Livingston County, Michigan

POSITION REQUEST/CHANGE FORM

CONTACT INFORMATION		
Requester: Jim Rowell	Title of Requester: Building Department Director	
Dept. Phone Number/Extension: 6724	Date Requested: 5/7/2024	
POSITION INFORMATION		
Position Title: Inspector/Plan Reviewer	Supervisor: Jim Rowell	
1. Is the purpose of this request to fill a position as a result of a vacancy ? Yes No V If so, name of person last holding this position: John Hines (term 06.26.2021)		
If so, name of person last holding this position:	Times (term 00.20.2021)	
2. Is the purpose of this request to reclassify a current position	? Yes No No	
3. Is the purpose of this request to change the scheduled hours	of an existing position? Yes No From: To:	
If so, name of current incumbent:		
4. Is the purpose of this request to transfer a current position? $ \\$	Yes No 🗸	
If so, Current Department:	Proposed Department:	
Position Type: Regular Term/Grant Temp.	Unpaid Special	
Position Status: Full Time (30+) Part-Time (21-29)	Part-Time (20 or Less) Number of hours per week:	
Justification of request / change of position (REQUIRED): We would like to eliminate this position		
FUNDING INFORMATION		
\$33.9701/hr. Base Annual Salary: This position is funded in		
	whole or in part by a grant: Yes No % Funded:	
Allocation (Required): Current: Org. 37100-70400 % 100	Proposed (If changing): Org %	
Position will be funded by: General Fund Enterprise Fund	nd Special Revenue Fund Internal Service Fund	
REQUIRED APPROVALS		
	Jan Lowell 5/7/2025	
Supervisor (if applicable) Date	Departmen Date	
HR OFFICE ONLY		
Job Class: 3000 Job Title: Building Inspec P		
FTE: 1.0 Employee Group: NU HR Review	ved: Amy Hill Date: 05.14.2025	
BUDGET OFFICE ONLY		
Position Control # 37100111	Org. <u>54937100</u>	
Funds Available: Yes No NA Object Code: 704000 706000 706001		
Comments: Eliminating authorized position		
Budget Reviewed:	Date: 5/15/25	
Resolution #:	Board Authorized on Date:	