



# Memorandum

To: Livingston County Board of Commissioners

From: Lt. Tarneseia Pringle

Date: March 24, 2025

Re: Resolution Authorizing Livingston County Sheriff's Office to enter a five-year contract with Keefe Commissary Network to provide Inmate Banking, Commissary, and Vending Services for the jail.

Keefe Commissary Network has been a valuable partner for the past five years, providing the jail with inmate banking, commissary, and vending services. Those current services include web-based Inmate Trust and Commissary Software, Jail Kiosk machines, a Lobby Kiosk, five Vending Machines, a Debit Card Release Program with Rapid Funds, and Securepak Packages, which come at no cost to the county, a significant financial benefit. These services have been cost-effective and generated a profit of \$ 17,108.62 from our five vending machines in 2024.

We aim to improve the inmates' living conditions by adding four vending machines to different housing units, increasing their access to food options. In the near future, there is an option to add one vending machine to the inmate services programming office for staff and volunteers. The staff will self-fund this vending machine. The success of our current five vending machines is a clear testament to the potential of this initiative and should inspire confidence in its future success.

#### Commissions:

- Commissary 39%
- Securepak Program 39%
- Vending Profit in 2024 \$17,108.62

We kindly request the board's approval for this five-year contract with Keefe Commissary Network. Your decision will enable us to continue providing efficient banking, commissary, and vending services to the inmates, enhancing their experience and our operations and improving the jail's overall conditions. We believe that this partnership is crucial for the continued improvement of our services and the well-being of our inmates.

If you have any questions or concerns, please contact me.

Respectfully submitted,

LT. Tarneseia Pringle

Jail Administrator