

It was moved by R. Deaton

Seconded by F. Sample

Yes (7): N. Fiani, F. Sample, W. Nakagiri, R. Deaton, J. Gross, J. Drick, and M. Smith

No (0): None; Absent (2): D. Helzerman, and D. Domas

Motion Carried (7-0-2)



Natalie Hunt, Recording Secretary