



**Bid Recap
For
Drug and Alcohol Testing Services**

**Lead Public Agency: Livingston
County Solicitation: RFP-LC-25-06**

RFP Due Date: 5/27/2025

**RFP Issued & Publicly Posted: 4/28/25
Public Posting: Livingston County
Fiscal Services Website & BidNet
Proposals Received: 1**

Livingston County received one (1) proposal in response to the Request for Proposal (RFP) referenced above. Below is a recap of the bid evaluation.

The RFP was publicly posted on two websites. As a result, the bid documents were downloaded by 48 qualified companies. Even though only one (1) qualified submission was received, the Evaluation Committee believes that the process created a system of free and open competition and should be considered valid.

The response was received from D'n'A Drug and Alcohol Testing Centers, Inc. D'n'A Drug and Alcohol Testing Centers provided their response within the timeframe outlined in the RFP.

The evaluation consisted of a review of the responses to the Request for Proposal Scope of Work, Attachment A - Vendor Questionnaire, and Attachment B - Pricing Proposal. A review of the minimum requirements revealed that the one (1) bidder met the minimum mandatory requirements (Section 1.2), and the bidder confirmed its understanding of the Scope of Services (Section 1.3 and 1.4). The bidder was determined to be responsive and responsible after a review of the answers to the Scope of Work sections and the information provided on the requisite forms.

The Evaluation Review Committee (ERC) consisted of three (3) members. The ERC evaluated the proposal submitted by the vendor using the following scoring criteria; Proposal Responses (up to 20 points), Company Profile (up to 15 points), References (up to 20 points), Vendor Questionnaire (up to 20 points), and Pricing Proposal (up to 25 Points).

The consensus score of the Evaluation Committee was 95 points out of 100. Pricing was determined to be fair and reasonable for the services offered.

Based on the evaluation of the technical and pricing proposal, it is recommended that D'n'A Drug and Alcohol Testing Centers, Inc. be offered a three-year contract, with two (2) one-year renewal options for a total contract period not to exceed five years.