



Livingston County Board of Commissioners

Meeting Minutes

February 24, 2025, 6:00 p.m.
Hybrid In-Person and Virtual Meeting
304 E. Grand River Ave., Board Chambers, Howell, Michigan
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC
<https://us02web.zoom.us/j/3997000062>

Members Present: Jay Drick, Douglas Helzerman, Frank Sample, Wes Nakagiri, Roger Deaton, Melvin Paunovich, Nick Fiani, Jay Gross

Member Absent: David Domas

1. Call Meeting to Order

The meeting was called to order by Chairman Jay Drick at 6:00 p.m.

2. Moment of Prayer

3. Pledge of Allegiance to the Flag

All rose for the Pledge of Allegiance to the Flag of the United States of America.

4. Roll Call

Roll call by the Clerk indicated the presence of a quorum.

5. Approval of Agenda

Motion to amend the agenda as follows:

- insert as item 12.j 2025-02-022 Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter into an Agreement with The Summit Company for the Construction of a Snow Removal Equipment (SRE) Building - Airport
- assign item 12.k as 2025-02-023 Resolution to Support Local Control and Claim of Appeal Against Michigan Public Service Commission Order – Board of Commissioners
- insert item 12.l 2025-02-024 Resolution to Amend the Livingston County Paid Sick Leave Workplace Policy and the Personnel Manual due to the Passage of the Revisions to the Michigan Earned Sick Time Act - Human Resources

It was moved by N. Fiani
Seconded by R. Deaton

Yes (8): J. Drick, D. Helzerman, F. Sample, W. Nakagiri, R. Deaton, M. Paunovich, N. Fiani, and J. Gross; No (0): None; Absent (1): D. Domas

Motion Carried (8-0-1)

6. Certificates of Recognition

6.a Employee Recognition(s)

- Elsie McPherson Brown, Sheriff's Office

Commissioner Nakagiri recognized Elsie McPherson Brown, Sheriff's Office

6.b Public Recognition(s)

- Anne Marie Yarber, American Legion Department of Michigan Oratorical Contest Winner

Commissioner Deaton and Commissioner Nakagiri recognized Anne Marie Yarber, American Legion Department of Michigan Oratorical Contest Winner.

7. Correspondence

None.

8. Call to the Public

Act 388 of 1976 offer; Act 267 of 1976

The following persons addressed the Board: Edwin Hanson-Meier, Hamburg; Tanya Hanson-Meier, Hamburg; Stacy Rutledge, Howell; Jeff Amayo, Howell; Stephanie Booth, Howell; Tonya DuFever, Fowlerville; Elaine C., Howell; Barbara Tonkovich, Genoa Township; Dan Wholihan, Handy Township; Larry Parsons, Hartland Township; Anne Gebauer, Iosco Township; Norris Hardemon, Putnam Township; Sharon Lollo, Howell Township; Colleen Quinn, Genoa Township; Wes Nakagiri, Hartland Township; Deb Drick, Howell; Janine Iyer, Genoa Township.

9. Approval of Minutes

9.a Meeting Minutes dated: January 27, 2025

9.b Meeting Minutes dated: February 10, 2025

Motion to approve the Minutes as presented.

It was moved by F. Sample

Seconded by J. Gross

Yes (8): J. Drick, D. Helzerman, F. Sample, W. Nakagiri, R. Deaton, M. Paunovich, N. Fiani, and J. Gross; No (0): None; Absent (1): D. Domas

Motion Carried (8-0-1)

10. Tabled Items From Previous Meetings

None.

11. Reports

Commissioner Gross and Commissioner Nakagiri provided reports to the Board.

12. Resolutions for Consideration

12.a 2025-02-013

Resolution Approving an Appointment to the Livingston County Retirement Plan Advisory Committee – Board of Commissioners

Motion to adopt the Resolution.

It was moved by N. Fiani
Seconded by R. Deaton

Yes (8): J. Drick, D. Helzerman, F. Sample, W. Nakagiri, R. Deaton, M. Paunovich, N. Fiani, and J. Gross; No (0): None; Absent (1): D. Domas

Motion Carried (8-0-1)

12.b 2025-02-014 (Roll Call Vote)

Resolution Authorizing Entering into a Contract for Investment Advisory Services to the Retirement Plan Advisory Committee – Fiscal Services/Human Resources

Motion to adopt the Resolution.

It was moved by N. Fiani
Seconded by F. Sample

Roll Call Vote: Yes (8): N. Fiani, J. Drick, D. Helzerman, F. Sample, W. Nakagiri, R. Deaton, M. Paunovich, and J. Gross; No (0): None; Absent (1): D. Domas

Motion Carried (8-0-1)

12.c 2025-02-015 (Roll Call Vote)

Resolution to Accept a Grant from the Michigan Mosquito Control Association to Support Livingston County Health Department's Vector Surveillance Program – Health Department

Motion to adopt the Resolution.

It was moved by J. Gross
Seconded by D. Helzerman

Discussion.

Roll Call Vote: Yes (8): J. Gross, N. Fiani, J. Drick, D. Helzerman, F. Sample, W. Nakagiri, R. Deaton, and M. Paunovich; No (0): None; Absent (1): D. Domas

Motion Carried (8-0-1)

12.d 2025-02-016 (Roll Call Vote)

Resolution to Reorganize the Animal Shelter Veterinarian Position – Animal Shelter

Motion to adopt the Resolution.

It was moved by D. Helzerman
Seconded by R. Deaton

Discussion.

Roll Call Vote: Yes (8): D. Helzerman, J. Gross, N. Fiani, J. Drick, F. Sample, W. Nakagiri, R. Deaton, and M. Paunovich; No (0): None; Absent (1): D. Domas

Motion Carried (8-0-1)

12.e 2025-02-017 (Roll Call Vote)

Resolution Authorizing Capital Expenditure for the Purchase of Two Replacement Vans and One Replacement Bus – LETS

Motion to adopt the Resolution.

It was moved by R. Deaton
Seconded by J. Gross

Discussion.

Roll Call Vote: Yes (8): R. Deaton, N. Fiani, J. Drick, D. Helzerman, F. Sample, W. Nakagiri, M. Paunovich, and J. Gross; No (0): None; Absent (1): D. Domas

Motion Carried (8-0-1)

12.f 2025-02-018 (Roll Call Vote)

Resolution Authorizing a Replacement Vehicle Lease for the Sheriff Field Services Division – Car Pool

Motion to adopt the Resolution.

It was moved by F. Sample
Seconded by R. Deaton

Roll Call Vote: Yes (8): F. Sample, N. Fiani, J. Drick, D. Helzerman, W. Nakagiri, R. Deaton, M. Paunovich, and J. Gross; No (0): None; Absent (1): D. Domas

Motion Carried (8-0-1)

12.g 2025-02-019 (Roll Call Vote)

Resolution Authorizing an Increase in Total Authorized Vehicles for the Sheriff Field Services Division - Car Pool

Motion to adopt the Resolution.

It was moved by R. Deaton
Seconded by F. Sample

Discussion.

Motion to Amend to add another THEREFORE, BE IT RESOLVED that this vehicle is authorized as a pool vehicle and once its useful services life has ended it will be disposed of and be removed from the Sheriff fleet count.

It was moved by W. Nakagiri
Seconded by D. Helzerman

Yes (8): J. Drick, D. Helzerman, F. Sample, W. Nakagiri, R. Deaton, M. Paunovich, N. Fiani, and J. Gross; No (0): None; Absent (1): D. Domas

Motion Carried (8-0-1)

Discussion.

Motion to Amend to remove the last **BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners authorizes any budget amendments necessary to effectuate the above.

It was moved by W. Nakagiri
Seconded by F. Sample

Discussion.

Yes (8): J. Drick, D. Helzerman, F. Sample, W. Nakagiri, R. Deaton, M. Paunovich, N. Fiani, and J. Gross; No (0): None; Absent (1): D. Domas

Motion Carried (8-0-1)

Motion to adopt amended Resolution.

It was moved by R. Deaton
Seconded by F. Sample

Roll Call Vote: Yes (8): R. Deaton, J. Drick, D. Helzerman, F. Sample, W. Nakagiri, M. Paunovich, N. Fiani, and J. Gross

Motion Carried (8-0-1)

12.h 2025-02-020

Resolution to Authorize the Livingston County Airport to Apply for Grant Funds from the Michigan Department of Transportation and Federal Aviation Administration for the Construction of the Snow Removal Equipment (SRE) Building – Airport

Motion to adopt the Resolution.

It was moved by R. Deaton
Seconded by D. Helzerman

Discussion.

Yes (8): R. Deaton, N. Fiani, J. Drick, D. Helzerman, F. Sample, W. Nakagiri, M. Paunovich, and J. Gross; No (0): None; Absent (1): D. Domas

Motion Carried (8-0-1)

12.i 2025-02-021 (Roll Call Vote)

Resolution Authorizing an Advance from the Delinquent Tax Revolving Funds to the Airport Capital Improvement Fund for the Purpose of Paying Construction Costs for the Snow Removal Equipment Building – Treasurer / Airport

Motion to adopt the Resolution.

It was moved by D. Helzerman
Seconded by J. Gross

Discussion.

Recessed at 7:40 p.m.

Reconvened at 7:51 p.m.

Motion to substitute the Resolution.

It was moved by D. Helzerman
Seconded by J. Gross

Discussion.

Yes (8): J. Drick, D. Helzerman, F. Sample, W. Nakagiri, R. Deaton, M. Paunovich, N. Fiani, and J. Gross; No (0): None; Absent (1): D. Domas

Motion Carried (8-0-1)

Discussion.

Motion to approve the substituted Resolution.

It was moved by D. Helzerman

Seconded by J. Gross

Roll Call Vote: Yes (6): D. Helzerman, R. Deaton, N. Fiani, F. Sample, M. Paunovich, and J. Gross; No (2): J. Drick, and W. Nakagiri; Absent (1): D. Domas

Motion Carried (6-2-1)

12.j 2025-02-022

Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter Into an Agreement with The Summit Company for the Construction of a Snow Removal Equipment (SRE) Building - Airport

Motion to adopt the Resolution.

It was moved by F. Sample

Seconded by J. Gross

Roll Call Vote: Yes (6): F. Sample, D. Helzerman, R. Deaton, N. Fiani, M. Paunovich, and J. Gross; No (2): J. Drick, and W. Nakagiri; Absent (1): D. Domas

Motion Carried (6-2-1)

12.k 2025-02-023

Resolution to Support Local Control and Claim of Appeal Against Michigan Public Service Commission Order – Board of Commissioners

It was moved by F. Sample

Seconded by D. Helzerman

Discussion.

Yes (8): J. Drick, D. Helzerman, F. Sample, W. Nakagiri, R. Deaton, M. Paunovich, N. Fiani, and J. Gross; No (0): None; Absent (1): D. Domas

Motion Carried (8-0-1)

12.l 2025-02-024

Resolution to Amend the Livingston County Paid Sick Leave Workplace Policy and the Personnel Manual due to the Passage of the Revisions to the Michigan Earned Sick Time Act – Human Resources

Motion to adopt the Resolution.

It was moved by F. Sample

Seconded by N. Fiani

Yes (8): J. Drick, D. Helzerman, F. Sample, W. Nakagiri, R. Deaton, M. Paunovich, N. Fiani, and J. Gross; No (0): None; Absent (1): D. Domas

Motion Carried (8-0-1)

13. Accounts Payable Reports

13.a Claims dated: February 24, 2025

13.b Payables dated: January 31 through February 13, 2025

Motion to approve the Claims Report and Payables Report as presented.

It was moved by: J. Gross

Seconded by: D. Helzerman

Yes (8): J. Drick, D. Helzerman, F. Sample, W. Nakagiri, R. Deaton, M. Paunovich, N. Fiani, and J. Gross; No (0): None; Absent (1): D. Domas

Motion Carried (8-0-1)

14. Call to the Public

Act 388 of 1976 offer; Act 267 of 1976

The following persons addressed the Board: Dan Wholihan, Handy Township; Cindy Michniewicz, Hamburg Township; Rob Stanford, Planning Commission.

15. Commissioner Comments

Commissioner Nakagiri addressed the Board.

16. Closed Session

Discuss Written Legal Opinion [MCL 15.268(h)]

Motion to convene a Closed Session at 8:27 p.m. to discuss a written legal opinion [MCL 15.268(h)]

It was moved by N. Fiani

Seconded by D. Helzerman

Roll Call Vote: Yes (8): N. Fiani, J. Drick, D. Helzerman, F. Sample, W. Nakagiri, R. Deaton, M. Paunovich, and J. Gross; No (0): None; Absent (1): D. Domas

Motion Carried (8-0-1)

Motion to return to Open Session at 9:31 p.m.

It was moved by D. Helzerman

Seconded by R. Deaton

Yes (8): J. Drick, D. Helzerman, F. Sample, W. Nakagiri, R. Deaton, M. Paunovich, N. Fiani, and J. Gross; No (0): None; Absent (1): D. Domas

Motion Carried (8-0-1)

Motion to authorize the payment of back wages pursuant to the requirements MCL 45.421(1) as calculated by County Administration consistent with the recommendation of legal counsel and authorize the County Administrator to sign the Settlement and Release of Claims on behalf of the County once received.

It was moved by W. Nakagiri

Seconded by D. Helzerman

Discussion.

Roll Call Vote: Yes (6): W. Nakagiri, J. Drick, D. Helzerman, R. Deaton, M. Paunovich, and J. Gross; No (2): F. Sample and N. Fiani; Absent (1): D. Domas

Motion Carried (6-2-1)

17. Adjournment

Motion to adjourn the meeting at 9:35 p.m.

It was moved by D. Helzerman
Seconded by R. Deaton

Yes (8): J. Drick, D. Helzerman, F. Sample, W. Nakagiri, R. Deaton, M. Paunovich, N. Fiani, and J. Gross; No (0): None; Absent (1): D. Domas

Motion Carried (8-0-1)

Kristi Cox, Chief Deputy County Clerk