

RESOLUTION

NO: 2025-03-044

LIVINGSTON COUNTY

DATE: March 24, 2025

---

---

**Resolution Establishing a Fund Balance Policy for the Livingston County General Fund (Fund 101) – Board of Commissioners**

**WHEREAS,** it is prudent to establish a formal policy regarding the level of General Fund balance to be maintained; and

**WHEREAS,** Livingston County desires to balance its General Fund budget annually without a reliance on fund balance while continuing to maintain a healthy amount of reserves; and

**WHEREAS,** it is imperative that Livingston County be prepared for emergency situations and unexpected revenue shortfalls; and

**WHEREAS,** appropriate uses of fund balance include capital projects and one-time expenditures, liability payments, and responding to unanticipated revenue losses; and

**WHEREAS,** fund balance should not be directed to ongoing recurring expenditures; and

**WHEREAS,** a healthy fund balance is a signal of financial health to credit agencies as Livingston County strives to maintain its longstanding AAA credit rating.

**THEREFORE, BE IT RESOLVED,** the Livingston County Board of Commissioners hereby establishes a goal to hold a minimum of 60% of current year General Fund (Fund 101) expenditures in fund balance.

**BE IT FURTHER RESOLVED,** that should the fund balance fall below the established goal for two consecutive year ends, the County Administrator will work with department heads and Elected Officials to review discretionary spending, capital replacement, fees, and other options to replenish the fund in the upcoming budget.

**BE IT FURTHER RESOLVED,** the County Administrator or Chief Financial Officer shall provide periodic updates to the Board of Commissioners on the status of the General Fund balance.

#

#

#

**MOVED:  
SECONDED:  
CARRIED:**