



**Bid Recap
For
Truancy Diversion Program for Middle School Students**

**Lead Public Agency: Livingston
County Solicitation: RFP-LC-25-09**

**RFP Issued & Publicly Posted: 5/21/25
Public Posting: Livingston County
Fiscal Services Website & BidNet
Proposals Received: 1**

RFP Due Date: 6/17/2025

Livingston County received one (1) proposal in response to the Request for Proposal (RFP) referenced above. Below is a recap of the bid evaluation.

The RFP was publicly posted on two websites. As a result, the bid documents were downloaded by 29 qualified companies. Even though only one (1) qualified submission was received, the Evaluation Committee believes that the process created a system of free and open competition and should be considered valid.

The response was received from Hope and Healing Counseling Services, LLC. Hope and Healing Counseling Services, LLC provided their response within the timeframe outlined in the RFP.

The evaluation consisted of a review of the responses to the Request for Proposal Scope of Work, Demonstrated Collaboration, Experience Providing Programming for Court-Involved or At-Risk Youth and Their Families and Attachment A - Pricing Proposal. A review of the minimum requirements revealed that the one (1) bidder met the minimum mandatory requirements (Section 1.2), and the bidder confirmed its understanding of the Scope of Services (Section 1.3 and 1.4). The bidder was determined to be responsive and responsible after a review of the answers to the Scope of Work sections, the information provided on the requisite forms, and an interview.

The Evaluation Review Committee (ERC) consisted of four (4) members. The ERC evaluated the proposal submitted by the vendor using the following scoring criteria; Proposal Responses (up to 40 points), Demonstrated Collaboration (up to 15 points), , Experience Providing Programming for Court-Involved or At-Risk Youth and Their Families (up to 15 points), Company Profile (up to 10 points), References (up to 10 points), and Pricing Proposal (up to 10 Points).

The consensus score of the Evaluation Committee was 80 points out of 100. Based on the evaluation and the interview, it is recommended that Hope and Healing Counseling Services, LLC be offered a one-year contract for this pilot program.