Finance and Asset Management Committee
Meeting Minutes

April 15, 2025, Immediately Following the CPSID Committee Meeting.
Hybrid In-Person and Virtual Meeting
304 E. Grand River Ave., Board Chambers, Howell, Michigan
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC
https://us02web.zoom.us/j/3997000062

Members Present: Nick Fiani - Chairman, Douglas Helzerman, David Domas, Frank Sample, Wes Nakagiri, Jay Drick, Jay Gross

Members Absent: Roger Deaton, Melvin Paunovich

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1.   **Call Meeting to Order**

The meeting was called to order by the Committee Chair, Nick Fiani, at 6:13 p.m.

2.   **Pledge of Allegiance to the Flag**

All rose for the Pledge of Allegiance to the Flag of the United States of America.

3.   **Roll Call**

Roll call by the recording secretary indicated the presence of a quorum.

4.   **Approval of Agenda**

Motion to approve the Agenda as presented.

It was moved by D. Domas
Seconded by F. Sample

Yes (7): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, and J. Gross
Absent (2): R. Deaton, and M. Paunovich

Motion Carried (7-0-2)

5.   **Call to the Public:** Act 388 of 1976 offer; Act 267 of 1976

None.

6.   **Approval of Minutes**

6.1   **Meeting Minutes dated: March 10, 2025**

Motion to approve the Minutes as presented.

It was moved by W. Nakagiri
Seconded by D. Domas

Yes (7): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, and J. Gross
Absent (2): R. Deaton, and M. Paunovich

Motion Carried (7-0-2)

7.   Discussion

7.1   Revenue and Expense Status

Cindy Arbanas, Chief Finance Officer, reviewed year-end 2024 budget status. Hilery Spicer, Deputy Finance Officer, provided the revenue and expense status as of March 31, 2025.

7.2   Capital Improvement Plan Update

Kevin Eggleston, Facility Services Department Director, reviewed capital projects status for 2025 and answered questions from commissioners.

- Judicial renovation is under construction - 70% complete
- HR renovation PO issued
- 2 HVAC -East and Jail, pending receipt of quotes
- Admin & Courthouse concrete RFP is released
- HD renovation - working on preconstruction tasks internally
- Fire Suppression at historic courthouse emergency repair

8.   Resolutions for Consideration

8.1   Fiscal Services

Resolution To Authorize a First Quarter Budget Amendment to the Fiscal Year 2025 Budget

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: D. Domas
Seconded by: F. Sample

Yes (7): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, and J. Gross
Absent (2): R. Deaton, and M. Paunovich

Motion Carried (7-0-2)

8.2   Facility Services

Resolution Authorizing the Capital Purchase of Fire System Equipment for the Historic Courthouse

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: D. Helzerman
Seconded by: J. Gross

Yes (7): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, and J. Gross
Absent (2): R. Deaton, and M. Paunovich

Motion Carried (7-0-2)

8.3   Administration

Resolution Authorizing Livingston County's 2026 Annual Budget Process & Calendar

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: D. Helzerman
Seconded by: W. Nakagiri

Yes (7): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, and J. Gross
Absent (2): R. Deaton, and M. Paunovich

Motion Carried (7-0-2)

8.4   Board of Commissioners

Resolution Respectfully Requesting the State of Michigan to Appropriate Funds for a Livingston County 911 Central Dispatch Video Wall

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: F. Sample
Seconded by: D. Helzerman

Yes (7): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, and J. Gross
Absent (2): R. Deaton, and M. Paunovich

Motion Carried (7-0-2)

9.   Adjournment

Motion to adjourn the meeting at 6:38 p.m.

It was moved by D. Helzerman
Seconded by W. Nakagiri

Yes (7): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, and J. Gross
Absent (2): R. Deaton, and M. Paunovich

Motion Carried (7-0-2)

Natalie Hunt, Recording Secretary