



Livingston County Board of Commissioners

Meeting Minutes

July 28, 2025, 6:00 p.m.
Hybrid In-Person and Virtual Meeting
304 E. Grand River Ave., Board Chambers, Howell, Michigan
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCB0C
<https://us02web.zoom.us/j/3997000062>

Members Present: Jay Drick, Douglas Helzerman, David Domas, Frank Sample, Wes Nakagiri, Roger Deaton, Nick Fiani, Melvin Paunovich, Jay Gross

1. Call Meeting to Order

The meeting was called to order by the Chairman, Jay Drick, at 6:00 p.m.

2. Moment of Prayer

3. Pledge of Allegiance to the Flag

All rose for the Pledge of Allegiance to the Flag of the United States of America.

4. Roll Call

Roll call by the Clerk indicated the presence of a quorum.

5. Approval of Agenda

Motion to approve the Agenda as presented.

It was moved by R. Deaton
Seconded by D. Domas

Yes (9): J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton, N. Fiani, M. Paunovich, and J. Gross

Motion Carried (9-0-0)

6. Correspondence

6.a Washtenaw County

Resolution 25-123 Opposing the Michigan Department of Health and Human Services' Plan to Implement a Competitive Procurement Process for Prepaid Inpatient Health Plans

6.b Ontonagon County

Resolution 2025-04 Urging Action to Oppose Proposed Cuts to Medicaid by the Federal Government

6.c Houghton County

Resolution 25-08 Urging Action to Oppose Proposed Cuts to Medicaid by the Federal Government

Motion to receive and place on file the Correspondence.

It was moved by F. Sample
Seconded by R. Deaton

Yes (9): J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton, N. Fiani,
M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion Carried (9-0-0)

7. Call to the Public

Act 388 of 1976 offer; Act 267 of 1976

The following persons addressed the Board: Doug Helzerman, Handy Township; Steve Williams, Marion Township and Cindy Alesso, Marion Township.

8. Approval of Minutes

8.a Meeting Minutes dated: June 23, 2025

8.b Meeting Minutes dated: July 14, 2025

8.c Work Session Minutes dated: July 15, 2025

Motion to approve the Minutes as presented.

It was moved by W. Nakagiri
Seconded by R. Deaton

Yes (9): J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton, N. Fiani,
M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion Carried (9-0-0)

9. Tabled Items From Previous Meetings

None.

10. Reports

10.a Health Advisory Committee Annual Report

Dr. Holly Austin presented the Annual Report to the Board.

Commissioner Gross, Commissioner Deaton, Commissioner Nakagiri, Commissioner Domas and Commissioner Helzerman provided reports to the Board.

11. Resolutions for Consideration

11.a 2025-07-088

Resolution Approving an Appointment to the Livingston County Sanitary Code Board of Appeals – Board of Commissioners

Motion to adopt the Resolution.

It was moved by J. Gross
Seconded by D. Helzerman

Yes (9): J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton, N. Fiani,
M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion Carried (9-0-0)

11.b 2025-07-089

Resolution Requesting Approval of the Bylaws of the Recently Created Materials Management Planning Committee – DPW / Solid Waste

Motion to adopt the Resolution.

It was moved by D. Domas
Seconded by R. Deaton

Yes (9): J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton, N. Fiani, M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion Carried (9-0-0)

11.c 2025-07-090

Resolution Regarding Brighton No. 4 Drain Bonds, Series 2025 – Drain Commissioner

Motion to adopt the Resolution.

It was moved by F. Sample
Seconded by D. Helzerman

Discussion.

Roll Call Vote: Yes (8): F. Sample, J. Drick, D. Helzerman, D. Domas, R. Deaton, N. Fiani, M. Paunovich, and J. Gross; No (1): W. Nakagiri; Absent (0): None

Motion Carried (8-1-0)

11.d 2025-07-091

Resolution Authorizing the Purchase of East Complex Rooftop HVAC Equipment from Fund 403 Capital Replacement– Facility Services

Motion to adopt the Resolution.

It was moved by D. Domas
Seconded by R. Deaton

Roll Call Vote: Yes (9): D. Domas, J. Drick, D. Helzerman, F. Sample, W. Nakagiri, R. Deaton, N. Fiani, M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion Carried (9-0-0)

11.e 2025-07-092

Resolution Authorizing the Purchase of Jail rooftop HVAC Equipment from Fund 403 Capital Replacement – Facility Services

Motion to adopt the Resolution.

It was moved by D. Helzerman
Seconded by R. Deaton

Roll Call Vote: Yes (9): D. Helzerman, J. Drick, D. Domas, F. Sample, W. Nakagiri, R. Deaton, N. Fiani, M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion Carried (9-0-0)

11.f 2025-07-093

Resolution Authorizing an Agreement with Hope and Healing Counseling Services, LLC, to Provide Truancy Diversion Services – Juvenile Court

Motion to adopt the Resolution.

It was moved by W. Nakagiri
Seconded by D. Domas

Roll Call Vote: Yes (9): W. Nakagiri, J. Drick, D. Helzerman, D. Domas, F. Sample, R. Deaton, N. Fiani, M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion Carried (9-0-0)

11.g 2025-07-094

Resolution Re-Allocating Funding of the Juvenile Register Position – Juvenile Court

Motion to adopt the Resolution.

It was moved by F. Sample
Seconded by W. Nakagiri

Roll Call Vote: Yes (9): F. Sample, J. Drick, D. Helzerman, D. Domas, W. Nakagiri, R. Deaton, N. Fiani, M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion Carried (9-0-0)

11.h 2025-07-095

Resolution Authorizing Submission of the FY 2026 Child Care Fund Budget to the State of Michigan –Juvenile Court

Motion to adopt the Resolution.

It was moved by J. Gross
Seconded by W. Nakagiri

Roll Call Vote: Yes (9): J. Gross, J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton, N. Fiani, and M. Paunovich; No (0): None; Absent (0): None

Motion Carried (9-0-0)

11.i 2025-07-096

Resolution Authorizing Contracts to Provide Substance Use/Mental Health Treatment Service- Specialty Courts and Programs – Court Central Services

Motion to adopt the Resolution.

It was moved by D. Helzerman
Seconded by F. Sample

Roll Call Vote: Yes (9): D. Helzerman, J. Drick, D. Domas, F. Sample, W. Nakagiri, R. Deaton, N. Fiani, M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion Carried (9-0-0)

11.j 2025-07-097

Resolution Authorizing an Agreement with D'n'A-Drug and Alcohol Testing Centers to Provide Drug and Alcohol Testing Services - Court Central Services & Trial Courts

Motion to adopt the Resolution.

It was moved by J. Gross
Seconded by R. Deaton

Roll Call Vote: Yes (9): J. Gross, J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton, N. Fiani, and M. Paunovich; No (0): None; Absent (0): None

Motion Carried (9-0-0)

11.k 2025-07-098

Resolution to Authorize a Second Quarter Budget Amendment to the Fiscal Year 2025 Budget - Fiscal Services

Motion to adopt the Resolution.

It was moved by J. Gross
Seconded by D. Helzerman

Roll Call Vote: Yes (9): J. Gross, J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton, N. Fiani, and M. Paunovich; No (0): None; Absent (0): None

Motion Carried (9-0-0)

11.l 2025-07-099

Resolution to Accept the 2026-2031 Livingston County Capital Improvement Plan as Adopted by the Livingston County Planning Commission – Planning Department

Motion to adopt the Resolution.

It was moved by F. Sample
Seconded by R. Deaton

Discussion.

Yes (8): J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton, N. Fiani, and J. Gross; No (1): M. Paunovich; Absent (0): None

Motion Carried (8-1-0)

11.m 2025-07-100

Resolution to Approve Everbridge Public Alerting System for Livingston County 2025 - 2030 – Emergency Management

Motion to adopt the Resolution.

It was moved by W. Nakagiri
Seconded by D. Helzerman

Yes (9): J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton, N. Fiani, M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion Carried (9-0-0)

11.n 2025-07-101

Resolution Authorizing Entering into a Participating Addendum Through the REMC Cooperative Purchasing Program and the Authorization of the Purchase of the Budgeted 2025 Stock Computer Hardware Order to SEHI Computer Products – Information Technology

Motion to adopt the Resolution.

It was moved by N. Fiani
Seconded by F. Sample

Roll Call Vote: Yes (9): N. Fiani, J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton, M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion Carried (9-0-0)

11.o 2025-07-102

Resolution to Increase and Amend Fees Charged for Services – Health Department

Motion to adopt the Resolution.

It was moved by D. Domas
Seconded by R. Deaton

Discussion.

Motion to postpone the Resolution to the budget process.

It was moved by J. Drick
Seconded by W. Nakagiri

Discussion.

Yes (8): F. Sample, J. Drick, D. Helzerman, D. Domas, R. Deaton, N. Fiani, M. Paunovich, and W. Nakagiri; No (1): J. Gross; Absent (0): None

Motion Carried (8-1-0)

11.p 2025-07-103

Resolution to Reduce and Reorganize Workforce - Health Department

Motion to adopt the Resolution.

It was moved by D. Helzerman
Seconded by D. Domas

Discussion.

Roll Call Vote: Yes (9): D. Helzerman, J. Drick, D. Domas, F. Sample, W. Nakagiri, R. Deaton, N. Fiani, M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion Carried (9-0-0)

11.q 2025-07-104

Resolution Authorizing an Intergovernmental Agreement for Transportation Services between Livingston County and Hamburg Township - LETS

Motion to adopt the Resolution.

It was moved by J. Gross
Seconded by R. Deaton

Yes (9): J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton, N. Fiani, M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion Carried (9-0-0)

11.r 2025-07-105

Resolution Authorizing an Intergovernmental Agreement for Transportation Services between Livingston County and the Townships of Putnam and Unadilla - LETS

Motion to adopt the Resolution.

It was moved by J. Gross
Seconded by F. Sample

Yes (9): J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton, N. Fiani, M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion Carried (9-0-0)

11.s 2025-07-106

Resolution to Accept Funding from Trinity Health's Investing in Our Communities Grant Program to Support a Community Connections Bus Route - LETS

Motion to adopt the Resolution.

It was moved by D. Domas
Seconded by D. Helzerman

Yes (9): J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton, N. Fiani, M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion Carried (9-0-0)

11.t 2025-07-107

Resolution Authorizing Capital Expenditure for the Purchase of One Replacement Van - LETS

Motion to adopt the Resolution.

It was moved by D. Helzerman
Seconded by R. Deaton

Roll Call Vote: Yes (9): D. Helzerman, J. Drick, D. Domas, F. Sample, W. Nakagiri, R. Deaton, N. Fiani, M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion Carried (9-0-0)

11.u 2025-07-108

Resolution Authorizing FY 2026 Vehicle Leases through the County's Partnership with Enterprise Fleet Management – Car Pool

Motion to adopt the Resolution.

It was moved by J. Gross
Seconded by R. Deaton

Yes (9): J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton, N. Fiani, M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion Carried (9-0-0)

11.v 2025-07-109

Resolution Authorizing the Reallocation of APRA funds to the ARPA Fiber Project

Motion to adopt the Resolution.

It was moved by W. Nakagiri

Seconded by F. Sample

Discussion.

Roll Call Vote: Yes (9): W. Nakagiri, J. Drick, D. Helzerman, D. Domas, F. Sample, R. Deaton, N. Fiani, M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion Carried (9-0-0)

11.w 2025-07-110

Resolution to Implement Michigan's Nonopioid Directive to Enhance Emergency Medical Services – Board of Commissioners

Motion to adopt the Resolution.

It was moved by D. Domas

Seconded by R. Deaton

Roll Call Vote: Yes (9): D. Domas, J. Drick, D. Helzerman, F. Sample, W. Nakagiri, R. Deaton, N. Fiani, M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion Carried (9-0-0)

11.x 2025-07-111

Resolution Authorizing Agreements for Opioid Settlement Funding

Motion to adopt the Resolution.

It was moved by W. Nakagiri

Seconded by R. Deaton

Yes (9): J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton, N. Fiani, M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion Carried (9-0-0)

11.y 2025-07-112

Resolution Authorizing a Project Cost Increase for Historic Courthouse and Administration Concrete Construction – Facility Services

Motion to adopt the Resolution.

It was moved by F. Sample

Seconded by R. Deaton

Discussion.

Motion to amend the Resolution:

- **the 6th WHEREAS:** will read: the bonding cost of \$6,002 will be added to the total project construction cost, for a total construction cost of \$193,150 including the \$15,000 contingency; and”
Strike the language: “or will be deducted from the previously approved \$15,000 contingency, leaving a total project construction cost of \$187,148 including a contingency of \$8,998; and”.
- **the 8th WHEREAS:** will read: “the complete project cost for concrete construction at the Historic Courthouse and Administration buildings is to be \$202,516. This cost includes the total project construction cost, contingency, payment and performance bonds, and architectural services.”
Strike the language: “or \$196,514”.
- **THEREFORE, BE IT RESOLVED:** will read “that the Livingston County Board of Commissioners hereby authorizes a total project construction cost of \$193,150 to be paid to John Stewart Associates LLC with an additional \$9,366 to be paid to Lindhout Associates for architectural services with an overall complete project cost of \$202,516, which includes total project construction costs, contingency, payment and performance bonds, and architectural services, all to be paid from Capital Fund F403.”
Strike the language: “or \$187,148” and “or \$196,514”.

It was moved by F. Sample
Seconded by R. Deaton

Discussion.

Yes (9): J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton, N. Fiani, M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion to adopt the amended Resolution.

It was moved by F. Sample
Seconded by R. Deaton

Roll Call Vote: Yes (9): F. Sample, J. Drick, D. Helzerman, D. Domas, W. Nakagiri, R. Deaton, N. Fiani, M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion Carried (9-0-0)

12. Accounts Payable Reports

12.a Claims dated: July 28, 2025

12.b Payables dated: July 8 through July 29, 2025

Motion to approve the Claims Report and Payables Report as presented.

It was moved by: J. Gross
Seconded by: D. Domas

Discussion.

Yes (9): J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton, N. Fiani, M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion Carried (9-0-0)

13. Call to the Public

Act 388 of 1976 offer; Act 267 of 1976

The following persons addressed the Board: Steve Williams, Marion Township, John Conely and Lori Cowan.

14. Commissioner Comments

Commissioner Wes Nakagiri and Commissioner Domas commented.

15. Adjournment

Motion to adjourn the meeting at 8:29 p.m.

It was moved by D. Helzerman

Seconded by R. Deaton

Yes (9): J. Drick, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton, N. Fiani, M. Paunovich, and J. Gross; No (0): None; Absent (0): None

Motion Carried (9-0-0)

Elizabeth Hundley, County Clerk