

Finance and Asset Management Committee

Meeting Minutes



March 10, 2025, Immediately Following the CPSID Committee Meeting.
Hybrid In-Person and Virtual Meeting
304 E. Grand River Ave., Board Chambers, Howell, Michigan
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC
<https://us02web.zoom.us/j/3997000062>

Members Present: Nick Fiani - Chairman, Douglas Helzerman, David Domas, Frank Sample, Wes Nakagiri, Jay Drick, Melvin Paunovich, Jay Gross

Members Absent: Roger Deaton

1. Call Meeting to Order

The meeting was called to order by the Committee Chair, Nick Fiani, at 7:00 p.m.

2. Pledge of Allegiance to the Flag

All rose for the Pledge of Allegiance to the Flag of the United States of America.

3. Roll Call

Roll call by the recording secretary indicated the presence of a quorum.

4. Approval of Agenda

Motion to approve the Agenda as presented.

It was moved by W. Nakagiri
Seconded by D. Domas

Yes (8): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, M. Paunovich, and J. Gross; No (0): None; Absent (1): R. Deaton

Motion Carried (8-0-1)

5. Call to the Public: Act 388 of 1976 offer; Act 267 of 1976

The following persons addressed the Board: Chuck Wright - Handy Township; Lori Cowan - Unadilla Township.

6. Approval of Minutes

6.1 Meeting Minutes dated: December 9, 2025

Motion to approve the Minutes as presented.

It was moved by J. Gross
Seconded by D. Domas

Yes (8): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, M. Paunovich, and J. Gross; No (0): None; Absent (1): R. Deaton

Motion Carried (8-0-1)

7. Discussion

7.1 Revenue and Expense Status

Hilery Spicer, Deputy Finance Officer, presented the year-to-date report and answered questions from commissioners.

7.2 Capital Improvement Plan Update

Kevin Eggleston, Facility Services Department Director, presented an update on projects throughout the county.

- quoting roof top units planned for this year
- PD move complete
- meeting with departments to prepare for anything that needs to be budgeted for 2026.
- Assets are tagged and tracked through, using Capital Predictor to forecast 10 years

8. Resolutions for Consideration

8.1 Fiscal Services

Resolution to Submit the Estimated 2026 General Fund Budget to the Tax Allocation Board

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: D. Domas

Seconded by: J. Gross

Cindy Arbanas, Finance Officer, answered questions from commissioners.

Yes (8): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, M. Paunovich, and J. Gross; No (0): None; Absent (1): R. Deaton

Motion Carried (8-0-1)

8.2 County Administration

Resolution Establishing a Fund Balance Policy for the Livingston County General Fund (Fund 101)

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: J. Drick

Seconded by: D. Helzerman

Yes (8): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, M. Paunovich, and J. Gross; No (0): None; Absent (1): R. Deaton

Motion Carried (8-0-1)

8.3 Health Department

Resolution Authorizing the Renovation of the Health Department Clinic and Office Space

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: D. Domas

Seconded by: F. Sample

Matt Bolang, County Health Officer, answered questions from commissioners.

Yes (6): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, and J. Gross
No (2): J. Drick, and M. Paunovich; Absent (1): R. Deaton

Motion Carried (6-2-1)

8.4 Emergency Medical Services

Resolution Authorizing Use of General Fund Vision Tour Funds and an Agreement with Schafer Construction Inc. for the Construction of an EMS Base in Putnam Township

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: F. Sample

Seconded by: D. Domas

David Feldpausch, Emergency Medical Services, presented the resolution and answered questions from commissioners.

Yes (8): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, M. Paunovich, and J. Gross; No (0): None; Absent (1): R. Deaton

Motion Carried (8-0-1)

8.5 Emergency Medical Services

Resolution Authorizing the Approval of a Land Lease with Putnam Township for the Construction of an EMS Substation

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: W. Nakagiri

Seconded by: D. Helzerman

Yes (8): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, M. Paunovich, and J. Gross; No (0): None; Absent (1): R. Deaton

Motion Carried (8-0-1)

Motion to amend the resolution to state that after agreement the rental rate will be \$1/year

It was moved by J. Gross

Seconded by D. Domas

Yes (7): N. Fiani, D. Domas, F. Sample, W. Nakagiri, J. Drick, M. Paunovich, and J. Gross
No (1): D. Helzerman; Absent (1): R. Deaton

Motion Carried (7-1-1)

8.6 Emergency Medical Services

Resolution Authorizing Use of General Fund Vision Tour Funds and an Agreement with Schafer Construction Inc. for the Construction of an EMS Base in Cohoctah Township

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: D. Helzerman

Seconded by: F. Sample

Yes (8): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, M. Paunovich, and J. Gross; No (0): None; Absent (1): R. Deaton

Motion Carried (8-0-1)

8.7 Emergency Medical Services

Resolution Authorizing the Approval of a Land Lease with Cohoctah Township for the Construction of an EMS Substation

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: D. Domas
Seconded by: D. Helzerman

Yes (8): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, M. Paunovich, and J. Gross; No (0): None; Absent (1): R. Deaton

Motion Carried (8-0-1)

Motion to amend to insert TBIT after the word agreement to say rental rate of \$1/year.

It was moved by J. Gross
Seconded by W. Nakagiri

Yes (8): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, M. Paunovich, and J. Gross; No (0): None; Absent (1): R. Deaton

Motion Carried (8-0-1)

8.8 Board of Commissioners

Resolution Authorizing the Sending of Requests for Proposals for Obedience to Court Order as to Spending Opioid Settlement Funds for Core Treatment and/or Education, Harm Reduction, or Adverse Impacts in Livingston County

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: F. Sample
Seconded by: D. Helzerman

Yes (8): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, M. Paunovich, and J. Gross; No (0): None; Absent (1): R. Deaton

Motion Carried (8-0-1)

9. Adjournment

Motion to adjourn the meeting at 7:41 p.m.

It was moved by D. Helzerman
Seconded by W. Nakagiri

Yes (8): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, M. Paunovich, and J. Gross; No (0): None; Absent (1): R. Deaton

Motion Carried (8-0-1)

Natalie Hunt, Recording Secretary