



Finance and Asset Management Committee

Meeting Minutes

May 12, 2025, Immediately Following the CPSID Committee Meeting.
Hybrid In-Person and Virtual Meeting
304 E. Grand River Ave., Board Chambers, Howell, Michigan
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC
<https://us02web.zoom.us/j/3997000062>

Members Present: Nick Fiani - Chairman, Douglas Helzerman, David Domas, Frank Sample, Wes Nakagiri, Jay Drick, Roger Deaton, Melvin Paunovich, Jay Gross

1. Call Meeting to Order

The meeting was called to order by the Committee Chair, Nick Fiani, at 6:55 p.m.

2. Pledge of Allegiance to the Flag

All rose for the Pledge of Allegiance to the Flag of the United States of America.

3. Roll Call

Roll call by the recording secretary indicated the presence of a quorum.

4. Approval of Agenda

Motion to approve the Agenda as presented.

It was moved by R. Deaton
Seconded by W. Nakagiri

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Paunovich, and J. Gross; No (0): None.

Motion Carried (9 to 0)

5. Call to the Public: Act 388 of 1976 offer; Act 267 of 1976

None.

6. Approval of Minutes

6.1 Meeting Minutes dated: April 15, 2025

Motion to approve the Minutes as presented.

It was moved by R. Deaton
Seconded by D. Domas

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Paunovich, and J. Gross; No (0): None.

Motion Carried (9 to 0)

7. Discussion

7.1 Revenue and Expense Status

Hilery Spicer, Deputy Finance Officer, presented the expense and revenue year-to-date reports as of April 30, 2025.

Commissioner Fiani commended Nathan Burd and Kecia Williams for submitting the CAD and RMS funding request to U.S. Representative Tom Barrett's office, it was selected to move forward to be considered for grant funding.

7.2 Capital Improvement Plan Update

Kevin Eggleston, Facilities Department Director, provided updates on the Capital Improvement projects.

7.3 2026 Revenue Forecast Presentation

The following individuals presented the 2026 Revenue Forecast Presentation for their respective Office or Department: Nathan Burd, County Administrator; Brendan Scheitz, Equalization Department Director; Jennifer Nash, County Treasurer; Brandon Denby, Register of Deeds; Brandon Barefield, Deputy Register of Deeds; Kayla Grant Circuit Court Administrator; Debby Shaw, Juvenile and Probate Court Administrator; Marissa Lutz, District Court Administrator; Elizabeth Hundley, County Clerk; Sheriff Murphy; Undersheriff Pless; and Aaron Everest, Drain Accounting Supervisor. Hilery Spicer, Deputy Finance Officer, presented the total projections for the General Fund and Cindy Arbanas, Finance Officer, concluded the presentation with a summary the data presented.

8. Resolutions for Consideration

8.1 Facility Services

Resolution Authorizing an Agreement with Ancona Controls to Purchase a Generator for the Livingston County Jail

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: J. Gross

Seconded by: D. Domas

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Paunovich, and J. Gross; No (0): None.

Motion Carried (9 to 0)

8.2 Board of Commissioners

Resolution to Implement Michigan's Nonopioid Directive to Enhance Emergency Medical Services

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: W. Nakagiri

Seconded by: F. Sample

Motion Postponed

Motion to postpone the resolution until July 14, 2025.

It was moved by J. Gross

Seconded by J. Drick

Discussion.

Yes (5): D. Domas, J. Drick, R. Deaton, M. Paunovich, and J. Gross; No (4): N. Fiani, D. Helzerman, F. Sample, and W. Nakagiri

Motion Carried (5 to 4)

9. Adjournment

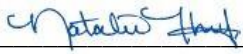
Motion to adjourn the meeting at 8:35 p.m.

It was moved by D. Helzerman

Seconded by R. Deaton

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Paunovich, and J. Gross; No (0): None.

Motion Carried (9 to 0)



Natalie Hunt, Recording Secretary

UNAPPROVED