



## CONTACT INFORMATION

Requester: Matt Bolang Title of Requester: Director  
Dept. Phone Number/Extension: 6870 Date Requested: 6/19/25

## POSITION INFORMATION

Position Title: Public Health Nurse Supervisor: Lindsay Kalberer

1. Is the purpose of this request to fill a position as a result of a **vacancy**? Yes ☐ No ☒

If so, name of person last holding this position: \_\_\_\_\_

2. Is the purpose of this request to **reclassify** a current position? Yes ☐ No ☒

3. Is the purpose of this request to change the scheduled hours of an existing position? Yes ☒ No ☐ From: 29 To: 40

If so, name of current incumbent: \_\_\_\_\_

4. Is the purpose of this request to transfer a current position? Yes ☐ No ☒

If so, Current Department: \_\_\_\_\_ Proposed Department: \_\_\_\_\_

Position Type: Regular ☒ Term/Grant ☐ Temp. ☐ Unpaid ☐ Special ☐

Position Status: Full Time (30+) ☒ Part-Time (21-29) ☐ Part-Time (20 or Less) ☐ Number of hours per week: \_\_\_\_\_

Justification of request / change of position (**REQUIRED**): \_\_\_\_\_

Change FTE for position from 0.73 to 1.0 due to reorganizational needs

## FUNDING INFORMATION

37.1209 hr./77,211.47 yr.

Base Annual Salary: \_\_\_\_\_ This position is funded in whole or in part by a grant: Yes ☐ No ☐ % Funded: \_\_\_\_\_

Allocation (**Required**): Current: Org. 22160100 % 100 Proposed (If changing): Org. \_\_\_\_\_ % \_\_\_\_\_

Position will be funded by: General Fund ☐ Enterprise Fund ☐ Special Revenue Fund ☒ Internal Service Fund ☐

## REQUIRED APPROVALS

Supervisor (if applicable) \_\_\_\_\_ Date \_\_\_\_\_ Department Head Matt Bolang Date 6/19/25

## HR OFFICE ONLY

Job Class: 5008 Job Title: Public Health Nurse Grade/Step: NU9H / 4  
FTE: 1.0 Employee Group: NU HR Reviewed: Amy Hill Date: 06.20.2025

## BUDGET OFFICE ONLY

Position Control # 60100155 Org. 22160100

Funds Available: Yes ☒ No ☐ Object Code: 704000 ☒ 706000 ☐ 706001 ☐

Comments: increase of FTE needs BOC approval

Budget Reviewed: HBor Date: 6/25/25

Resolution #: \_\_\_\_\_ Board Authorized on Date: \_\_\_\_\_