

RESOLUTION

NO: 2025-04-055

LIVINGSTON COUNTY

DATE: April 28, 2025

Resolution Authorizing an Agreement with Keefe Group to Provide Inmate Banking, Commissary, and Vending Services - Jail

WHEREAS, Livingston County Jail has an on-going need for Inmate Banking, Commissary, and Vending Services with our current contract with Keefe Group expiring August 31, 2025; and

WHEREAS, a proposal was received by Keefe Commissary Network (aka Keefe Group) to continue and expand commissary services offered for inmates; and

WHEREAS, services outlined in the proposal include our current web-based inmate trust and commissary software, commissary on inmate kiosks and tablets, lobby kiosk, 5 inmate vending machines, debit card release program with rapid financial, family & friends securepak package program, all at which come at no cost to the county; and

WHEREAS, in addition the new proposal will include an additional 5 vending machines, which will enhance their experience and our operations, thereby improving the overall conditions of the jail; and

WHEREAS, Keefe Group is offering commissions for commissary at 39%, securepak package program at 39%, and vending profit, which the current 5 vending machines generated a profit of \$17,108.62 in 2024; and

WHEREAS, Keefe Commissary Network, submitted a proposal that will provide the Inmate Banking, Commissary, and Vending Services for a period of five (5) years starting August 31, 2025, with an option for two (2) one (1) year renewals.

THEREFORE, BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes entering into an agreement with Keefe Commissary Network of Strongsville, OH for Inmate Banking, Commissary, and Vending Services for a period of five (5) years, starting August 31, 2025 through August 31, 2030, together with an option for two (2) one (1) year renewals for services described above.

BE IT FURTHER RESOLVED that the Chairman of the Livingston County Board of Commissioners, or the County Administrator if Policy Permits, is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments for monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

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**MOVED:
SECONDED:
CARRIED:**