

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

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## Resolution Authorizing an Agreement with Keefe Group to Provide Inmate Banking, Commissary, and Vending Services - Jail

**WHEREAS,** Livingston County Jail has an on-going need for Inmate Banking, Commissary, and Vending Services with our current contract with Keefe Group expiring August 31, 2025; and

**WHEREAS,** a proposal was received by Keefe Commissary Network (aka Keefe Group) to continue and expand commissary services offered for inmates; and

**WHEREAS,** services outlined in the proposal include our current web-based inmate trust and commissary software, commissary on inmate kiosks and tablets, lobby kiosk, 5 inmate vending machines, debit card release program with rapid financial, family & friends securepak package program, all at which come at no cost to the county; and

**WHEREAS,** in addition the new proposal will include an additional 5 vending machines, which will enhance their experience and our operations, thereby improving the overall conditions of the jail; and

**WHEREAS,** Keefe Group is offering commissions for commissary at 39%, securepak package program at 39%, and vending profit, which the current 5 vending machines generated a profit of \$17,108.62 in 2024; and

**WHEREAS,** Keefe Commissary Network, submitted a proposal that will provide the Inmate Banking, Commissary, and Vending Services for a period of five (5) years starting August 31, 2025, with an option for two (2) one (1) year renewals.

**THEREFORE, BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes entering into an agreement with Keefe Commissary Network of Strongsville, OH for Inmate Banking, Commissary, and Vending Services for a period of five (5) years, starting August 31, 2025 through August 31, 2030, together with an option for two (2) one (1) year renewals for services described above.

**BE IT FURTHER RESOLVED** that the Chairman of the Livingston County Board of Commissioners, or the County Administrator if Policy Permits, is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments for monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

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**MOVED:**  
**SECONDED:**  
**CARRIED:**