



CONTACT INFORMATION

Requester: Dave FeldpauschTitle of Requester: EMS DirectorDept. Phone Number/Extension: 517-546-6220Date Requested: 2/20/2025

POSITION INFORMATION

Position Title: IRR PT Paramedic/EMTSupervisor: Amy Chapman

1. Is the purpose of this request to fill a position as a result of a vacancy?

Yes ☒ No ☐

If so, name of person last holding this position: _____

2. Is the purpose of this request to reclassify a current position?

Yes ☐ No ☒

3. Is the purpose of this request to change the scheduled hours of an existing position?

Yes ☐ No ☒

From: _____ To: _____

If so, name of current incumbent: _____

4. Is the purpose of this request to transfer a current position?

Yes ☐ No ☒

If so, Current Department: _____

Proposed Department: _____

Position Type: Regular ☒ Term/Grant ☐ Temp. ☐ Unpaid ☐ Special ☐Position Status: Full Time (30+) ☐ Part-Time (21-29) ☒ Part-Time (20 or Less) ☐ Number of hours per week: _____Justification of request / change of position (REQUIRED): Requesting an additional 5 IRR PT employees to back fill for vacation & sick time. Reduction in overtime costs.

FUNDING INFORMATION

18.1202 hr./ 4,975.08 yr,

Base Annual Salary: _____ This position is funded in whole or in part by a grant: Yes ☐ No ☒ % Funded: _____Allocation (Required): Current: Org. 21065100 % 100

Proposed (If changing): Org. _____ % _____

Position will be funded by: General Fund ☐ Enterprise Fund ☐ Special Revenue Fund ☒ Internal Service Fund ☐

REQUIRED APPROVALS

Supervisor (if applicable) _____

Date _____

Department Head _____

Date 2/20/25

HR OFFICE ONLY

Job Class: 6008/ 5013Job Title: Paramedic /EMT Irregular PTGrade/Step: 5021 - 6006 / 0FTE: 0.083/0.12Employee Group: NUHR Reviewed: Amy HillDate: 02.24.2025

BUDGET OFFICE ONLY

Position Control # 65100302/ 65100303Org. 21065100Funds Available: Yes ☒ No ☐Object Code: 704000 ☐ 706000 ☐ 706001 ☒Comments: requires BOC approvalreduction in overtime cost

Budget Reviewed: _____

Date: _____

Resolution #: _____

Board Authorized on Date: _____