

Personnel Committee

Meeting Minutes



May 5, 2025, 6:15 p.m.

Hybrid In-Person and Virtual Meeting

304 E. Grand River Ave., Board Chambers, Howell, Michigan

Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC

<https://us02web.zoom.us/j/3997000062>

Member Present: Frank Sample, Nick Fiani, Melvin Paunovich

Members Absent: Roger Deaton - Vice Chairman

1. Call Meeting to Order

The meeting was called to order by the Committee Chair, Frank Sample at 6:50pm.

2. Pledge of Allegiance to the Flag

All rose for the Pledge of Allegiance to the Flag of the United States of America.

3. Roll Call

Roll call by the recording secretary indicated the presence of a quorum.

4. Approval of Agenda

Motion to approve the Agenda as presented.

Moved by: N. Fiani

Seconded by: M. Paunovich

Yes (3): F. Sample, N. Fiani, M. Paunovich; No (0): None; Absent (1): R. Deaton

Motion Carried (3-0-1)

5. Call to the Public

Act 388 of 1976 offer; Act 267 of 1976

None

6. Approval of Minutes

6.1 Meeting Minutes dated: March 03, 2025

6.2 Closed Meeting Minutes dated: March 03, 2025

6.3 Meeting Minutes dated: March 18, 2025

Motion to Approve 6.1, 6.2, 6.3 Meeting minutes as presented.

Moved by: N. Fiani

Seconded by: M. Paunovich

Yes (3): F. Sample, N. Fiani, M. Paunovich; No (0): None; Absent (1): R. Deaton

Motion Carried (3-0-1)

7. Tabled Items from Previous Meetings

None.

8. Reports

None

9. Resolutions for Consideration

9.1 Juvenile Register

Resolution Approving the Reclassification of the Juvenile Register

Motion to postpone the Resolution indefinitely.

Moved by: N. Fiani

Seconded by: F. Sample

Yes (2): N. Fiani, F. Sample; No (1): M. Panovich; Absent (1): R. Deaton

Motion Carried (2-1-1)

9.2 Sheriff

Resolution Authorizing the Reclassification of the Central Records Clerk

Motion to postpone the Resolution indefinitely.

Moved by: N. Fiani

No Second

Motion to Approve the Resolution as presented.

Moved by: N. Fiani

Seconded by: M. Paunovich

Yes (3): F. Sample, N. Fiani, M. Paunovich; No (0): None; Absent (1): R. Deaton

Motion Carried (3-0-1)

9.3 Building Department

Resolution Authorizing the Job Review of the Office Manager – Building Department

Motion to Approve the Resolution as presented.

Moved by: N. Fiani

Seconded by: M. Paunovich

Yes (3): F. Sample, N. Fiani, M. Paunovich; No (0): None; Absent (1): R. Deaton

Motion Carried (3-0-1)

9.4 Board of Commissioners

Resolution Authorizing the Release of De-Identified Health Care Claims Data to Opioid Clinical Management, Inc. - Board of Commissioners

Motion to recommend the Resolution to the Board of Commissioners.

Moved by: N. Fiani

Seconded by: M. Paunovich

Yes (3): F. Sample, N. Fiani, M. Paunovich; No (0): None; Absent (1): R. Deaton

Motion Carried (3-0-1)

9.5 Human Resources

Resolution Authorizing Agreement with Nationwide Retirement Solutions Related to the SECURE 2.0 Act – Retirement Plan Advisory Committee

Motion to recommend the Resolution to the Board of Commissioners.

Moved by: N. Fiani

Seconded by: M. Paunovich

Yes (3): F. Sample, N. Fiani, M. Paunovich; No (0): None; Absent (1): R. Deaton

Motion Carried (3-0-1)

9.6 Board of Commissioners - HRWC

Resolution Approving the Appointments to the Huron River Watershed Council – Board of Commissioners

Motion to recommend the Resolution to the Board of Commissioners.

Moved by: N. Fiani

Seconded by: M. Paunovich

Yes (3): F. Sample, N. Fiani, M. Paunovich; No (0): None; Absent (1): R. Deaton

Motion Carried (3-0-1)

9.7 Board of Commissioners - MMPC

Resolution Approving Appointments to the Materials Management Planning Committee – Board of Commissioners

Motion to recommend the Resolution to the Board of Commissioners.

Moved by: N. Fiani

Seconded by: M. Paunovich

Yes (3): F. Sample, N. Fiani, M. Paunovich; No (0): None; Absent (1): R. Deaton

Motion Carried (3-0-1)

10. Adjournment

Motion to adjourn meeting at 8:11pm.

Moved by: N. Fiani

Seconded by: M. Paunovich

Yes (3): F. Sample, N. Fiani, M. Paunovich; No (0): None; Absent (1): R. Deaton

Motion Carried (3-0-1)

Pam Dinsmore
Recording Secretary