



CONTACT INFORMATION

Requester: Kenneth E. Recker, IITitle of Requester: Chief Deputy Drain CommissionerDept. Phone Number/Extension: 517-552-6772Date Requested: 6/26/25

POSITION INFORMATION

Position Title: Accounting SupervisorSupervisor: Kenneth Recker

1. Is the purpose of this request to fill a position as a result of a vacancy?

Yes ☒ No ☒If so, name of person last holding this position: Aaron Everest

2. Is the purpose of this request to reclassify a current position?

Yes ☒ No ☐3. Is the purpose of this request to change the scheduled hours of an existing position? Yes ☐ No ☒ From: _____ To: _____

If so, name of current incumbent: _____

4. Is the purpose of this request to transfer a current position?

Yes ☐ No ☒

If so, Current Department: _____ Proposed Department: _____

Position Type: Regular ☒ Term/Grant ☐ Temp. ☐ Unpaid ☐ Special ☐Position Status: Full Time (30+) ☒ Part-Time (21-29) ☐ Part-Time (20 or Less) ☐ Number of hours per week: _____Justification of request / change of position (REQUIRED): Changes in duties and complexity of accounting functions associated with activities of the Drain Commissioners office, which includes all functions of the Livingston County Department of Public Works.

FUNDING INFORMATION

Base Annual Salary: 38.24 hr / 79539.20 yr. This position is funded in whole or in part by a grant: Yes ☐ No ☒ % Funded: _____Allocation (Required): Current: Org. 442 % 100 Proposed (If changing): Org. _____ % _____Position will be funded by: General Fund ☒ Enterprise Fund ☐ Special Revenue Fund ☐ Internal Service Fund ☐

REQUIRED APPROVALS

[Signature] 6-26-25
Supervisor (if applicable) Date[Signature] 6/26/25
Department Head Date

HR OFFICE ONLY

Job Class: 7015 Job Title: Accounting Supervisor Drain Grade/Step: NU9H / 5FTE: 1.0 Employee Group: NU HR Reviewed: Amy Hill Date: 06.27.2025

BUDGET OFFICE ONLY

Position Control # 27500117 Org. 10144200Funds Available: Yes ☒ No ☐ Object Code: 704000 ☒ 706000 ☐ 706001 ☐Comments: requires personnel committee approvalBudget Reviewed: [Signature] Date: 6/27/25

Resolution #: _____ Board Authorized on Date: _____