



LIVINGSTON COUNTY, MICHIGAN
LIVINGSTON COUNTY SPECIALTY COURTS AND PROGRAMS

204 S. Highlander Way, Howell, MI 48843
Phone 517-540-7664 Fax 517-546-3731
Web Site: <https://www.livgov.com/>

Memorandum

To: Livingston County Board of Commissioners
From: Sara Applegate, Specialty Courts and Programs Administrator
Date: July 1st, 2025
Re: Resolution Authorizing Contracts to Provide Substance Use/Mental Health Treatment Services for Specialty Courts and Programs

Livingston County Specialty Courts is requesting the Board of Commissioners approval to award contracts to Key Development Center and Livingston County Catholic Charities to provide substance use and mental health treatment services for the Specialty Courts and Programs and Trial Courts for the period of October 1, 2025 through September 30, 2025 with the ability to renew the contracts at the Court's discretion for up to two (2) additional one-year periods.

The current contract for substance use/mental health treatment services for the Specialty Courts and Programs is set to expire on September 30th, 2025. Per the County Purchasing Policy, a competitive bid process was performed in which the bid was posted on the BidNet Michigan Inter-governmental Trade Network (MITN) and the County Purchasing website. Two (2) proposals were received and evaluated.

After careful review of the proposals, the evaluation committee recommends an award to Key Development Center and Livingston County Catholic Charities who have provided exemplary services to our Specialty Courts and Programs over the last five years as contracted vendors. As a result, we are requesting the attached resolution be approved which authorizes contracts with Key Development Center and Livingston County Catholic Charities to provide substance use and mental health treatment services for the Specialty Courts and Programs for the period of October 1, 2025 through September 30, 2028 with the ability to renew the contracts at the Court's discretion for up to two (2) additional one-year periods.

Thank you for your consideration. If you have any questions regarding this matter, please do not hesitate to contact me.