



Finance and Asset Management Committee

Meeting Minutes

June 9, 2025, Immediately Following the CPSID Committee Meeting.
Hybrid In-Person and Virtual Meeting
304 E. Grand River Ave., Board Chambers, Howell, Michigan
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC
<https://us02web.zoom.us/j/3997000062>

Members Present: Nick Fiani - Chairman, Douglas Helzerman, David Domas, Frank Sample, Wes Nakagiri, Jay Drick, Roger Deaton, Melvin Paunovich, Jay Gross

1. Call Meeting to Order

The meeting was called to order by the Committee Chair, Nick Fiani, at 6:39 p.m.

2. Pledge of Allegiance to the Flag

All rose for the Pledge of Allegiance to the Flag of the United States of America.

3. Roll Call

Roll call by the recording secretary indicated the presence of a quorum.

4. Approval of Agenda

Motion to approve the Agenda as presented.

It was moved by D. Helzerman
Seconded by R. Deaton

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Paunovich, and J. Gross; No (0): None

Motion Carried (9 to 0)

5. Call to the Public: Act 388 of 1976 offer; Act 267 of 1976

None.

6. Approval of Minutes

6.1 Meeting Minutes dated: May 12, 2025

Motion to approve the Minutes as presented.

It was moved by W. Nakagiri
Seconded by R. Deaton

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Paunovich, and J. Gross; No (0): None

Motion Carried (9 to 0)

7. Discussion

7.1 Revenue and Expense Status

Hilery Spicer, Deputy Finance Officer, reported the 1st quarter budget amendment that will be brought to the Commissioners next month and provided the status of the 2025 revenue and expenses as of May 31, 2025.

7.2 Capital Improvement Plan Update

Kevin Eggleston, Facility Services Department Director, provided an update on capital projects throughout the County.

7.3 Fiber Project Update

Kris Tobbe, Information Department Director / Chief Information Officer, provided a status of the county's fiber project with a video and printed report "Livingston County Public Safety, Education, & Municipal Middle Mile Fiber Optic & Conduit (Score Card)." [Exhibit A]

8. Resolutions for Consideration

8.1 Facility Services

Resolution Authorizing an Agreement with John Stewart Associates LLC for concrete construction at Administration and Historic Courthouse

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: R. Deaton

Seconded by: D. Helzerman

Kevin Eggleston, Facility Services Department Director, presented the resolution and answered questions from commissioners.

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Paunovich, and J. Gross

Motion Carried (9 to 0)

9. Adjournment

Motion to adjourn the meeting at 7:22 p.m.

It was moved by D. Helzerman

Seconded by R. Deaton

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Paunovich, and J. Gross



Natalie Hunt, Recording Secretary

Livingston County Public Safety, Education, & Municipal Middle Mile Fiber Optic & Conduit Projects (Score Card)

Overall Status:
**Project on schedule to
be completed original
goal of January 1, 2026**

Project Name: Information Technology American Recovery Plan Act funded Fiber Optic Projects

June 9, 2025

Status Code Legend

- completed
- on track and Progressing
- High Risk: At risk, with a high risk of going off track
- Off Track: Date will be missed if action not taken

Project Summary:

- Broadband Survey 100% Completed
- Fiber Optic Conduit and Fiber Engineering, Design and Planning
- **Estimated Completion date August 1, 2025**
- (6 months ahead of schedule)
- Permitting (Road Right of Way, Drain Crossing, and Railroad crossing)
- Construction of Fiber Optic & Conduit Middle Mile System
- Lighting of the Network
- Cut over of Public Safety Agencies

Livingston County
Broadband Survey:
(June 2021 - March
2022)
Completed

- 100% Completed
- Cost: \$80,559 Budgeted
- Amount Expended: \$26,280
- **e** Under budget: YES (\$54,279)
- SEMCOG GRANT: \$45,000 (2022 Transportation Equity & Sustainable Infrastructure Grant) **Reimbursement estimate: \$35,000**
- Response Rate 7.83% Countywide
- Currently constructing of the Middle mile Conduit and Fiber Network in Livingston County

Fiber Optic Planning
MERIT (Fiber Optic
Network Planning,
Design & Project
Engineering Quality

- \$125,000 Budgeted amount
- **e** \$20,995 billed Q1 2025
- Remaining Funds: \$104,005
- 100% Completed (Project Design and Consulting)

Control) (September 2022 - Present)

On Schedule

- Completion (On going with Fiber Project Construction Quality Control) Completion with end of Fiber & Conduit Construction June - August of 2025

Triple - R Consulting
E-Rate Sale for
Network Plan
(September 2022-
Present)

Completed

- 100% Completed
- \$25,000 Budgeted amount
- e \$8,995 billed Q1 2023
- Under budget: \$16,005

Livingston County

Open Access Public
Safety, Educational
and Municipal Open
Access Middle Mile
Fiber Network
(December 2022 -
Present)

**In Progress and on
Schedule**

- On track to complete the project by August of 2025
- \$12,556,000 Budgeted amount
- Non-System revenues
 - o \$3,100,000
- Total Expenditures as of 04/09/2025
- \$14,697,006.63 - 93.9% (Includes mobilization and materials)
- \$905,974.65 - 5.8% Remaining Funds
- 93% Total construction completed
- 516,480 feet installed
- 341 + hand holes placed
- Up to 96% Conduit placed
- Conduit and Hand Hole Construction Completed (Unadilla, Putnam,
- Hamburg, Green Oak, Brighton, Hartland, Oceola, Howell and Marion Townships)
- 503,965 + ft of fiber installed
- Permitting 98% Completed
- 3 drilling and restoration crews holding for final section in the Village of Fowlerville.
- Permit legal documents pending legal review and authorization (Est. June 23, 2025)
- Final punch list items
- Final GIS and documentation hand off (anticipated August 2025)

Network Turn up
Started May 19th,
2025

**We are actively
passing both light
and data in the
system**

- The County Information Technology Infrastructure Team and Ex2 have successfully turned on our resilient mini network core sites and will begin cutting over public safety sites starting June 10th, 2025, starting in Unadilla Police and Fire Departments.
- Cut overs will continue at a pace of approximately three (3) sites per week

Fiber System
Projected Costs

Fiber Project with additional revenue applied		
Initial ARPA Funded	\$ 12,556,000.00	
Additional Livingston Project Contribution	\$ 3,100,000.00	
Subtotal	\$ 15,656,000.00	
Invoiced to date	\$ 14,697,006.63	93.9%
Project funded balance remaining	\$ 905,974.65	5.8%
Remaining amount to be billed to completion	\$ 902,993.37	
Possible additional ARPA funding Pending Board Approval	\$ 150,000.00	
Possible Maintenance Reserves	\$ 152,981.28	

Commercialization
of system
In Progress

- In late 2024 the County engaged with Ex2 & Vivacity to engage in Commercialization of the County system.
- A second commercializaation partner contract is pending
- The County Team and Ex2 are actively engaged with 4 potential partners for usage of the County system.
- Two potential partners are interested in 12 to 24 strands of fiber each
- Two potential partners are interested in conduit
- Conversations are on-going and based around those companies securing capital funding from either their corporate office or capital funding partners
- Ex2, MERIT and DTE continue advocate for our project and are actively engaged in continual conversations about the Livingston County Project.
- Ex2 has attended at least four fiber and tele-communications conferences nation wide over the past 5 months and are actively engaged in network marketing

L

Original Project Scope



Current Conduit Installed



Project Imagery



